

These instructions are for your voicemail message from your Yealink Handset.

1. Press the “Message” button.
2. Enter your “pin” number and press “#” (Default is 456123)
3. Press “9” for options.
4. Press “8” to change the message.
5. Then press “0”, speak in to the speaker and press # when finished.
6. Press 2 to play and check the recording.

Press “Menu” to back out of the Call Forwarding Menu. Log in to voicemail from your phone: Press Voicemail Access key (or press * plus your 3-digit extension number) and enter your password (default is extension number).