

Board of Trustees Monthly Meeting Minutes

Wednesday, April 9, 2025 Montgomery Community College (Capel Hall) 1011 Page St. Troy, NC 27371

1. Call to Order - Gordon Knowles, Chair

The regular meeting of the Board of Trustees of Montgomery Community College was called to order on April 9, 2025 at 6:30 PM by Mr. Gordon Knowles, Chair.

Board Members Present:

Gordon Knowles, Chair; Bill Price, Secretary; Claudia Bulthuis, Gelynda Capel, Dr. Katie Dunlap, Susan Eggleston, Kerry Hensley, Dr. Philip Jones, Dr. Tawanda Matthews, Tim McAuley and Mike Mills

Board Members Absent:

Robert Harris, Vice-Chair and Drew Harmon, SGA President

Guests Present:

Dr. Chad Bledsoe, President; Jeanette McBride, Sr. Vice-President of Administrative Services; Dr. Natalie Winfree, Vice-President of Instruction and Student Services; Hunter Smith, Dean of Institutional Effectiveness and Advancement; Korrie Ervin, Special Projects Coordinator/Grants Writer; Susanna Kornegay, Director of Resource Development; Josh Thaxton, Systems Technician; Estrella Munoz, Financial Aid Specialist/VA Certifying Official; Olivia Owens, Success Navigator; Nancy Rupert, Beekeeping Instructor and Rene Perryman, Executive Assistant to the President/Recording Secretary to the Board of Trustees

2. Welcome and Announcements - Gordon Knowles

Mr. Knowles welcomed Trustees and guests.

3. Approval of Agenda- (Action) - Gordon Knowles

Mr. Knowles called for a motion to approve the agenda.

Moved by: Bill Price *Seconded by:* Kerry Hensley

Motion carried.

4. **Board of Ethics Reminder** - Gordon Knowles

Mr. Knowles read the ethics statement, reminding the Board Members of Chapter 138A of the State Government Ethics Act and the Montgomery Community College Board Policy 1.4 Conflict of Interest, and asked if there were any potential or actual conflicts of interest.

No conflicts of interest were declared.

5. Board Presentation - No Presentation

No presentation.

6. Approval of Board and Committee Minutes (Action) - Gordon Knowles

Mr. Knowles called for a motion to approve the February 12, 2025 Committee and Board Meeting minutes, as well as the March 15, 2025 Board Retreat minutes.

Moved by: Susan Eggleston *Seconded by:* Dr. Katie Dunlap

Motion carried.

- 6.1 Board of Trustee Meeting Minutes February 12, 2025 Board of Trustees Meeting - Feb 12 2025 - Minutes - Html ∅
- 6.2 Finance and Facilities Committee Minutes February 12, 2025
 <u>Finance and Facilities Committee Meeting Feb 12 2025 -</u> <u>Minutes - Html</u> Ø
- 6.3 Curriculum and Student Services Committee Minutes -February 12, 2025
 <u>Curriculum and Student Services Committee Meeting - Feb 12</u>

<u> 2025 - Minutes - Html</u> Ø

- 6.4 Legislative and Institutional Status Committee Minutes -February 12, 2025
 <u>Legislative and Institutional Status Committee Meeting - Feb</u> <u>12 2025 - Minutes - Html</u> Ø
- Board of Trustees Retreat Minutes March 15, 2025
 <u>Board of Trustees Retreat Mar 15 2025 Minutes Html</u>

7. Finance and Facilities Committee - Robert Harris

7.1 Closeout of 3-1 Project #2278 Jeanette McBride (Action)

Claudia Bulthuis, Vice-Chair of the Finance and Facilities Committee shared information with board members regarding the Closeout of 3-1 Project #2278. Mrs. Bulthuis made a motion to approve the Closeout of 3-1 Project #2278.

Moved by: Motion from committee. No second required.

Motion carried.

7.2 <u>2025 Write-Offs - Jeanette McBride (No Action This Year)</u>

Mrs. Bulthuis discussed the 2025 Write-Offs. No action was needed on this item because there were no write-offs this year.

8. Personnel Committee - Katie Dunlap

8.1 Organizational Chart Changes (Action) - Dr. Bledsoe Systems Administrator ∅

Administrative Support Specialist Ø

JD Administrative Support Specialist 🖉

Dr. Katie Dunlap, Chair of the Personnel Committee shared information with board members regarding the Organizational Chart changes. Dr. Dunlap made a motion to accept the Organizational Chart changes as presented.

Moved by: Motion from committee. No second required.

Motion carried.

9. Curriculum and Student Services Committee - Bill Price No Report.

10. Legislative and Institutional Status Committee - Kerry Hensley

Kerry Hensley, Chair of the Legislative and Institutional Status Committee shared information with board members regarding the second reading of the changes to policies 3.3.7 and 5.3.4 Unlawful Discrimination and Harassment.

Ms. Hensley made a motion to accept the changes made to policies 3.3.7 and 5.3.4 Unlawful Discrimination and Harassment. These policies have now been reverted back to the 2020 version.

Moved by: Motion from committee. No second required.

Motion carried.

- 10.1 3.3.7 Unlawful Discrimination and Harassment Second Reading (Action) - Dr. Bledsoe
 Policy 03.03.07 Unlawful Discrimination & Harassment Ø
- 10.2 5.3.4 Unlawful Discrimination and Harassment Second Reading (Action) - Dr. Bledsoe
 Policy 05.03.04-Unlawful Discrimination & Harassment Ø
- 10.3 7.1.2 Internet and Network Acceptable Use (First Reading) Dr. Bledsoe
 Policy 07.01.02-Internet & Network Acceptable Use Ø
 Ms. Hensley shared the changes made to policy 7.1.2 Internet

Ms. Hensley shared the changes made to policy 7.1.2 Internet and Network Acceptable Use. No action was required, as this was a first reading of the policy updates.

 10.4 7.1.9 Pornography Prohibited on College Networks and Devices -New Policy (First Reading) - Dr. Bledsoe
 Policy 07.01.9 - Pornography Prohibited on College Networks

and Devices Ø

Ms. Hensley shared information with board members regarding new policy 7.1.9 Pornography Prohibited on College Networks and Devices. No action was required, as this was a first reading of the new policy.

11. Executive Leadership Reports - Dr. Chad Bledsoe

11.1 <u>Monthly Financial Reports February 2025 - Jeanette</u> <u>McBride</u>

Jeanette McBride presented the college's financial reports for the month ending in February 2025. State expenditures totaled \$6,514,106, or 54.1% of budget. Included in the expenditures total is \$900,000 of unspent grant funds that can carry over and be spent next year. This will bring the percentage of budget spent closer to 60%, which is in line with last year's spending.

County operating expenditures totaled \$626,371, or 62.2% of budget.

The balance in the STIF (State Treasurers Investment Fund) totaled \$219,290.

11.2 Foundation Director's Report - Susanna Kornegay Ø

Susanna Kornegay shared the Foundation Director's Report with board members.

The Foundation Fund Statement for the month ending February 28, 2025 showed a total fund balance for all three accounts of \$5,370,014.77. This reflects a market change decrease of \$26,909.80.

Ms. Kornegay reminded Board members that the 27th Annual Earle Connelly Golf Tournament scheduled for this Friday, April 11, 2025 and thanked Trustees for their support.

11.3 Grants Report - Korrie Ervin Ø

Korrie Ervin shared information with board members about three grants that have been applied for, as well as the status of four grants that were awarded in 2024.

11.4 Marketing and Public Relations Report - Hunter Smith Ø

Hunter Smith shared with board members the current Marketing and Public Relations Report. This report included Foundational initiatives, press releases and stories, press pickups and social media statistics.

11.5 Facilities and Construction Update - Dr. Bledsoe

Dr. Bledsoe provided an update on the Dental Hygiene renovation project, campus grounds improvements and informed board members that the Montgomery County Sheriff's Office conducted a K9 assisted drug sweep of Blair and Capel Halls.

11.6 Personnel Updates - Dr. Bledsoe 🖉

Dr. Bledsoe informed Board members of recent personnel changes.

Dr. Bledsoe introduced new employees, Estrella "Star" Munoz, Financial Aid Specialist/VA Certifying Official; and Olivia Owens, Success Navigator. Ms. Munoz and Ms. Owens left the meeting after their introduction.

11.7 Instruction and Student Services Report - Dr. Natalie Winfree Ø

Dr. Natalie Winfree presented the Instruction and Student Services Report, which included events that have taken place recently, as well as events that will be happening in the near future.

Faculty from Arts and Sciences have been participating in recruitment opportunities with Montgomery County Schools.

Faculty will participate in the CCP Expo scheduled for April 16, 2025 and the final MCC Showcase event on May 8, 2025.

The Office Administration program will be renamed to Office Management, effective Fall 2025 to reflect the evolving needs of the industry and better align the program with job market demands.

Dr. Winfree informed Board members that the current number of walking graduates is 201.

12. SGA Report - Drew Harmon, SGA President

12.1 <u>Student Government Association Report - Drew Harmon</u> ∂

In Drew Harmon's absence, Dr. Winfree shared the Student Government Association Report. The report included SGA events held recently and a few upcoming engagements.

13. President's Report - Dr. Bledsoe

13.1 President's Report 2025-04-09 Ø

Dr. Bledsoe shared information about his activities since the previous board meeting, as well as upcoming activities and events he plans to attend.

Dr. Bledsoe discussed that the Dental Hygiene on-site visit will take place in October 2025.

13.2 2025-26 Budget Tracking Sheet - Governor Ø

Dr. Bledsoe shared the Governor's 2025-2027 NC Community College System Budget Proposal.

13.3 MCC Employee Tuition Benefit Proposal

Dr. Bledsoe shared information about the proposed MCC Employee Tuition Benefit. At the next Foundation meeting there will be a request for \$75,000 to be used for payment on degrees for current employees. The details will be presented at a future meeting.

13.4 <u>MCC Mascot</u> *P*

Dr. Bledsoe discussed the options available for the MCC mascot, U.W. Harrie.

14. Chairman's Report - Mr. Knowles

14.1 Board Self-Evaluation - Handout

Board members reviewed and discussed the results of the recent Board Self-Evaluation. Several key recommendations emerged from the evaluation, including the need to:

• Enhance Trustees' understanding of the community's

needs;

- Identify more effective strategies to inform and educate the local community about the college's priorities and challenges; and
- Improve Trustees' understanding of the college budget and financial processes.

Members also shared positive feedback, highlighting the Board's significant accomplishments over the past two years.

14.2 <u>Calendar of Events</u> Ø

Mr. Knowles discussed upcoming events, as seen on the Calendar of Events.

14.3 Review of NCACCT Conference

Mr. Knowles called on board members who attended the NCACCT Legislative Law Conference in March to share their thoughts and experiences from the conference. Trustees shared information they learned at the conference regarding legal issues impacting Community Colleges and economic developing issues impacting North Carolina and Community Colleges.

Dr. Bledsoe was asked to leave the meeting for a moment.

Dr. Katie Dunlap recommended that the beekeeping apiary be named "The Bledsoe Apiary" in honor of Dr. Bledsoe's ten years at the college.

Nancy Rupert, Beekeeping Instructor discussed an idea for building a bee cage to keep all observers safe from stings was discussed. Examples of these cages were shown to Trustees and guests. More discussion about the bee cages will take place at a future meeting.

Mr. Knowles called for a motion to name the beekeeping apiary The Bledsoe Apiary.

Moved by: Bill Price *Seconded by:* Claudia Bulthuis

Motion carried.

14.4 Closed Session (Action) - Mr. KnowlesMr. Knowles called for a motion to go into closed session at 8:01 PM.

Moved by: Claudia Bulthuis *Seconded by:* Susan Eggleston

Motion carried.

14.5 Open Session (Action) - Mr. KnowlesMr. Knowles called for a motion to return to open session at 8:46 PM.

Moved by: Bill Price *Seconded by:* Dr. Philip Jones

Motion carried.

14.6 Report on Closed Session (Action) - Mr. KnowlesMr. Knowles reported that during closed session, board members reviewed Dr. Bledsoe's contract renewal.

Mr. Knowles called for a motion to renew Dr. Bledsoe's contract as discussed during closed session, pending approval by the North Carolina State Board of Community Colleges in accordance with 1C SBCCC 300.5.

Moved by: Dr. Katie Dunlap *Seconded by:* Bill Price

Motion carried.

14.7 New Business - Mr. Knowles

Dr. Dunlap reported to Dr. Bledsoe that when he was asked to leave the meeting earlier in the meeting, the Board voted to name the beekeeping apiary "The Bledsoe Apiary".

Dr. Bledsoe expressed appreciation for the honor.

15. Adjourn - (Action) - Mr. Knowles

Mr. Knowles called for a motion to adjourn at 8:52 PM.

Moved by: Bill Price *Seconded by:* Kerry Hensley

Motion carried.

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