

Welcome to Montgomery Community College's

New Student Orientation



Topics

- Admissions
- Student Accounts
- Financing
- Placement Testing
- Registration
- Student Support
- Student's Role

Admissions

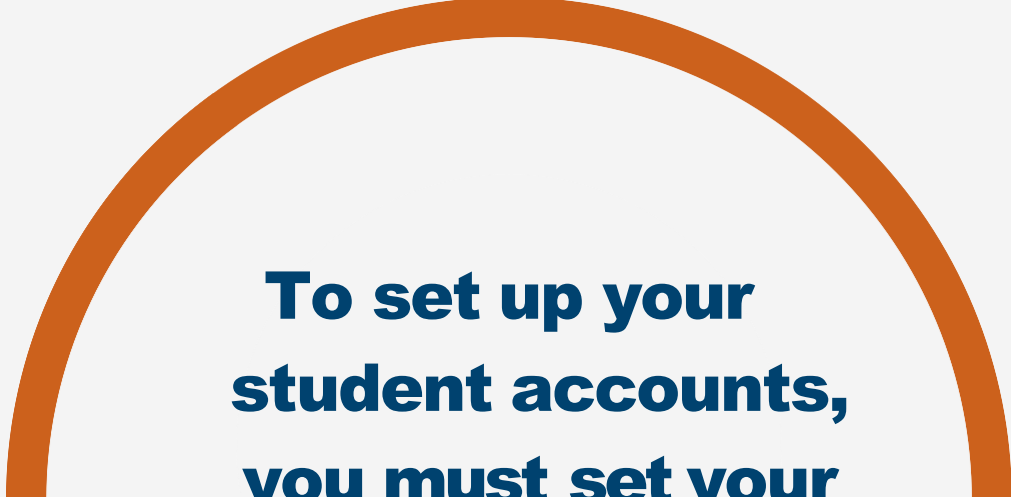
Checklist for Admissions & Enrollment

- Complete [Residency Determination Service \(RDS\)](#)
- Submit [MCC's Online Application](#)
- Request Official High School or Adult High School Equivalency Transcript
- Request Official College Transcript(s)
 - This includes any colleges you have received credit(s) from
- Activate your Student Accounts
 - [Aviso/Watermark Student](#)
 - [App](#)
 - [Self Service](#)
 - [Student Email \(Outlook\)](#)
- Placement Testing (if needed)
- Apply for [Financial Aid \(FAFSA\)](#)
- Meet with Academic Advisor to Register
- Pay Tuition
- Pick Up Student ID & Parking Pass

Student Accounts

MCC TechTrail


A portal to your online student accounts



To set up your student accounts, you must set your username and password which will be used for all of your accounts.



Click on the TechTrail icon at the top right of MCC's homepage, select Account Activation.



After activating, you can begin accessing all of your student accounts like Self-Service and Student Email (Outlook).

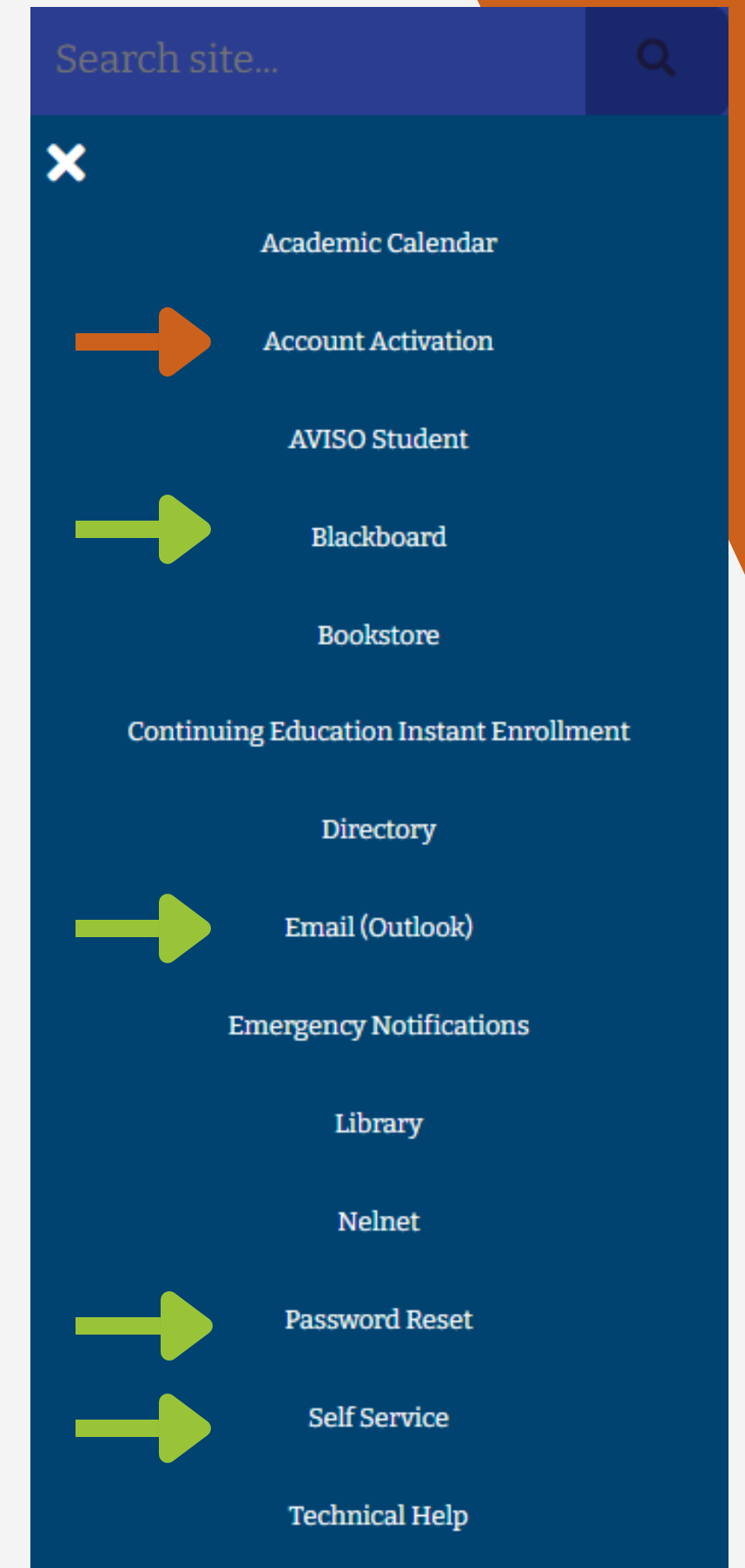
MCC TechTrail



→ [TechTrail](#) can be found at the top right corner of MCC's homepage. Once there, select [Account Activation](#) and start setting up your account.

Other important items in TechTrail:

- [Blackboard](#): This will be used for any course taken at MCC.
- [Email \(Outlook\)](#): This is where you will access your student email account.
- [Password Reset](#): This is how you will reset your password – whether your password expires or you forget your information.
- [Self-Service](#): This is what you will use when looking up personal information (Financial Aid Award, Grades, Registering, etc.)



Self Service

Self Service is a great way to monitor your status regarding admissions, financial aid, and registration.

In Self Service, you can:

- View requirement documents for admissions and financial aid
- View financial aid status
- View grades
- Register for courses
- Pay for tuition & fees
- Monitor progress towards completing program requirements
- Obtain an unofficial transcript

Email (Outlook)

Students are assigned a student outlook account and are encouraged to check their email regularly.

Email can provide info like:

- Admissions updates
- Financial Aid updates
- Reminders about registration and tuition payment
- After registration, you should also expect emails from your instructors concerning assignments and/or deadlines

Financing

Financing

Free Application for Federal Student Aid (FAFSA)

Students are encouraged to apply early at www.fafsa.gov

After submitting the application, students will begin receiving notifications through their student email account concerning the steps to complete their financial aid file.

MCC Foundation Scholarships

Students will be notified of their scholarship eligibility after submitting their FAFSA

Outside Scholarships

Students receiving outside scholarships should contact MCC's Business Office.

Sponsorships

Students being sponsored by employer or outside agencies should contact MCC's Business Office about required documentation.

Nelnet Payment Plan

MCC has a payment plan through Nelnet. Students should be aware of the additional cost as well as the limited enrollment periods.

Self Pay Students

Payment can be made directly to MCC's Business Office or through your Self Service account.

Placement Testing

Math & English Placement

Placement Options:

College Level English

College Level Math

RISE Placement (EdReady)

Schedule a testing session with MCC's College & Career Readiness Department.

Enroll in Developmental Math/English

Schedule an enrollment appointment with MCC's College & Career Readiness Department

MCC's College & Career Readiness Department

Debra Sikes, Director of College and Career Readiness

sikesd7078@montgomery.edu, (910) 898-9680

Registration

Advising, Registration, Payment & Student ID

Advising and Registering

Students are assigned an academic advisor based on their program of study. When the registration period opens, students are encouraged to contact their academic advisor to schedule an advising appointment to discuss an academic plan and course offerings.



Students may register after meeting with their academic advisors.

First time MCC students should register with their academic advisor or Student Services staff for their first term enrollment.

Moving forward, after meeting with your advisor, students can register themselves through Self Service.

Student Support

Counseling & Tutoring Services

Student Support

Study Skill Courses

ACA Courses

- Career Exploration
- College Research
- Study for Exams
- Time Management

ADA Services

Disability Services

Section 504

Counseling Services

Academic, Career and/or Personal Counseling

At-risk Case Management

Links to campus and/or community resources

Tutoring Services

ACE - Online Tutoring Access

Face-to-Face Tutoring

Title IX Coordinator for Students

Federal Law that prohibits gender based
discrimination

Student's Role

What you should know

Your Responsibilities as a Student

- Follow up with Admissions & Financial Aid
- Check email/mail communications - Make sure all required documentation has been submitted
- Set up Student Accounts
- Meet with Academic Advisor
- Register and Pay for Courses
- Order textbooks and other course materials on time
- Save/Print/Keep a copy of your course calendar and syllabus for each course
- Attend Class - Review MCC's Attendance Policy
- Complete Assignments, Quizzes, Exams, and Projects on time
- Monitor Course Performance
- Stay in contact with your instructor(s)/advisor
- Earn your grades!

When in doubt...Ask us!

Questions?

Who can you contact?

Admissions

Jessica Latham
(910) 898-9617

lathamj@montgomery.edu

Business Office

Elizabeth Tedder
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Counseling

Morgan Elkins
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Distance Learning

Sharia Barber
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Financial Aid

Doni Hatchel
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Registration

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Student Life

Melanie Taylor
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Transcripts

Lindsey Tedder
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Virtual Bookstore

Allison Burr
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