OFFICE OF FINANCIAL AID AND VETERANS AFFAIRS

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Federal School Code – 008087 · https://www.montgomery.edu/financial-aid

Conditions of Appeal

(Not Used for Maximum Time Frame Appeals)

(To Be Completed AFTER an Appeal is Approved)

The undersigned student agrees to the terms of the Montgomery Community College conditions of appeal in order to receive financial aid for the upcoming term. Under the terms of this agreement, the undersigned student recognizes that they have failed to meet the G.P.A requirements and/or the completion percentage needed for classes previously attempted for federal/state aid. Furthermore, the student agrees to abide by the "**zero tolerance"** conditions in order to be eligible for financial aid.

The terms of the zero tolerance probation are as follows:

1. The student must meet with their academic advisor/navigator. Once a schedule has been determined it must be approved by the financial aid appeal committee and match the approved academic plan each semester.
2. The student must only register for classes that pertain to their specific major and are required for graduation.
3. The student must complete official forms and procedures mandated by the registrar's office for any courses dropped during the official drop/add period (10% of the term). These classes may not be counted against the 100% completion requirement.
4. The student may not drop any classes after the official drop/add period ends (i.e. the last day for a partial refund as determined by the college handbook calendar).
5. The student must successfully complete all the courses they attempt during the warning-probationary period. This means all courses must be completed with an overall term G.P.A of 2.5 and completion rate of 100%. ****Please note: If enrolling in one course you must complete the term with a grade of A or B to satisfy the 2.5 G.P.A requirement.****
6. For all students other than second major/max timeframe, the probationary period for this appeal, and the terms of the probationary period for this appeal, will last until the student has an overall completion rate of 67% or better and a G.P.A of 2.0 (regardless of whether or not they receive financial aid during the terms attended).
7. Once you have completed an appeal and agree to the conditions you are not able to change curriculums to avoid the conditions of appeal. The student would need to regain SAP eligibility (2.0/67%) or graduate from the appealed program to be eligible to choose another curriculum.

Failure to comply with the terms of the appeal conditions will result in the student being ***ineligible for any additional financial aid*** until the student has regained an overall completion rate of 67% and a G.P.A of 2.0.

The undersigned agrees that they have both read and understood this probationary agreement.
There is no additional appeal if you do not meet the above conditions.

_____
Printed Name

_____ _____
Student Signature Date

We recommend you make a copy of this worksheet for your records.
Submit this completed worksheet immediately to the MCC Office of Financial Aid and Veterans Affairs

Montgomery Community College provides equal opportunities to all students, employees and applicants for admission and employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex (including pregnancy), national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.