

Virtual Bookstore How to Order Textbooks-Using a credit/debit card or PayPal

For Customer Service Help while ordering or after the sale, please call 1-800-325-3252

 Go to <u>www.montgomery.edu</u>, select <u>TechTrail</u> in upper right corner and click <u>Bookstore</u>, then click to enter Virtual Bookstore.



2. Select the Let's Get Started button.



3. The current semester will be listed. Click the arrow at Site and choose Traditional Classes.

Getting Started

We've made it really easy to get your course materials. Let's get started.



 Enter your full course ID numbers from your schedule or search in the dropdown list. After you have entered all your classes click View Your Materials → to see a list of textbooks and other required materials.



 Each item will include the option to purchase or, in some cases, rent**. Pay close attention to any special information for each class. Sometimes there will be two options to choose from. Click Add Selected to Cart for each item you would like to purchase.

International In	REQUIRED		Print
	Refrigeration and Ai	Refrigeration and Air Conditioning Technology 9TH 21	
	Author:	Silberstein, E. / Obrzut, J. / Timczyk, J. /	Rental
	ISBN-13:	Whitman, B. / Johnson, B. 978-0-357-12227-3	\$92.40 Used Print Rental
	ISBN-10:	0-357-12227-5	Return by 05/13/2024. \$115.50 New Print Rental
	Edition/Copyright: Publisher:	9TH 21 Delmar Publications	Beturn by 05/13/2024.
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	This textbook is used in multiple AHR classes. You only need to purchase one copy.		A digital delivery fee of \$3.99 will be ap
			each applicable digital material.
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			N

6. After you have added all materials, click Proceed to Checkout.



- 7. Optional items will display. If you don't need click No, Thanks, Continue to Checkout.
 Add Grade Builders
 We've compiled some helpful extras for you. These optional items are suggested by BNC Virtual art are not required by your school.
 Click Here ONO Thanks, Continue to Checkout
 8. Review your cart carefully then click → Check out now.
 Your Cart
 Great we're ready to wrap up your order. Just review your cart and head to checkout.
 (Click Here O Check out now)
- Either Log in Now, if you have an existing account, or enter your information to set up an account.
 <u>BE SURE TO USE YOUR MCC EMAIL ADDRESS</u>. Click →Create your Account.

Existing Customers Great to see you again. Log in below Fields with an asterisk (*) are required.		New Customers It's easy to create an account. Let's get Fields with an asterisk (*) are required.		
Email Address*		First Name*	Last Name*	
Password*	Forgot Password	Email Address*		
Remember your email address.		 Yes, send me emails about online bookstore special of reminders. Password* (a minimum of 7 characters, must contain at lea letter, 1 lower case letter and 1 special character) 		
		Confirm Password*	Confirm Password*	
			ot the Privacy Policy & Terms of \$	

- 10. Enter your Shipping Address and Billing Address then \rightarrow Choose Your Shipping Method.
- 11. Choose from available shipping options then \rightarrow Select Payment Option.
- 12. Enter credit card information and then \rightarrow Review Your Order.
- 13. Check the box that you have reviewed your order then →Submit Your Order to complete the purchase. You will receive a confirmation email when your order is received.
- 14. Any <u>Digital Content</u> (access codes, Ebooks) <u>will be delivered via your MCC Email address</u>.

**Refer to <u>www.bnctextbookrental.com/faq.aspx</u> for information on renting. If you choose to rent your textbook you will be responsible for shipping it back to the Virtual Bookstore (not MCC) within 7 days of the last day of class or you will be charged for the book.

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