

Montgomery Community College
President's Cabinet
Agenda
September 22, 2026

Present:

Dr. Chad Bledsoe, Jeanette McBride, Dr. Natalie Winfree, Dr. Hunter Smith, Dr. Amy Frieary, Dr. Carol Marshall, Cody Starling, Josh Hussey, Kelly Morgan, Korrie Ervin, Ricardo Romero, Susanna Kornegay, Touger Vang, Nicole McRae (optional) - virtually, and Rene Perryman (8:45 a.m.)

Absent:

Taylor Mitchell (optional)

The meeting was called to order at 8:31 a.m.

Dr. Natalie Winfree introduced Dr. Carol Marshall, the new Dean of Student Services. Cabinet members introduced themselves and briefly shared their areas of responsibility.

Dr. Winfree reported that an Outdoor Space Reservation Form has been created to accompany Procedure 2.3.5.1, Campus Free Speech, Distribution of Material, and Assembly. Dr. Bledsoe reviewed the procedure and discussed the designated areas for outdoor speech and assembly. The group discussed an upcoming request from an individual wishing to speak on campus and the guidelines that will apply during his visit.

The Medical Assisting Club requested permission to sell hot dogs during the Fall Festival on October 21. The request will be coordinated with Student Services and SGA.

A flu shot clinic is being planned for October 5 or October 8. Additional information will be provided when the date is confirmed.

Susanna Kornegay provided an update on the Foundation's upcoming Viva Las MCC fundraiser on October 9 and Clays for Education on November 6.

The Forestry Club will participate in an upcoming event where students will compete in knowledge - and skill-based events.

Dr. Amy Frieary reported that the Health Sciences faculty are researching ways to reduce costs for students and make the registration process more seamless. The Board of Nursing visited the college the previous week, with minimal findings reported.

Dr. Bledsoe shared that an entrepreneur supported by the Small Business Center received third place in a statewide competition in Raleigh and was awarded \$10,000. He recognized Sara Holden for her work with the project.

The college is exploring the addition of a Central Sterile Processing certificate through Continuing Education. The college is currently seeking a qualified instructor for the program.

Student Services reported that financial aid disbursement checks are being processed. Hispanic Heritage Celebration is scheduled for September 29, and a College Transfer Event is scheduled for October 7.

State and County retention bonuses will be paid to qualifying employees in September.

Dr. Hunter Smith announced that a Planning Council meeting will be held on September 25. He also discussed the Community College Survey of Student Engagement planned for the spring semester. The survey will provide information regarding students' experiences and the campus environment, and faculty assistance will be needed to encourage student participation.

Dr. Smith provided an update regarding the System Office's work related to artificial intelligence. A chatbot is expected to be an initial implementation, and the System Office is working toward guidance regarding the use of AI statewide.

Cabinet discussed the use of AI by students, including how faculty may identify suspected AI use in student work and appropriate steps for addressing concerns regarding academic integrity.

The meeting adjourned at 9:10 a.m.

End of minutes.

Action Items

- Procedure 2.3.5.1 Campus Free Speech, Distribution of Material, and Assembly (added Outdoor Space Reservation Form)

Discussion Items

- Medical Assisting Club would like to sell hot dogs during the upcoming Fall Festival on October 21.
- Flu Shot Clinic October 5th or 8th

Announcements

- Welcome Dr. Carol Marshall, Dean of Student Services

Calendar of Events

EVENT	DATE	TIME
State Health Plan Open Enrollment	October 12 - 30	
Flu Shot Clinic	October 5 th or 8 th (TBD)	
Foundation Fall Fundraiser	October 9, 2026	5:30pm
Exploration Event (8 th graders)	October 22, 2026	8:30am - 11am
Foundation Clays for Education	November 6, 2026	Noon

General Updates

President's Office

President

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Foundation

- Viva Las MCC will be October 9 at the James Garner Center in Troy
 - We have raffle tickets available, please come by the Foundation Office or you can do payroll deduction for a ticket.
- Clays for Education will be November 6 at Hyatt Farms starting at noon.

Grants Update

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Marketing and Public Relations

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Instruction and Student Services

Vice President of Instruction and Student Services

- Update – Title IX Training has been submitted; thank you to everyone for participating in the training and pushing it out to students; working to confirm all Title IX procedures are posted with matching language
- Department of War MOU is complete and the Corrective Active Plan was approved – a big thank you to Doni and IT
- Brandis Chewning, Assistant to the VP/Data Manager will begin October 19
- High school early release on Thursday and Off school on Friday
- ISS meeting this afternoon at 3:00 pm

Arts and Sciences

- Monette Ayers will be attending the NC ACCESS conference at Davidson-Davie CC.
- CDPs are almost complete.
- Still advertising for an Effective Teacher Training instructor. MCS would like this course to be offered real soon. This training is offered through CE and is designed for substitute and beginning teachers.

Career and Technical Services

- Can Art continue with the rainwater project for the greenhouse? He will use it as a learning opportunity with his ALT 120 students. (needs maintenance to help get panels down from the old Alert Tower)
- CDPs are almost complete.

- MCC Forestry Club departs for Haywood Community College for John G. Palmer Woodsmen's Meet this Friday.

Continuing Education

Health & Public Safety

- Received tentative NCOEMS approval for MCC's Paramedic Program and continued preparations for the upcoming CoAEMSP accreditation site visit.
- Advanced AEMT Program development and accreditation planning.
- Fire Academy cohorts continue to progress successfully with strong enrollment, engagement, and certification completion rates.
- Continued expansion of Public Safety programming in EMS, Fire, Detention & Corrections, while exploring Telecommunicator/Dispatch training opportunities.
- Maintained consistent participation across EMS, Fire, Detention & Corrections, and Allied Health continuing education offerings.
- Strengthened compliance, documentation, and instructor support processes to ensure program quality and regulatory readiness.
- Key upcoming priorities include Paramedic Program launch, December CoAEMSP site visit preparation, AEMT curriculum implementation, and continued expansion of workforce and public safety partnerships.

Success Navigator Highlights:

- 103 students assisted with CE3 registration
- \$14,500 in SECU scholarships awarded to CE students
- 26 students enrolled in Pharmacy Technician; 16 scholarship recipients
- 6+ CE program areas supported through registration, outreach, student navigation, and program coordination
- Multiple student barriers addressed through coordination with instructors, Accessibility Services, Business Office, Counseling, and program leadership

Small Business Center

- 🏆 Third-place (\$10,000) winner [Phil McNutt](#) of [The Gilded Lantern Co.](#), supported by the [Montgomery Community College](#) Small Business Center.
- Strong participation in Small Business Center workshops and one-on-one business counseling services.
- Expanded client support through strategic referrals to subject matter experts, including agricultural marketing assistance and community-based business resources.
- Continued growth of community partnerships through the Montgomery Biz Meet Up initiative, engaging 12 businesses and more than 25 participants.
- MasterMinds Entrepreneur Cohort begins September 23.
- Getting Your Small Food Business ServSafe Manager Certified" program scheduled for October 1-2.
- Montgomery County Agricultural Summit scheduled for October 8 at Uwharrie Reserve.

- Montgomery Business Meet Up scheduled for October 29 in partnership with the Town of Mount Gilead, community stakeholders, the Mt. Gilead Family Resource Center, and Mt. Gilead Elementary School.

Health and Human Services

- NC BON was on campus Wednesday, September 16. We will receive a letter within the week and will have 30 days to make any required corrections.
- Health Science faculty have been discussing ways to assist students in having a more seamless registration process.
 - Change from a 2 step TB skin test to the Quantiferon blood test (one and done)
 - Checking to see how we can move drug screenings and background checks to the county to lower the costs to students and the headache of making sure each organization has what they require.
 - Reaching out to other vendors and LabCorp to see if they have a way to do a drug screening and QuantiFeron test all in one day.
 - Coordinate a joint orientation day for all allied health programs/classes.
- CDPs are almost complete.
- Amanda Beaman provided the MA club minutes where students voted to do a hot dog fundraiser during the Fall Festival on October 21.
- Advertising for a Central Sterile Processing instructor. This certification will run through CE.

Student Services

- Currently identifying fall graduates, completing IPEDS reporting, and working on the Spring 2027 schedule.
Admissions: Continuing to plan for Open House on November 5.
- Financial Aid: Working on disbursement checks
- Hispanic Heritage Celebration on September 29 at 11:30 a.m.
- Tanisha-Success Navigator: Is preparing for College Transfer Event on October 7th.

II. Moving Forward

Since I am still new, I am continuing to meet with the team, learn each area, and understand our current processes. As I settle into the role, I look forward to identifying ways we can work together across Student Services to support our students, enrollment, and retention.

Administrative Services

Administration/Finance

- Budgets will be loaded in Colleague for the month of September 2026.
- State and County bonuses will be paid in September to full-time employees who qualify.

Facilities

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Technology

- AWS Academy is a step closer.
- Building 300 and 500 are on the new core switches.
- Astra Integration with Colleague started
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Learning Resources

- Spring 2027 – Textbook Adoption – due date – Friday, October 30, 2026, at 3:00 PM
- New Integrated Library System (ILS) - ongoing – target date is June 15, 2027
- Library – ongoing on shifting tables and chairs as well as books and etc.

Human Resources

- State Health Plan Open Enrollment: October 12th – 30th.
 - All members are automatically moved to the Standard PPO Plan.
 - Employees who wish to be enrolled in the Plus PPO Plan, must take action at open enrollment.
 - Rates

STANDARD PPO & PLUS PPO PLAN for Active Subscribers								
Monthly Premium Rates January 1, 2027 to December 31, 2027	STANDARD PPO Plan				PLUS PPO Plan			
	Salary Band				Salary Band			
	\$50,000 + UNDER	\$50,001 - \$65,000	\$65,001 - \$90,000	\$90,001 + OVER	\$50,000 + UNDER	\$50,001 - \$65,000	\$65,001 - \$90,000	\$90,001 + OVER
ACTIVE SUBSCRIBERS								
Subscriber Only	\$36.76	\$52.52	\$68.28	\$84.00	\$69.32	\$98.72	\$128.12	\$168.04
Subscriber + Child(ren)	\$194.28	\$210.04	\$225.80	\$241.52	\$289.84	\$319.24	\$348.64	\$388.56
Subscriber + Spouse	\$603.76	\$619.52	\$635.28	\$651.00	\$783.32	\$812.72	\$842.12	\$882.04
Subscriber + Family	\$603.76	\$619.52	\$635.28	\$651.00	\$783.32	\$812.72	\$842.12	\$882.04

NOTES:

1. Salary-based rates will only apply to the subscriber-only rate and is based on the employee's total base pay.
2. The subscriber-only rate, which is based on the member's salary at the time of Open Enrollment will remain the same for 2027 regardless of salary adjustments.
3. If your employment contract is for less than 12 months, contact your Health Benefits Representative or benefits office for monthly rates.
4. If you are actively employed and you or your dependent(s) are Medicare eligible, the State Health Plan is the primary insurer and the Non-Medicare rates apply. An exception to this would be if you or your dependent(s) are Medicare eligible due to end stage renal disease (ESRD).
5. If you work for a local government employer, contact your Health Benefits Representative or benefits office for monthly rates.
6. The employer share for Active subscribers is \$745.44.

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- CDP Plans due to HR – September 30
- 1-1 Forms due to HR – October 30
- County Retention Bonuses – Will be paid -September 2026 Payroll
- State Retention Bonuses – Will be paid -September 2026 Payroll
- Flu Shot Clinic – First Health On-site: Amanda Beaman is coordinating for us. Date options are October 5th or 8th. Employees will need to sign up and bring insurance cards. We will send out a sign-up sheet once the date is confirmed.