



Board of Trustees Monthly Meeting Minutes

Wednesday, November 13, 2024

Montgomery Community College (Capel Hall)

1011 Page St.

Troy, NC 27371

1. Call to Order - Gordon Knowles, Chair

The regular meeting of the Board of Trustees of Montgomery Community College was called to order on November 13, 2024 at 6:30 PM by Mr. Gordon Knowles, Chair.

Board Members Present:

Gordon Knowles, Chair; Bill Price, Secretary; Claudia Bulthuis, Gelynda Capel, Dr. Katie Dunlap, Susan Eggleston, Kerry Hensley, Dr. Tawanda Matthews, Timothy McAuley, Mike Mills (via Teams), and Drew Harmon, SGA President.

Board Members Absent:

Robert Harris and Dr. Philip Jones.

Guests Present:

Dr. Chad Bledsoe, President; Jeanette McBride, Senior Vice-President of Administrative Services; Dr. Natalie Winfree, Vice-President of Instruction and Student Services; Hunter Smith, Dean of Institutional Effectiveness and Advancement; Korrie Ervin, Special Projects Coordinator/Grants Writer; Josh Thaxton, Systems Technician; Beth Harris, Dental Instructor; Ricardo Romero, Dean of Continuing Education; Trinnette Nichols, Dean of Student Services; Julie Woodson, President/CEO of NCACCT; and Rene

Perryman, Executive Assistant to the President/Recording Secretary to the Board of Trustees.

2. Welcome and Announcements - Gordon Knowles

Mr. Knowles welcomed all in attendance and called upon Dr. Chad Bledsoe, President to introduce new employees and guests.

Dr. Bledsoe introduced new employees, Beth Harris, Dental Instructor; Trinnette Nichols, Dean of Student Services; Ricardo Romero, Dean of Continuing Education; and Julie Woodson, President/CEO of the North Carolina Association of Community College Trustees.

3. Approval of Agenda- (Action) - Gordon Knowles

Mr. Knowles called for a motion to approve the agenda.

Moved by: Bill Price

Seconded by: Dr. Katie Dunlap

Motion carried.

4. [Board of Ethics Reminder](#) - Gordon Knowles

Mr. Knowles read the ethics statement, reminding the Board Members of Chapter 138A of the State Government Ethics Act and the Montgomery Community College Board Policy 1.4 Conflict of Interest, and asked if there were any potential or actual conflicts of interest.

No conflicts of interest were declared.

5. Board Presentation - Julie Woodson, NCACCT President/CEO

Julie Woodson, President/CEO of the North Carolina Association of Community College Trustees gave a presentation on options for Board Meetings, Board Retreats and trends on how to run them more efficiently.

6. Approval of Board and Committee Minutes - (Action) - Gordon Knowles

Mr. Knowles called for a motion to approve the October 9, 2024 Committee and Board Meeting Minutes.

Moved by: Dr. Katie Dunlap

Seconded by: Bill Price

Motion carried.

- 6.1 Board of Trustee Meeting Oct 09 2024 Minutes
[Board of Trustees Meeting - Oct 09 2024 - Minutes - Html](#) 
- 6.2 Finance and Facilities Committee Meeting Oct 09 2024 Minutes
[Finance and Facilities Committee Meeting - Oct 09 2024 - Minutes - Html](#) 
- 6.3 Legislative and Institutional Status Committee Meeting Oct 09 2024 Minutes
[Legislative and Institutional Status Committee Meeting - Oct 09 2024 - Minutes - Html](#) 
- 6.4 Personnel Committee Meeting Oct 09 2024 Minutes
[Personnel Committee Meeting - Oct 09 2024 - Minutes - Html](#) 


7. Finance and Facilities Committee - Claudia Bulthuis

Claudia Bulthuis, Vice-Chair of the Finance and Facilities Committee, shared information with the Board regarding the Closeout 3-1 Project 2740 and Closeout 3-1 Project 2782.

Mrs. Bulthuis made a motion to approve the Closeout 3-1 Project 2740 and Closeout 3-1 Project 2782.

Moved by: Motion from committee. No second required.

Motion Carried.

- 7.1 [Closeout 3-1 Project 2740 \(Action\) - Jeanette McBride](#) 
- 7.2 [Closeout 3-1 Project 2782 \(Action\) - Jeanette McBride](#) 

8. Personnel Committee - Katie Dunlap

- 8.1 [Job Description: Director of Business, Industry, and Heritage Crafts \(Action\) - Dr. Bledsoe](#) 

Dr. Katie Dunlap, Chair of the Personnel Committee, share the job description for the Director of Business, Industry and

Heritage Crafts with board members.

Dr. Dunlap made a motion to approve the job description of the Director of Business, Industry and Heritage Crafts.

Moved by: Motion from committee. No second required.

Motion carried.

9. Curriculum and Student Services Committee - Bill Price

Bill Price, Chair of the Curriculum and Student Services Committee shared information regarding the Spring 2025 Fee Chart with board members.

Mr. Price made a motion to approve the Spring 2025 Fee Chart.

Moved by: Motion from committee. No second required.

Motion carried.

9.1 [Spring 2025 Fee Chart \(Action\) - Dr. Natalie Winfree](#)

10. Legislative and Institutional Status Committee - Kerry Hensley

Kerry Hensley, Chair of the Legislative and Institutional Status Committee informed board members of the second reading of the MCC Board of Trustees Bylaws Revision.

Ms. Hensley made a motion to approve the MCC Board of Trustee Bylaws Revision as presented.

Moved by: Motion from committee. No second required.

Motion carried.

10.1 [MCC Board of Trustees Bylaws Revised -2nd Reading \(Action\) - Dr. Bledsoe](#)

11. Executive Leadership Reports - Dr. Chad Bledsoe

11.1 [Monthly Financial Reports - Jeanette McBride](#)

Jeanette McBride presented the college's Financial Reports for the month ending in September 30, 2024. State expenditures totaled \$2,453,392, or 21.5% of budget, and is in line with last year's spending.

County operating expenditures totaled \$241,890 or 24% of

budget.

11.2 [Instruction and Student Services Report - Dr. Natalie Winfree](#) 

Dr. Natalie Winfree presented the Instruction and Student Services Report and informed board members of events that have taken place recently, as well as those events that will be happening in the near future.

11.3 [Class Visitation Logs - Dr. Natalie Winfree](#) 

Dr. Winfree presented the Class Visitation Logs for Spring 2024 and Summer 2024.

11.4 [Facilities and Construction Update - Dr. Bledsoe](#) 

Dr. Bledsoe presented the Facilities and Construction update. The office renovations in building 100 and the gutter guards installed on the greenhouse were included in the report.

11.5 [Personnel Updates - Dr. Bledsoe](#) 

Dr. Bledsoe informed board members of the recent Personnel updates.

11.6 [Foundation Director's Report - Hunter Smith](#) 

Hunter Smith shared the Foundation Report with the board. The total in all three accounts is \$5,335,684.99 which reflects a market change increase of \$70,075 for the period ending August 31, 2024.

Mr. Hunter informed board members of the tentative date of the Earle Connelly Annual Golf Tournament.

The Foundation met earlier today and voted to award Dr. Dale Ellis with the Humanitarian of the year award. The Fundraiser/Friendraiser of the year award will go to Oliver and Wanda Sweeney and Harland McCaskill.

11.7 [Marketing and Public Relations Report November 2024 - Hunter Smith](#) 

Hunter Smith presented the Marketing and Public Relations Report.

The Spring 2025 TrailGuide is complete and should arrive in

homes by late November.

12. SGA Report - Drew Harmon, SGA President

12.1 [Student Government Association Report - Drew Harmon](#)



Drew Harmon shared the Student Government Association (SGA) report informing board members of recent activities and upcoming activities.

13. President's Report - Dr. Bledsoe

13.1 [President's Report 2024-11-13 - Dr. Bledsoe](#)



Dr. Bledsoe shared information about his activities since the previous board meeting, as well as the events he will attend in the coming weeks.

13.2 US Department of Education Recognition

Dr. Bledsoe shared that the college was honored to receive notice that MCC has been nominated for the US Department of Education's Postsecondary Success Recognition Program.

Amanda Beaman, MCC's Excellence in Teaching winner has been selected as a semi-finalist for the 2025 North Carolina Community College System Excellence in Teaching Award.

13.3 MCC Directory Revision in Response to Cyber Attacks

Dr. Bledsoe informed Board members that there has been an increase in cyber security attacks using the email addresses and in some cases, photos, directly off of the college website. There may be changes made in the future to protect our institution.

14. Chairman's Report - Mr. Knowles

14.1 [Board of Trustee Calendar 2024-25.pdf](#)



Mr. Knowles presented the Board of Trustee Calendar 2024-25. Mr. Knowles informed board members that he recently visited several classes on campus.

15. Adjourn - (Action) - Mr. Knowles

Mr. Knowles called for a motion to adjourn the meeting at 7:49 PM.

Moved by: Bill Price

Seconded by: Susan Eggleston

Motion carried.

A handwritten signature in black ink, appearing to read "Mr. Knowles", written in a cursive style.