



Board of Trustees Monthly Meeting Minutes

Wednesday, April 10, 2024

Montgomery Community College (Capel Hall)

1011 Page St.

Troy, NC, 27371

1. Call to Order - Claudia Bulthuis, Chair

The regular meeting of the Board of Trustees of Montgomery Community College was called to order on April 10, 2024, at 6:30 pm by Mrs. Claudia Bulthuis, Chair.

Board Members Present: Claudia Bulthuis, Chair; Gordon Knowles, Vice Chair; Bill Price, Secretary; Tim McAuley, Sr., Gelynda Capel, Kerry Hensley, Susan Eggleston, Robert Harris, Katie Dunlap, Sasha Eury, Dr. Tawanda Matthews.

Board Members Absent: Phil Absher, Dr. Philip Jones.

Other Present: Dr. Chad Bledsoe, President; Jeanette McBride, Senior Vice President of Administrative Services; Dr. Natalie Winfree, Vice President of Instruction and Student Services; Hunter Smith, Dean of Institutional Effectiveness and Advancement; Korrie Ervin, Special Project Coordinator; Kelly Morgan, Director of Marketing, Communications and Public Relations; Josh Thaxton, Systems Technician; Rene Perryman, Assistant to the President; Nancy Ruppert, Beekeeping Instructor; Devyn Captain, Data Coordinator; Ashley Hernandez, Director of Health and Public Safety; Daniel Hatley, Success Navigator; Tenisha Bowden, Success Navigator and Christian Crumpton, Assistant Registrar.

2. Welcome and Announcements - Claudia Bulthuis

Mrs. Bulthuis welcomed all in attendance and shared announcements.

3. Prayer - Claudia Bulthuis

Mrs. Bulthuis opened the meeting with prayer.

4. Approval of Agenda- (Action) - Claudia Bulthuis

Mrs. Bulthuis called for a motion to approve the Agenda.

Moved by: Bill Price

Seconded by: Gordon Knowles

Motion Carried.

5. Board of Ethics Reminder - Claudia Bulthuis

In keeping with MCC Board Policy 1.4 Conflict of Interest and Chapter 138A of the North Carolina Board of Ethics, any potential or actual conflicts of interest with matters coming before the Board of Trustees should be declared.

Mrs. Bulthuis read the ethics statement, reminding the Board Members of Chapter 138A of the State Government Ethics Act and the Montgomery Community College Board Policy 1.4 Conflict of Interest, and asked if there were any potential or actual conflicts of interest.

No conflicts of interest were declared.

6. Board Presentation - Nancy Ruppert, Beekeeping

Nancy Ruppert, Beekeeping Instructor, gave a presentation on the Beekeeping Program. She thanked Board members for their support.

7. Approval of Board and Committee Minutes - Claudia Bulthuis

Mrs. Bulthuis called for a motion to approve the February 14, 2024, Board and Committee Meeting Minutes.

Moved by: Dr. Katie Dunlap

Seconded by: Gordon Knowles

Motion Carried.

- 7.1 Board of Trustee Meeting Minutes February 14, 2024
[Board of Trustees Meeting - Feb 14 2024 - Minutes - Html](#) 
- 7.2 Finance and Facility Committee Minutes February 14, 2024
[Finance and Facilities Committee Meeting - Feb 14 2024 - Minutes - Html](#) 
- 7.3 Curriculum and Student Services Committee Minutes February 14, 2024
[Curriculum and Student Services Committee Meeting - Feb 14 2024 - Minutes - Html](#) 

8. Finance and Facilities Committee - Gordon Knowles

- 8.1 2024 Write-offs - Jeanette McBride (Action)
[2024 Write Offs.pdf](#) 

Mr. Knowles shared information with the Board regarding the 2024 Write Offs.

Mr. Knowles made a motion to approve the 2024 Write Offs.

Moved by: Motion from committee. No second required.

Motion carried.

- 8.2 **[3-1 Blair Hall Dental Hygiene Center - Jeanette McBride \(Action\)](#)** 

Mr. Knowles updated the Board on the 3-1 Funding request for the Blair Hall Dental Hygiene Center project.

Mr. Knowles made a motion to approve the 3-1, for the Blair Hall Dental Hygiene Center.

Moved by: Motion from committee. No second required.

Motion Carried.

9. Personnel Committee - Phil Absher

No Report

10. Curriculum and Student Services Committee - Bill Price

No Report

11. Legislative and Institutional Status Committee - Robert Harris

No Report

12. Executive Leadership Reports - Dr. Chad Bledsoe

12.1 Monthly Financial Reports - Jeanette McBride

[Monthly Financial Reports Feb 2024.pdf](#) 

Jeanette McBride presented the Monthly Financial Reports for February 2024. She noted that the total state expenditures at the end of February were \$6,143,165 or 58.9% of budget, which was in line with last year's spending. County funds expenditures were \$627,457 or 65.5% of budget. There was \$473,434 available for capital expenditures and \$111,247 was spent for grounds/building maintenance. The Institutional funds balance was \$1,199,786. All negative balances were due to timing of reimbursements with the majority being \$53,834 due from the Foundation for scholarships. The balance in the State Treasurer's Investment Fund account on February 29, 2024 was \$209,584.

12.2 [Foundation Report - Korrie Ervin](#) 

Korrie Ervin presented the Foundation Report to the Board. For the month ending February 29, 2024 the total balance of all three accounts \$4,866,950.86.

12.3 [Grants Update - Korrie Ervin](#) 

Mrs. Ervin updated the Board on the status of the recently applied for grants.



12.4 Facilities and Construction Update - Dr. Bledsoe

[Facilities and Construction Update April 2024.pdf](#) 

Dr. Bledsoe presented an update on the facilities and construction projects.

12.5 [Instruction and Student Services Report -Dr. Natalie Winfree.pdf](#) 

Dr. Natalie Winfree presented the Instruction and Student Services Report. Updates included events coming up before graduation and the expansion of programs including Dental Assisting and Dental Hygiene. MCC has 9 BLET (Basic Law Enforcement Training) students who plan to take the state exam in a few weeks and MCC's PTK (Phi Theta Kappa) club has been awarded REACH (Recognizing Excellence in Acceptance and Completion with Honors) status. Dr. Winfree stated that the Compliance Review/Compliance Audit began on April 2, 2024 and was almost complete.

12.6 Personnel Updates - Dr. Bledsoe
[Personnel Updates February 2024](#) 
[Personnel Updates March 2024.pdf](#) 

Dr. Bledsoe presented the Personnel Updates for February and March 2024.

12.7 [Marketing and Public Relations Report April 2024.pdf - Kelly Morgan](#) 

Kelly Morgan presented the Marketing and Public Relations Report for dated March 27, 2024. Updates included Graduation booklets and new brochures for CCP are currently in progress and employment advertising in LinkedIn is being explored.

13. SGA Report - Sasha Eury, SGA President

13.1 [Student Government Association Report - Sasha Eury.pdf](#)



Sasha Eury, SGA President presented the Board of Trustees with an invitation to the PTK Induction Ceremony. She then discussed the SGA Report. She noted the Spring Fling event that was held on March 14, 2024, and discussed some of the fun events that took place that day.

14. [President's Report - Dr. Chad Bledsoe](#)

- Statements of Economic Interest and Ethics Training
- Graduation 2024 - Graduating class size
- Public information request
- Dental Hygiene Program update
- NCACCT Update
- FTE Compliance Review update

Dr. Chad Bledsoe shared information about his activities since the previous Board meeting. Additionally, he discussed upcoming events and pointed out the new robes that will be worn by Trustees for graduation on May 8, 2024. He requested that Board members RSVP to the awards ceremony to Rene Perryman by Tuesday, April 16, 2024. He spoke about employee salaries and stated that improvements have been made in compensation rates for certain jobs. Lastly, he shared that with so many graduating students, there needs to either be two graduation ceremonies or one long ceremony outside on the football field. This raised the question of possibly canceling the May 8, 2024, Board of Trustees meeting.

Mrs. Bulthuis asked for a motion to have two graduation ceremonies on May 8, 2024.

Moved by: Gordon Knowles

Seconded by: Dr. Katie Dunlap


Motion carried with one opposed.

Mrs. Bulthuis called for a motion to cancel the May 8, 2024 BOT Meeting.

Moved by: Dr. Katie Dunlap

Seconded by: Dr. Tawanda Matthews

Motion Carried.

14.1 [Methods of Administration \(MOA\) Civil Rights Monitoring Follow-Up \(Dr. Bledsoe\)](#) 

Dr. Bledsoe gave a follow up on the MOA (Methods of Administration Civil Rights Monitoring. He noted the success in addressing concerns raised during the visit.

15. Chairman's Report - Claudia Bulthuis

15.1 [Calendar of Events](#) 

Mrs. Bulthuis presented the Calendar of Events.

15.2 President's Evaluation

Presidential Evaluation Schedule

(Pursuant to North Carolina General Statue section 143-318.11 (a) (1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statue section 115D-27.)

- Results are compiled and reviewed by BOT in April BOT Meeting.
- Results are discussed with Dr. Bledsoe at April BOT Meeting.
- A final report is sent to the Statute Board of Community Colleges by June.

15.3 Closed Session - Presidential Evaluation (Action) - Claudia Bulthuis

Mrs. Bulthuis called for a motion to go into closed session at 8:05 pm.

Moved by: Gordon Knowles

Seconded by: Bill Price

Motion carried.

15.4 Open Session (Action) - Claudia Bulthuis

Mrs. Bulthuis called for a motion to return to open session at

8:37 pm.

Moved by: Gordon Knowles

Seconded by: Bill Price

Motion carried.

15.5 Report on Closed Session - Claudia Bulthuis

Mrs. Bulthuis reported from closed session and noted the Board would send the NC Community College State Board a letter regarding the results of Dr. Bledsoe's evaluation.

16. Adjourn - (Action) - Claudia Bulthuis

Mrs. Bulthuis called for a motion to adjourn at 8:38 pm.

Moved by: Gordon Knowles

Seconded by: Kerry Hensley

Motion carried.

Claudia B. Bulthuis

Chairman