



Board of Trustees Monthly Meeting Minutes

Wednesday, February 14, 2024

Montgomery Community College (Capel Hall)

1011 Page St.

Troy, NC 27371

1. Call to Order - Claudia Bulthuis, Chair

The regular meeting of the Board of Trustees of Montgomery Community College was called to order on February 14, 2024, at 6:29 pm by Mrs. Claudia Bulthuis, Chair.

Board Members Present: Claudia Bulthuis, Bill Price, Gordon Knowles, Tim McAuley Sr., Robert Harris, Susan Eggleston, Gelynda Capel, and Dr. Phillip Jones; 5:47 pm, and Kerry Hensley; 6:59 pm.

Board Members Absent: Phillip Absher, Dr. Katie Dunlap, Dr. Tawanda Matthews.

Others Present: Dr. Chad Bledsoe, President; Jeanette McBride, Senior Vice President of Administrative Services; Dr. Natalie Winfree, Vice President of Instruction and Student Services; Hunter Smith, Dean of Institutional Effectiveness and Advancement; Korrie Ervin, Special Project Coordinator; Kelly Morgan, Director of Marketing, Communications, and Public Relations; Josh Thaxton, Systems Technician; Allison Burr, Assistant to the Vice President of Instruction and Student Services; Rene Perryman, guest; Jodi Anderson, Psychology Instructor; and Mark Dye, Director of the Gunsmithing Program.

2. Welcome and Announcements - Claudia Bulthuis

Mrs. Bulthuis welcomed all in attendance and shared announcements.

3. Prayer - Claudia Bulthuis

Mrs. Bulthuis opened the meeting with prayer.

4. Approval of Agenda- (Action) - Claudia Bulthuis

Mrs. Bulthuis called for a motion to approve the agenda.

Moved by: Gordon Knowles

Seconded by: Bill Price

Motion carried.

5. Board of Ethics Reminder - Claudia Bulthuis

In keeping with MCC Board Policy 1.4 Conflict of Interest and Chapter 138A of the North Carolina Board of Ethics, any potential or actual conflicts of interest with matters coming before the Board of Trustees should be declared.

Mrs. Bulthuis read the ethics statement, reminding the Board Members of Chapter 138A of the State Government Ethics Act and the Montgomery Community College Board Policy 1.4 Conflict of Interest, and asked if there were any potential or actual conflicts of interest.

No conflicts of interest were declared.

6. Board Presentation - Gunsmithing - Mark Dye

Mark Dye, Director of the Gunsmithing Program, gave a presentation on the status of the MCC Gunsmithing Program.

7. Approval of Board and Committee Minutes (Action) - Claudia Bulthuis

Mrs. Bulthuis called for a motion to approve the January 10, 2024, Board and Committee Meeting Minutes.

Moved by: Gordon Knowles

Seconded by: Susan Eggleston

Motion carried.

7.1 Board of Trustees Meeting Minutes January 10, 2024

[Board of Trustees Meeting - Jan 10 2024 - Minutes - Html](#) 


7.2 Finance and Facility Committee Minutes January 10, 2024

[Finance and Facilities Committee Meeting - Jan 10 2024 - Minutes - Html](#) 

7.3 Curriculum and Student Services Committee Minutes January 10, 2024

[Curriculum and Student Services Committee Meeting - Jan 10 2024 - Minutes - Html](#) 

7.4 Personnel Committee Minutes January 10, 2024

[Personnel Committee Meeting - Jan 10 2024 - Minutes - Html](#) 

8. Finance and Facilities Committee - Gordon Knowles

8.1 [County Budget Request \(Action\) - Jeanette McBride](#) 

Mr. Knowles updated the Board of the 2024-2025 County Budget Request.

On behalf of the Finance and Facilities Committee, Mr. Knowles made a motion to approve the 2024-2025 County Budget Request.

Moved by: Motion from committee. No second required.

Motion carried.

8.2 [Interior Wayfinding Signage Project \(Action\) - Jeanette McBride](#) 

Mr. Knowles updated the Board on the Interior Wayfinding Signage Project.

On behalf of the Finance and Facilities Committee, Mr. Knowles made a motion that the Interior Wayfinding Signage Project be funded.

Moved by: Motion from committee. No second required.

Motion carried.

9. Curriculum and Student Services Committee - Bill Price

9.1 [2023-2024 Fee Chart \(As of March 2024\) \(Action\)](#) 

Mr. Price updated the Board on the 2023-2024 Fee Chart revision request.

On behalf of the Curriculum and Student Services Committee, Mr. Price made a motion to approve the 2023-2024 Fee Chart revision.

Moved by: Motion from committee. No second required.

Motion carried.

9.2 [2024-2025 Academic Calendar \(Action\)](#) 

Mr. Price updated the Board on the proposed 2024-2025 Academic Calendar.

On behalf of the Curriculum and Student Services Committee, Mr. Price made a motion to approve the 2024-2025 Academic Calendar.

Moved by: Motion from committee. No second required.

Motion carried.

10. Executive Leadership Reports - Dr. Chad Bledsoe

10.1 [Monthly Financial Reports - Jeanette McBride](#) 

Mrs. McBride updated the Board on the Monthly Financial Reports. She noted that State funds expenditures at the end of December were \$4,654,088 or 45.5% of budget which was in-line with expectations. County funds expenditures at the end of December were \$464,097 or 48.4% of budget, which was in line with expectations. There was \$467,410 available for capital expenditures and other grounds/building maintenance with a total of \$95,862 spent the first half of this fiscal year. The Institutional funds balance was \$1,240,008. All negative balances were due to timing of reimbursements with the majority being the \$68,671 due from the State for college wide security upgrades. The balance in the State Treasurer's Investment Fund account at December 31, 2023 was \$208,156.

10.2 [Foundation Report - Dr. Chad Bledsoe](#) 

Dr. Bledsoe presented the Foundation Report to the Board.

For the month ending December 31, 2023 the total balance of all three accounts was \$4,667,462.06. As part of the Employee Annual Fund Drive, 85% of employees have pledged donations as of February 14, 2024.

10.3 **[Grants Update - Korrie Ervin](#)** 

Mrs. Ervin updated the Board on the status of the recently applied for grants.

10.4 **[Facilities and Construction Update - Dr. Chad Bledsoe](#)** 

Dr. Bledsoe presented an update of the current facilities and construction projects.

10.5 **[Instruction and Student Services Report - Dr. Natalie Winfree](#)** 

Dr. Winfree shared updates from the Instruction and Student Services Report. Updates included a discussion of student nominations for awards, an update on the gunsmithing trip to the SHOT show, and passing rates on EMS exams.

10.6 **[Personnel Updates - Dr. Chad Bledsoe](#)** 

Dr. Bledsoe presented the new employee appointment of Jodi Anderson, Psychology Instructor.

10.7 **[Marketing and Public Relations Report - Kelly Morgan](#)** 

Kelly Morgan shared a Marketing and Public Relations update. She noted increased traffic on the College's social media pages and discussed Dr. Winfree's article in the Montgomery Herald.

10.8 Board Policy Updates (Second Reading) (Action) - Dr. Bledsoe

[Policy 5-3-2 - Student Code of Conduct.pdf](#) 

[Policy 5-4-3 - Student Records - FERPA.pdf](#) 

[Policy 7-1-1 - Technology Systems.pdf](#) 

[Policy 3-2-5 - Annual Leave.pdf](#) 

Dr. Bledsoe discussed proposed policy revisions, no changes were recommended since the previous Board meeting.

Mrs. Bulthuis called for motion for approval of the Board Policy Updates.

Moved by: Gordon Knowles
Seconded by: Kerry Hensley

Motion carried.

10.9 [MCC Fact Sheet - Hunter Smith](#) 

Dr. Bledsoe shared a copy of the current MCC Fact Sheet.

10.10 [Board Brochure - Kelly Morgan](#) 

Kelly Morgan shared information on the draft Board Brochure and asked for recommendations regarding content.

11. SGA Report - Sasha Eury, SGA President

11.1 [Student Government Association Report - Sasha Eury](#) 

Sasha Eury discussed the SGA report. She noted upcoming items, including the first day student welcoming event, Valentines "Kindness" Board, and Polar Volleyball.

12. President's Report - Dr. Chad Bledsoe

[Activities Since the Previous Board Meeting](#) 

Dr. Bledsoe shared information about his activities since the previous Board meeting. Additionally, he shared updates from the SHOT Show and discussed the new PROPEL NC Initiative.

12.1 [Propel NC Initiative](#) 

13. Chairman's Report - Claudia Bulthuis

13.1 [Ethics Training and Statements of Economic Interest](#) 

Dr. Bledsoe shared an update concerning the Ethics Training and SEI statements. Discussion was held regarding requirements for ethics training. Board members were reminded that Statements of Economic Interest must be filed by April 15, 2024.

13.2 [Calendar of Events](#) 

Mrs. Bulthuis presented the Calendar of Events through 2024. Additionally, discussion was held on canceling the March Board of Trustee meeting because Trustees will be attending

the NCACCT Spring Conference.

Mrs. Bulthuis called for a motion to cancel the March Board of Trustee meeting.

Moved by: Bill Price

Seconded by: Gordon Knowles

Motion carried.

13.3 President's Evaluation - Closed Session (Action)

Pursuant to North Carolina General Statute section 143-318.11 (a) (1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute section 115D-27, the Board went into closed session to discuss the President's evaluation.

Presidential Evaluation Schedule

- Direct Reports turn in forms by January 31, 2024.
- BOT reviews Direct Report Forms at February BOT Meeting.
- BOT receives evaluation form at February BOT Meeting.
- BOT returns completed forms by March BOT Meeting.
- Results are compiled and reviewed by BOT in April BOT Meeting
- Results are discussed with Dr. Bledsoe at April BOT Meeting.
- A final report is sent to the State Board of Community Colleges by June.

Mrs. Bulthuis called for a motion to go into closed session at 7:37 pm.

Moved by: Gordon Knowles

Seconded by: Tim McAuley Sr.

Motion carried.

13.4 Closed Session - Presidential Evaluation (Action)

13.5 Open Session (Action)

Mrs. Bulthuis called for a motion to return to open session at 7:50 pm.

Moved by: Gordon Knowles

Seconded by: Bill Price

Motion carried.

13.6 Report on Closed Session

Mrs. Bulthuis reported from closed session.

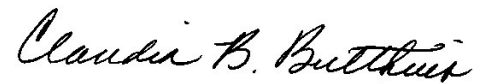
14. Adjourn - (Action) - Claudia Bulthuis

Mrs. Bulthuis called for a motion to adjourn at 7:51 pm

Moved by: Kerry Hensley

Seconded by: Gordon Knowles

Motion carried.



Chairman