



Board of Trustees Monthly Meeting Minutes

Wednesday, May 14, 2025

Montgomery Community College (Capel Hall)

1011 Page St.

Troy, NC 27371

1. Call to Order - Gordon Knowles, Chair

The regular meeting of the Board of Trustees of Montgomery Community College was called to order on May 14, 2025, at 4:00 PM by Mr. Gordon Knowles, Chair.

Board Members Present:

Gordon Knowles, Chair; Robert Harris, Vice-Chair; Bill Price, Secretary; Claudia Bulthuis, Gelynda Capel, Dr. Katie Dunlap, Susan Eggleston, Kerry Hensley, Dr. Tawanda Matthews, Mike Mills, Timothy McAuley (4:04 PM), and Dr. Philip Jones (4:07 PM)

Board Members Absent:

None

Others Present:

Dr. Chad Bledsoe, President; Jeanette McBride, Senior Vice-president of Administrative Services; Dr. Natalie Winfree, Vice-President of Instruction and Student Services; Hunter Smith, Dean of Institutional Effectiveness and Advancement; Korrie Ervin, Special Projects Coordinator/Grants Writer; and Rene Perryman, Executive Assistant to the President/Recording Secretary to the Board of Trustees

2. Welcome and Announcements - Gordon Knowles

Mr. Knowles welcomed all in attendance.

3. Approval of Agenda- (Action) - Gordon Knowles

Mr. Knowles called for a motion to approve the agenda.

Moved by: Dr. Katie Dunlap

Seconded by: Michael Mills

Motion carried.

4. Board of Ethics Reminder - Gordon Knowles

Mr. Knowles reminded Trustees of MCC Board Policy 1.4 Conflict of Interest and Chapter 138A of the North Carolina Board of Ethics and asked if there were any potential or actual conflicts of interest.

No conflicts were declared.

5. Approval of Board and Committee Minutes - (Action) - Gordon Knowles

Mr. Knowles called for a motion to approve the April 9, 2025 Board and Committee Meeting Minutes.

Moved by: Bill Price


Seconded by: Claudia Bulthuis

Motion carried.

5.1 Board of Trustees Meeting - Apr 09 2025 - Minutes

[Board of Trustees Meeting - Apr 09 2025 - Minutes - Html](#) 


5.2 Finance and Facilities Committee Meeting - Apr 09 2025 - Minutes

[Finance and Facilities Committee Meeting - Apr 09 2025 - Minutes - Html](#) 

5.3 Personnel Committee Meeting - Apr 09 2025 - Minutes

[Personnel Committee Meeting - Apr 09 2025 - Minutes - Html](#) 

5.4 Legislative and Institutional Status Committee Meeting - Apr 09 2025 - Minutes

[Legislative and Institutional Status Committee Meeting - Apr 09 2025 - Minutes - Html](#) 

6. Finance and Facilities Committee - Gordon Knowles

6.1 [In-Kind Donation Transfer - \(Action\) - Gordon Knowles](#)

Dr. Bledsoe presented the In-Kind Donations Transfers.

Mr. Knowles called for a motion to approve the In-Kind Donation Transfers as presented.

Moved by: Dr. Tawanda Matthews

Seconded by: Gelynda Capel

Motion carried.

7. Personnel Committee - Katie Dunlap

No report.

8. Curriculum and Student Services Committee - Gordon Knowles

8.1 [FMT Program Proposal at SCI - \(Action\) - Gordon Knowles](#)



Dr. Bledsoe presented the Forest Management Program proposal. This program is designed to provide incarcerated individuals with the knowledge and skills necessary for careers in sustainable forestry, land conservation, and natural resource management.

Mr. Knowles called for a motion to approve the Forest Management Program at Southern Correctional Institute as presented.

Moved by: Susan Eggleston

Seconded by: Kerry Hensley

Motion carried.

9. Legislative and Institutional Status Committee - Kerry Hensley

No report.

10. Executive Leadership Reports - Dr. Chad Bledsoe

Mr. Knowles noted that Items 10.1 through 13.1 were the standard monthly reports, which had been emailed to the Trustees the previous week for

their review. In the interest of time, these items were not discussed during the meeting.

- 10.1 [Monthly Financial Reports March 2025](#) 
- 10.2 [Foundation Director's Report](#) 
- 10.3 [Grants Report](#) 
- 10.4 [Marketing and Public Relations Report May 2025.pdf](#) 
- 10.5 [Facilities and Construction Update](#) 
- 10.6 [Personnel Updates](#) 
- 10.7 [Instruction and Student Services Report](#) 




11. SGA Report -

- 11.1 [Student Government Association Report](#) 

12. President's Report - Dr. Chad Bledsoe

- 12.1 [President's Report 2025-05-14.pdf](#) 
- 12.2 [Senate Budget Proposal](#) 

13. Chairman's Report - Mr. Knowles

- 13.1 [Board of Trustee Calendar 2024-25.pdf](#) 
- 13.2 Special Recognition -(Action)- Gordon Knowles
[Emeritus Nomination Letter for Gelynda Capel.pdf](#) 
[Emeritus Proclamation Gelynda Capel.pdf](#) 

Mrs. Gelynda Capel was escorted from the meeting at 4:12 PM by Mrs. Korrie Ervin.

The Trustees were given a letter from Claudia Bulthuis nominating Mrs. Capel for Trustee Emeritus status in

recognition for her service to Montgomery Community College. Mrs. Capel is set to retire from the Board on June 30, 2025. According to Board Policy 1.12, *Awards and Recognitions*, Mrs. Capel meets the qualifications for emeritus status. This marks the first time a member of the MCC Board of Trustees has been nominated for this distinction.

Mrs. Bulthuis had prepared an Emeritus Proclamation and read it aloud to Trustees.

Mrs. Bulthuis motioned to award the title of Trustee Emeritus to Gelynda Capel as presented in the Emeritus Proclamation.

Moved by: Claudia Bulthuis

Seconded by: Robert Harris

Motion carried.

Mrs. Capel was asked to rejoin the meeting at 4:16 PM.

Mr. Knowles informed Mrs. Capel that she had been nominated and subsequently voted to receive the honorable title of Trustee Emeritus upon her retirement on June 30, 2025. Mrs. Bulthuis read aloud the Emeritus Proclamation, which had been framed for Mrs. Capel as a gift.

14. Adjourn -(Action)- Gordon Knowles

Mr. Knowles called for a motion to adjourn the meeting at 4:20 PM.

Moved by: Dr. Katie Dunlap

Seconded by: Dr. Philip Jones

Motion carried.



Chairman