



Board of Trustees Monthly Meeting Minutes

Wednesday, September 13, 2023

Montgomery Community College (Capel Hall)

1011 Page St.

Troy, NC, 27371

1. Call to Order - Claudia Bulthuis, Chair

The regular meeting of the Board of Trustees of Montgomery Community College was called to order on September 13, 2023, in Montgomery Community College (Capel Hall) at 6:31 pm by Claudia Bulthuis, Chair.

Board Members Present: Claudia Bulthuis, Bill Price, **(R)** Gordon Knowles, Tim McAuley, Dr. Philip Jones, Kerry Hensley, Susan Eggleston, Gelynda Capel, Dr. Tawanda Bennett, and Dr. Katie Dunlap.

Board Members Absent: Phil Absher and Robert Harris

Others Present: Dr. Chad Bledsoe, President; Lee Proctor, Vice President of Instruction and Student Services; Emily Tucker, Director of Resource Development; Kelly Morgan, Public Relations and Marketing; Korrie Ervin, Special Projects Coordinator; Jeanette McBride, Vice President of Administrative Services; Judith Mendoza (SGA); Josh Thaxton, Systems Technician; Hunter Smith, Dean of Continuing Education; Genee Greene, Director of the Small Business Center; and Lauren Kelly, Executive Assistant to the President and Recording Secretary for the Board of Trustees.

2. Welcome and Announcements - Claudia Bulthuis

Mrs. Bulthuis welcomed all in attendance and gave announcements to the board.

3. Prayer - Claudia Bulthuis

Mrs. Bulthuis opened the meeting with prayer.

4. Approval of Agenda- (Action) - Claudia Bulthuis

Mrs. Bulthuis called for a motion to approve the Board agenda.

Moved by: Kerry Hensley

Seconded by: Gordon Knowles

Motion Carried.

5. Board of Ethics Reminder - Claudia Bulthuis

In keeping with MCC Board Policy 1.4 Conflict of Interest and Chapter 138A of the North Carolina Board of Ethics, any potential or actual conflicts of interest with matters coming before the Board of Trustees should be declared. Having reviewed our agenda for this morning's meeting, are there any conflicts or potential conflicts of interest to be announced? If so, please state them at this time.

Mrs. Bulthuis read the ethics statement, reminding the Board of Chapter 138A of the State Government Ethics Act and the Montgomery Community College Board Policy 1.4 Conflict of Interest, and asked if there were any potential or actual conflicts of interest.

No conflicts of interest were declared.

6. Board Presentation - Genee Greene, Small Business Center 

Genee Greene presented a PowerPoint presentation on the Small Business Center to the Board of Trustees.

7. Approval of Board and Committee Minutes - Claudia Bulthuis

Mrs. Bulthuis called for a motion to approve the August 5, 2023 Board Minutes.

Moved by: Gordon Knowles

Seconded by: Bill Price

Motion Carried.

7.1 **Board of Trustees - Aug 05 2023 - Minutes - Public.docx** 

8. Finance and Facilities Committee - Gordon Knowles (No Report)

9. Personnel Committee - Phil Absher (No Report)

10. Instruction and Student Services Committee - Bill Price (No Report)

11. Legislative and Institutional Status Committee - Claudia Bulthuis

Mrs. Bulthuis gave a report from the Legislative and Institutional Status Committee that met earlier in the afternoon.

11.1 [Policy 1.6 Board Meetings & Meeting Procedures - Second Reading - \(Action\)](#) 

The Legislative and Institutional Status Committee recommends that Policy 1.6 Board Meeting and Meeting Procedures be approved.

Moved by: Motion from committee. No second required.

Motion Carried.

11.2 [MCC Board of Trustees Bylaw - Second Reading - \(Action\)](#)




[MCC Board of Trustees Bylaw Final Copy 9-13-2023.docx](#) 

The Legislative and Institutional Status Committee recommends that MCC Board of Trustees By-Law be approved as amended.

Moved by: Motion from committee. No second required.

Motion Carried.

11.3 **Policy Updates and Additions - First Reading**

[Policy 3-3-4 \(Disciplinary Action, Suspension and Dismissal\).pdf](#) 

[Policy 3-3-5 \(Contract Nonrenewal and Resignations\).pdf](#) 

[Policy 3-3-6 \(Right of Appeal\).pdf](#) 

[Policy 3-3-9 \(Reduction in Force Involuntary Leave Without Pay\).pdf](#) 

[Policy 3-4-12 \(Pregnant and Parenting Employees\).pdf](#) 

[Policy 3-4-13 New \(Teleworking\).pdf](#) 

[Policy 5-3-2 New \(Student Code of Conduct\).pdf](#) 

[Policy1-4 \(Conflict of Interest\).pdf](#) 

12. Executive Leadership Reports - Dr. Chad Bledsoe

12.1 [Monthly Financial Reports - Jeanette McBride](#)

The Board reviewed the July financial report presented by Jeanette McBride.

12.2 [Administrative Services Updates - Jeanette McBride](#)

The Board reviewed the Administrative Services update which included current projects from Campus Information Technology, Learning Resources and Distance Learning presented by Jeanette McBride.

12.3 [Facilities and Construction - Dr. Bledsoe](#)

The Board reviewed facilities and construction updates presented by Dr. Chad Bledsoe.

12.4 [Foundation Report - Emily Tucker](#)

The Board received an update on the July 2023 Foundation Report presented by Emily Tucker.

12.5 [Grants Update - Korrie Ervin](#)

The Board reviewed an update on current grant applications and approvals by Korrie Ervin.

12.7 [Instruction and Student Services Update - Lee Proctor](#)

Mr. Proctor shared an update from Instruction and Student Services. He reported Monette Ayers has been selected as Rootle Ambassador by PBS North Carolina, fall enrollment for classes has increased, the college did 10 free summer camps with 105 children in attendance, and the Career Fair is scheduled for Sept 20, 2023

12.6 [Personnel Updates - Dr. Bledsoe](#)

Dr. Bledsoe discussed Personnel Appointments. Those included the appointments of Alicia Higgins, Sharon Strider, Nathan Reynolds, Coby Bernharthorton, Michelle Sheffield, Monette Ayers, Taylor Mitchell, Monica Williams, and Tamera Hussey.

Dr. Bledsoe discussed Personnel Separations. Those included

Shaquille Little and Samantha Mapel.

12.8 [Perkins Site Visit Closeout - Lee Proctor](#) 

Lee Proctor presented a report on the Perkins Site Visit Closeout.

12.9 [Marketing and Public Relations Report - Kelly Morgan](#) 

Kelly Morgan discussed her summer ads have been put into the Carthage Buggy Festival to be given to all Moore County residents, the board brochure, the spring tabloid is under way, and photo views and link clicks have now been added to the report.

12.10 [President's Report](#) 

Dr. Bledsoe presented his president's report to the board.

- NCACCT Report
- SACSCOC Update - Dr. Bledsoe & Hunter Smith
 - o September 26, 2023 12:00 - Board Discussion
- Carolina's HR Update - Dr. Bledsoe
- First Health Meeting on Healthcare Needs - Dr. Bledsoe
- Sheriff Herron Program on the dangers Fentanyl

13. SGA Report - Judith Mendoza-Hernandez, SGA President

13.1 [SGA Report - Judith Mendoza Hernandez](#) 

Judith Mendoza Hernandez went over the SGA report and discussed the success of student events.

14. Chairman's Report - Claudia Bulthuis

Mrs. Bulthuis gave her report on the board regalia vote, board committee assignments, and upcoming events on the college events calendar.

14.1 **Board of Trustee Regalia (Action) - Paper Ballot**

We had a three way tie and had to contact three board members to get the final vote. Common board regalia was chosen as the option by the board members.

14.2 [Board Committee Assignments](#) 

14.3 [College Events Calendar](#)

Upcoming Board Events

- September 19, 2023 (2:00pm) Truck Driving Articulation Signing
- September 22, 2023 - Foundation Dinner and Raffle (6:00 pm)
- October 2-5, 2023 - SACSCOC On-site Visit
- October 11, 2023 - Board of Trustees Meeting
- November 3, 2023 - Shooting Clays Tournament
- November 8, 2023 - Board of Trustees Meeting
- December 8, 2023 - Board Christmas Dinner (6:00 pm)
- January 10, 2024 - Board of Trustees Meeting
- February 14, 2024 - Foundation Board Meeting
- February 14, 2024 - Board of Trustees Meeting
- March 13, 2024 - Board of Trustees Meeting
- March 13-15, 2024 - NCACCT Law Legislative Seminar
- April 10, 2024 - Board of Trustees Meeting
- May 8, 2024 - Foundation Board Meeting
- May 8, 2024 - Board of Trustees Meeting
- May 8, 2024 - Graduation (7:00 pm)
- June 12, 2024 - Board of Trustees Meeting

15. **Adjourn - (Action) - Claudia Bulthuis**

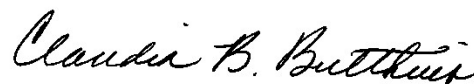
Mrs. Bulthuis adjourned the meeting at 8:01 pm.

Mrs. Bulthuis called for a motion to adjourn.

Moved by: Katie Dunlap

Seconded by: Kerry Hensley

Motion Carried.



Chairman