



## **Board of Trustees Monthly Meeting Minutes**

Wednesday, June 12, 2024

Montgomery Community College (Capel Hall)

1011 Page St.

Troy, NC 27371

### **1. Call to Order - Claudia Bulthuis, Chair**

The regular meeting of the Board of Trustees of Montgomery Community College was called to order on June 12, 2024, at 6:29 PM by Mrs. Claudia Bulthuis, Chair.

**Board Members Present:** Phillip Absher, Claudia Bulthuis, Chair; Gelynda Capel, Dr. Katie Dunlap, Susan Eggleston, Kerry Hensley, Dr. Tawanda Matthews, Timothy McAuley, Dr. Philip Jones, and Bill Price, Secretary; and Robert Harris.

**Board Members Absent:** Gordon Knowles, Vice-Chair

**Others Present:** Chad Bledsoe, President; John Boalick, Director of Heritage Crafts; Korrie Ervin, Special Projects Coordinator/Grants Writer; Susanna Kornegay, Director of Resource Development; Sylvia McAlister, Dean of Continuing Education; Jeanette McBride, Senior Vice-President of Administrative Services; Kelly Morgan, Director of Marketing, Communications and Public Relations; Rene Perryman, Executive Assistant to the President; Yushawnda Royster; Director of Career and College Readiness; Hunter Smith, Dean of Institutional Effectiveness and Advancement; Dr. Natalie Winfree, Vice-President of Instruction and Student Services and Josh Thaxton, Systems Technician.

### **2. Welcome and Announcements - Claudia Bulthuis**

Mrs. Bulthuis welcomed all in attendance. Mrs. Bulthuis introduced new employees, Susanna Kornegay, Director of Resource Development; Sylvia McAlister, Dean of Continuing Education; and Yushawnda Royster, Director of College and Career Readiness.

**3. Prayer - Claudia Bulthuis**

Mrs. Bulthuis opened the meeting with a prayer.

**4. Approval of Agenda- (Action) - Claudia Bulthuis**

Mrs. Bulthuis called for a motion to approve the Agenda.

*Moved by:* Susan Eggleston

*Seconded by:* Bill Price

**Motion carried.**

**5. Board of Ethics Reminder - Claudia Bulthuis**

**In keeping with MCC Board Policy 1.4 Conflict of Interest and Chapter 138A of the North Carolina Board of Ethics, any potential or actual conflicts of interest with matters coming before the Board of Trustees should be declared.**

Mrs. Bulthuis read the ethics statement, reminding the Board Members of Chapter 138A of the State Government Ethics Act and the Montgomery Community College Board Policy 1.4 Conflict of Interest, and asked if there were any potential or actual conflicts of interest.

No conflicts of interest were declared.

**6. Board Presentation - John Boalick, Pottery **

John Boalick, gave a presentation on Heritage Crafts. A slide show was presented, which included information about each of the heritage crafts programs offered at the college.

**7. Approval of Board and Committee Minutes (Action) - Claudia Bulthuis**

Mrs. Bulthuis called for a motion to approve the May 8, 2024 Board Meeting Minutes.

*Moved by:* Dr. Katie Dunlap

Seconded by: Susan Eggleston

**Motion carried.**

7.1 [Board of Trustees Meeting - May 08 2024 - Minutes](#) 

**8. Finance and Facilities Committee - Gordon Knowles**

No action.

**9. Personnel Committee - Phil Absher**

9.1 Position Terminations and Reorganizations (Action) - Dr. Bledsoe

[Organizational Chart Revision](#) 

Position Terminations

- Foreign Language Instructor
- Chemistry Instructor

Position Reorganizations

- Criminal Justice
- Business Administration

Phillip Absher shared information with the board regarding the position terminations and reorganizations.

Mr. Absher made a motion to approve the Organizational Chart Revision as presented.

*Moved by:* Motion from committee. No second required.

**Motion carried.**

9.2 Dental Assisting/Hygiene Position Additions (Action) - Dr. Chad Bledsoe

[Dental Assisting Instructor Job Description](#) 

[Program Director Dental Hygiene Job Description](#) 

Mr. Absher updated the board on the request to add the positions of Dental Assisting Instructor and Program Director of Dental Hygiene.

Mr. Absher made a motion to approve the Dental Assisting Instructor and the Program Director of Dental Hygiene positions.

*Moved by:* Motion from committee. No second required.

**Motion carried.**

## **10. Curriculum and Student Services Committee - Bill Price**

### 10.1 [Dental Hygiene Program Approval \(Action\) - Dr. Natalie](#)

[Winfree](#) 

Mr. Price shared information with board members about the Dental Hygiene Program.

Mr. Price called for a motion to approve the Dental Hygiene Program as presented.

*Moved by:* Motion from committee. No second required.

**Motion carried.**

### 10.2 [2024-2025 Fee Chart Revision \(Action\) - Dr. Winfree](#)

Mr. Price presented board members with the 2024-2025 Fee Chart Revision.

Mr. Price made a motion to approve the 2024-2025 Fee Chart Revision.

*Moved by:* Motion from committee. No second required.

**Motion carried.**

## **11. Legislative and Institutional Status Committee - Robert Harris**

No action.

## **12. Executive Leadership Reports - Dr. Chad Bledsoe**

### 12.1 Monthly Financial Reports - Jeanette McBride

[Monthly Financial Reports April 2024.pdf](#) 

Jeanette McBride presented the college's Financial Reports for April 2024. She noted that the total state expenditures at

the end of April were \$7,904,237 or 74.4% of the budget, which was in line with last year's spending. County funds expenditures were \$791,491 or 82.6% of the budget at the end of April 2024. There was \$471,984 available for capital expenditures from county quarter-cent sales tax and property tax allocations and \$145,024 was spent for parking lot repairs, the signage projects, a carport, window tinting in Capel Hall, upgrading two-way radios for the maintenance department, grading/gravel behind the maintenance building, stonework, garage doors for building 100, tree removal around campus, golf cars, concrete for gazebo, movers and roof repairs. The balance in the State Treasurer's Investment Fund on April 30, 2024 was \$211,088.

12.2

**[Foundation Report - Susanna Kornegay](#)** 

Susanna Kornegay shared the Foundation report with the board. For the month ending April 30, 2024, the balance of all three accounts is \$4,890,286.39 reflecting a market change decrease of \$125,055.98. The Golf Tournament on April 12, 2024 raised \$20,405.93. Ms. Kornegay shared upcoming events.

12.3

**[Grants Update - Korrie Ervin](#)** 

Korrie Ervin updated the Board on the status of the recently applied for Grants.

12.4

**Facilities and Construction Update - Dr. Bledsoe**

**[Facilities and Construction Update June 2024.pdf](#)** 

Dr. Bledsoe presented a facility update on the construction projects and grounds upkeep.

12.5

**[Instruction and Student Services Report June 2024 - Dr.](#)**

**[Winfree](#)** 

Dr. Natalie Winfree presented the Instruction and Student Services Report. Dr. Winfree thanked Board members for participating in our recent Graduation ceremonies. Dr. Winfree shared a few events that members of the faculty have attended. MCC is partnering with Pfeiffer University as part of

the Pfeiffer Pact agreement. Medical Assisting, Phlebotomy, and Nursing faculty assisted in coordinating two blood drives.

Human Services Technology will be changing the program name to Social and Human Services. The curriculum and course offerings will be updated in an effort to realign the core courses.

MCC received a total of \$15,000 in NRA scholarships this year, which is an increase from year's past.

Student Services will be participating in several community outreach and recruiting events this summer including the Juneteenth Heritage Festival, Troy Fest and the Candor Peach Festival.

12.6 Personnel Updates - Dr. Bledsoe

[Personnel Updates May 2024.pdf](#) 

Dr. Bledsoe presented the Personnel Updates for May 2024.

12.7 2024-25 Renewals and Non-Renewals - Dr. Bledsoe

[Renewal List Faculty.pdf](#) 

[Renewal List Staff.pdf](#) 

Dr. Bledsoe presented the Renewals and Non-Renewals for both faculty and staff. Dr. Bledsoe informed the board on possible changes coming to the masonry program.

12.8 **Marketing and Public Relations Report June 2024 - Kelly**

**Morgan** 

Kelly Morgan presented the Marketing and Public Relations Report for April and May 2024. Updates included press releases, stories, and Foundation initiatives currently in progress.

12.9 **Legislative Updates - Dr. Bledsoe** 

Dr. Bledsoe presented the 2024-25 Budget Tracking Sheet to the board. The only sheet received thus far is from the Governor.

**13. SGA Report**

13.1 [Student Government Association Report - June 2024 - Dr.](#)

[Winfree](#) 


Dr. Winfree shared the Student Government Association (SGA) Report with the Board, including the newly selected SGA President and the students who were selected to serve as College Ambassadors for the 2024-2025 academic year.

The new SGA President will be attending his first Board meeting in September.

**14. President's Report - Dr. Chad Bledsoe**

14.1 [President's Activities - Dr. Bledsoe](#) 

Dr. Bledsoe shared information about his activities since the previous board meeting.

14.2 MCC Compliance Review Update - Dr. Bledsoe  
[Montgomery CC Preliminary Report Minimal Finding FY 2023-24.pdf](#) 

[Montgomery CC Coaching Letter FY 2023-24.pdf](#) 

Dr. Bledsoe shared the minimal findings and coaching letter the college received due to the compliance audit in April 2024.

14.3 [Employee Calendar Revised Closing Dates \(Action\)](#)  - Dr. Bledsoe

Dr. Bledsoe informed the board of the dates in December and January that the college will be closing for winter break and requested that the college close for two additional days to adjust the schedule to account for the leap year.

Mrs. Bulthuis asked for a motion to approve closing the college during winter break on January 2nd and January 3rd of 2025.

*Moved by:* Kerry Hensley

*Seconded by:* Bill Price

**Motion carried.**

14.4 President and Board's Blanket Travel Authorization

[President's Blanket Travel Authorization 2024-25 \(Action\)](#) 

Dr. Bledsoe

[Board's Blanket Travel Authorization 2024-25](#)  (Action) Dr.

Bledsoe

Dr. Bledsoe presented the board with the 2024-25 Blanket Travel Authorizations for Dr. Bledsoe and the Board of Trustee members.

Mrs. Bulthuis called for a motion to approve Dr. Bledsoe's and the Board of Trustee's 2024-25 Blanket Travel Authorization.

*Moved by:* Dr. Katie Dunlap

*Seconded by:* Susan Eggleston

**Motion carried.**

14.5 Policy Manual and Organizational Chart Upgrades - Dr. Bledsoe

Dr. Bledsoe informed the Board of the location of the Board Policy Manual and the Organizational Chart on our website page.

14.6 Campus Safety - Dr. Bledsoe

Dr. Bledsoe informed Board members of the recent increase in incidents on campus. Some of the more serious security issues include drug use on campus, speeding in the parking lot, and vandalizing the games and furniture in the student lounge and building. Dr. Bledsoe expressed his concerns regarding the increase in security incidents and will be speaking with local officials about a ways to address the issues.

**15. Chairman's Report - Claudia Bulthuis**

15.1 [Reappointment of Dr. Tawanda Matthews](#) 

Mrs. Bulthuis informed the board that Dr. Tawanda Matthews has been reappointed to the Board of Trustees by the Montgomery County Commissioner. Dr. Matthews' new term as a Trustee will be from July 1, 2024, through June 30, 2028.



Mrs. Bulthuis and Dr. Bledsoe have presented a letter to the Senate Representative requesting the reappointment of Mr. McAuley. Tonight is the last meeting for Board of Trustee member, Mr. Phillip Absher, as he is relocating and will not be seeking reappointment.

15.2 [Presidential Evaluation Letter](#) 

Mrs. Bulthuis shared with Board members the President's Evaluation letter that was sent to Chairman Looney of the State Board of Community Colleges on behalf of Dr. Bledsoe.

15.3 [Calendar of Events](#) 

Mrs. Bulthuis presented the Calendar of Events.

Mrs. Bulthuis announced that she will be stepping down as board chair for 2024-2025. Mrs. Bulthuis shared the highlights and MCC's accomplishments during her 10 years as board chair. Members of the Board of Trustees expressed appreciation for Mrs. Bulthuis' years of service and dedication to the college.

**16. Adjourn - (Action) - Claudia Bulthuis**

Mrs. Bulthuis called for a motion to adjourn the meeting.

*Moved by:* Phil Absher

*Seconded by:* Bill Price

**Motion carried.**

The meeting adjourned at 8:45 pm.