Board of Trustees Monthly Meeting Minutes

Wednesday, June 11, 2025

Montgomery Community College (Capel Hall)

1011 Page St.

Troy, NC 27371

1. Call to Order - Gordon Knowles, Chair

The regular meeting of the Board of Trustees of Montgomery Community College was called to order on Wednesday, June 11, 2025, at 6:30 PM by Mr. Gordon Knowles, Chair.

The Board met as a Committee of the Whole.

Board Members Present:

Gordon Knowles, Board Chair; Robert Harris, Vice-Chair; Bill Price, Secretary; Claudia Bulthuis, Gelynda Capel, Dr. Katie Dunlap, Susan Eggleston, Kerry Hensley, Dr. Philip Jones, Dr. Tawanda Matthews, and Tim McAuley (via TEAMS)

Board Members Absent:

Mike Mills and Drew Harmon, SGA President

Others Present:

Dr. Chad Bledsoe, President; Jeanette McBride, Sr. Vice-President of Administration; Dr. Natalie Winfree, Vice-President of Instruction and Student Services; Hunter Smith, Dean of Institutional Effectiveness and Advancement; Korrie Ervin, Special Projects Coordinator/Grants Writer; Josh Thaxton, Systems Technician; Amy Goodwin, Director of Human Resources; Nicole McRae, Learning Resources Technical Assistant; Terell Marshall, and Rene Perryman, Executive Assistant to the President/Recording Secretary to the Board of Trustees

2. Welcome and Announcements - Gordon Knowles

Mr. Knowles welcomed all in attendance and asked Dr. Bledsoe to introduce guests.

Dr. Bledsoe introduced new employee, Nicole McRae, her fiance, Mr. Terell Marshall. Amy Goodwin, Director of Human Resources, was also in attendance and was introduced.

3. Approval of Agenda- (Action) - Gordon Knowles

Mr. Knowles called for a motion to approve the meeting agenda.

Moved by: Dr. Katie Dunlap

Seconded by: Kerry Hensley

Motion carried.

4. Board of Ethics Reminder - Gordon Knowles

Mr. Knowles reminded Trustees of MCC Board Policy 1.4 Conflict of Interest and Chapter 138A of the North Carolina Board of Ethics and asked if there were any potential or actual conflicts of interest.

No conflicts were declared.

5. Board Presentation

No presentation.

6. Approval of Board and Committee Minutes - Gordon Knowles

Mr. Knowles called for a motion to approve the May 14, 2025 Board Meeting Minutes.

Moved by: Dr. Katie Dunlap

Seconded by: Susan Eggleston

Motion carried.

6.1 Board of Trustees Meeting - May 14 2025 - Minutes

Board of Trustees Meeting - May 14 2025 - Minutes - Html

7. Finance and Facilities Committee - Robert Harris

7.1 **County Capital/Maintenance Expenditure Requests (Action) - Jeanette McBride**

Jeanette McBride presented the County Capital/Maintenance Expenditure Requests which included parking lot repairs, parking lot striping and a college vehicle purchase.

Robert Harris made a motion to approve the purchase of the vehicle as presented.

Moved by: Robert Harris

Seconded by: Bill Price

Motion carried.

Robert Harris made a motion to approve the remaining County Capital/Maintenance Expenditure Requests as presented.

Moved by: Robert Harris

Seconded by: Claudia Bulthuis

Motion carried.

8. Personnel Committee - Katie Dunlap

8.1 Forestry Instructor (Prison Systems) Job Description (Action) - Dr. Chad Bledsoe

JD Forestry Instructor (Prison Systems)

Organizational Chart

Dr. Bledsoe presented the job description for the Forestry Instructor (Prison Systems) to Trustees and pointed out the changes to the Organizational Chart.

Trustees asked questions about the required hours of instruction, as well as a more detailed description of the position. Dr. Bledsoe confirmed the position was a full-time faculty course load and that the position's location would be Southern Correctional Institute.

Dr. Katie Dunlap made a motion to approve the Forestry Instructor (Prison Systems) job description and the changes to the Organizational Chart as presented.

Moved by: Dr. Katie Dunlap
Seconded by: Kerry Hensley

Motion carried.

9. Curriculum and Student Services Committee - Bill Price

9.1 **2025-2026 Fee Chart (Action) - Dr. Natalie Winfree**

Dr. Natalie Winfree presented the 2025-2026 Fee Chart, explaining some of the changes to the fee amounts and reasons for those changes.

Bill Price made a motion to approve the 2025-2026 Fee Chart as presented.

Moved by: Bill Price
Seconded by: Dr. Katie Dunlap

Motion carried.

10. Legislative and Institutional Status Committee - Kerry Hensley

10.1 2025-2030 Strategic Plan (Action)- Hunter Smith

2025-2030 Strategic Plan.pdf

Hunter Smith presented the 2025-2030 Strategic Plan. Mr. Smith made note of the goals that are contained in the 5-year plan.

Kerry Hensley made a motion to approve the 2025-2030 Strategic Plan as presented.

Moved by: Kerry Hensley
Seconded by: Bill Price

Motion carried.

10.2 Policy 7.1.2 - Internet & Network Acceptable Use - 2nd Reading - (Action) - Dr. Bledsoe

Policy 07.01.02-Internet & Network Acceptable Use

10.3 Policy 7.1.9 Pornography Prohibited on College Networks and

Devices - 2nd Reading - (Action) - Dr. Bledsoe

Policy 07.01.9 - Pornography Prohibited on College Networks and Devices

Dr. Bledsoe presented the changes to Policy 7.1.2 - Internet & Network Acceptable Use and new Policy 7.1.9 - Pornography Prohibited on College Networks and Devices for a second reading.

Ms. Hensley made a motion to approve the changes to Policy 7.1.2 - Internet & Network Acceptable Use and to approve new Policy 7.1.9 - Pornography Prohibited on College Networks and Devices as presented.

Moved by: Kerry Hensley

Seconded by: Dr. Katie Dunlap

Motion carried.

10.4 Policy 3.2.19 Parental Leave Policy (NEW)- 1st Reading - Dr. Bledsoe

Policy 03.02.19 Parental Leave Policy

Dr. Bledsoe presented NEW Policy 3.2.19 - Parental Leave for a first reading.

10.5 Policy 3.4.10 Pregnant & Parenting Employees - 1st Reading - Dr. Bledsoe

Policy 03.04.10-Pregnant & Parenting Employees, Procedure 3.4.10.1 Pregnant and Parenting Employees

Dr. Bledsoe presented the first reading changes to the following policies: Policy 3.4.10 - Pregnant & Parenting Employees; Policy 4.1.3 - Curriculum Development; Policy 4.2.4 - Instructional Personnel Qualifications; Policy 4.2.7 - Accreditation; Policy 6.1.2 - Tuition Residency; and Policy 6.2.9 - Debt Collection.

These policies will be presented again at the next Board of Trustee meeting and action will be taken.

10.6 Policy 4.1.3 Curriculum Development - 1st Reading - Dr. Bledsoe

Policy 04.01.03-Curriculum Development, Procedure 4.1.3.1-

Curriculum Development

10.7 Policy 4.2.4 Instructional Personnel Qualifications - 1st Reading - Dr. Bledsoe

Policy 04.02.04-Instructional Personnel Qualifications

10.8 Police 4.2.7 Accreditation - 1st Reading - Dr. Bledsoe

Policy 04.02.07-Accreditation

10.9 Policy 6.1.2 Tuition Residency - 1st Reading - Dr. Bledsoe

Policy 06.01.02-Tuition Residency Requirements

10.10 Policy 6.2.9 Debt Collection - 1st Reading - Dr. Bledsoe

Policy 06.02.09-Debt Collection

11. Executive Leadership Reports - Dr. Chad Bledsoe

11.1 **Monthly Financial Reports April 2025 - Jeanette McBride**

Jeanette McBride presented the Financial Reports showing State expenditures totaled $8,371,412 or 69.5% of budget as of April 30, 2025. The lower expenditures are due to grants that will carry forward to the next fiscal year. County operating expenditures totaled $779,221 or 77.4% of budget. The amount available from County Quarter-Cent Sales tax and Property Tax allocations is $484,833. The balance in the STIF (State Treasurers Investment Fund) is $221,027. Mrs. McBride noted that all funds, State and County, were expended or rolled over to next year.

11.2 **Foundation Director's Report** - Hunter Smith

Hunter Smith shared the Foundation Director's Report ending April 30, 2025. A total fund balance for all three accounts is $5,160,272.29. This reflects a market decrease of $33,876.84.

2025 year to date donations total $100,096.57.

Mr. Smith handed out a flyer announcing the Fall Fundraiser will have a disco theme and is titled "Groovin' for Good". The event will take place on September 26, 2025. The silent auction was discussed and updates will be given soon.

11.3 **Marketing and Public Relations Report - Hunter Smith**

Hunter Smith presented the Marketing and Public Relations Report. The Annual Report and Fall TrailGuide are underway. Mr. Smith reported the most recent Press Releases and Stories, as well as the latest Social Media Statistics through May 31, 2025.

11.4 Grants Update

No report.

11.5 **Campus Improvement Project Update - Korrie Ervin**

Korrie Ervin shared a Campus Improvement Project Update including banners for the parking lot information and provided a map indicating the locations where the banners/signs will be placed.

11.6 **Personnel Updates April and May 2025 - Dr. Bledsoe**

Dr. Bledsoe presented the personnel updates for April and May 2025.

11.7 **Facilities and Construction Update - Dr. Bledsoe**

Dr. Bledsoe gave an update on the Dental Hygiene construction project and showed photos of the 28 newly painted columns in Blair Hall. Dr. Bledsoe shared updates on the Dental Program noting that he has received no updates concerning the CODA (Commission on Dental Accreditation) visit for our Dental Hygiene program.

11.8 Legislative Update - Dr. Bledsoe

FY2025-26_BudgetTrackingSheet

Dr. Bledsoe shared the 2025-27 North Carolina Community College System Budget Tracking Sheet.

11.9 2025-26 Employee Contract Renewals and Non-Renewals - Dr. Bledsoe

Renewal List Faculty

Renewal List Staff

Dr. Bledsoe presented 2025-26 Renewals and Non-Renewals for both faculty and staff.

11.10 **Instruction and Student Services Report - Dr. Natalie Winfree**

Dr. Winfree presented the Instruction and Student Services Report. Dr. Winfree shared recent events as well as events that are planned in the near future. Josh Hussey has been promoted to the Director of Forestry Program. Dr. Winfree announced the Veterans Affairs audit went very well and no findings were recorded.

11.11 **CE Class Visitation Log Fall 2024 - Dr. Natalie Winfree**

Dr. Winfree shared the Continuing Education Class Visitation Log for Fall of 2024.

12. SGA Report - Drew Harmon, SGA President

12.1 **Student Government Association Report - Dr. Natalie Winfree**

Dr. Winfree shared the SGA Report. Ricky Merida Nieves has been selected to serve as the SGA President for the 2025-2026 academic year. Dr. Winfree announced the College Ambassadors for the upcoming year. These students will represent MCC at several community events over the summer.

13. President's Report - Dr. Bledsoe

13.1 **President's Activities**

Dr. Bledsoe shared a calendar of his recent activities, as well as activities he plans to attend in the upcoming weeks.

Dr. Bledsoe shared increased enrollment numbers with Board members, which average a 5% increase overall.

13.2 Employee Financial Aid Scholarship Update

Dr. Bledsoe updated Trustees on the Employee Financial Aid Scholarship. The Foundation approved the $75,000 Scholarship.

13.3 Audit Updates

VA Findings Letter & Narrative 2025

Financial Audit 2024 Concluding Letter

Dr. Bledsoe shared the findings of two audits that were recently conducted at the college. Both audits reflected positively on the college, as there were no significant findings. Dr. Bledsoe received a call from the State Auditor congratulating MCC on the success of the financial audit.

13.4 MCC Mascot (Action) - Dr. Bledsoe

MCC Mascot

Dr. Bledsoe presented the possible MCC Mascot changes from the Trailblazer to the bigfoot U.W. Harrie. Trustees discussed the pros and cons of changing the mascot and discussed changes for the college mascot.

A motion was called to table this item until a later board meeting.

Moved by: Claudia Bulthuis

Seconded by: Bill Price

Motion carried.

13.5 Blanket Travel Authorizations President and Board of Trustees (Action) - Dr. Bledsoe

President's Blanket Travel Authorization 2025-26

Trustees' Blanket Travel Authorization 2025-26

Dr. Bledsoe presented the Blanket Travel Authorization Forms covering the dates July 1, 2025 through June 30, 2026 for himself and Trustees.

Mr. Knowles called for a motion to approve the 2025-26 Blanket Travel Authorizations for Dr. Bledsoe and the Trustees, as presented.

Moved by: Dr. Katie Dunlap

Seconded by: Tim McAuley Sr.

Motion carried.

14. Chairman's Report - Mr. Knowles

14.1 2025-26 Calendar of Events (Action) - Mr. Knowles

Board of Trustee Calendar 2025-26

Mr. Knowles shared the 2025-26 Calendar of Events noting the Board of Trustee Meetings on the schedule for the 2025-2026 academic year.

Mr. Knowles called for a motion to approve the Board of Trustee meeting dates on the 2025-26 Calendar of Events.

Moved by: Dr. Katie Dunlap

Seconded by: Susan Eggleston

Aye	Dr. Philip Jones, Dr. Tawanda Matthews, Kerry Hensley, Robert Harris, Susan Eggleston, and Tim McAuley Sr.
Nay	Bill Price, Claudia Bulthuis, Dr. Katie Dunlap, and Gelynda Capel
Abstain	Gordon Knowles

Motion carried. 6-4

14.2 President's Evaluation and Contract Renewal Update

Letter to SBCCC President's Evaluation

Letter to SBCCC President's Contract Renewal

SBCCC Letter - Dr. Bledsoe's Contract

Mr. Knowles shared the letters that were sent to the NC System Office requesting approval for Dr. Bledsoe's employment contract, as well as the letter received from the NC Community College System President approving the contract.

15. Adjourn - (Action) - Mr. Knowles

Mr. Knowles called for a motion to adjourned the meeting at 8:09 PM.

Moved by: Kerry Hensley

Seconded by: Susan Eggleston

Motion carried.

Chairman