

AVISO
RETENTION



By Diana Sanchez

AVISO

- How to Access
- Early Alerts
- Blackboard: Grade Center
- Manual Alerts
- AVISO Student App
- Other AVISO Features

HOW TO ACCESS

- Web-based
- Use favorite browser (e.g., Chrome or Mozilla)
- Type <montgomery.avisoapp.com> directly into the address bar or visit the college website
www.montgomery.edu
- Use your MCC credentials to login

EARLY ALERTS (AUTOMATIC)

- Turned On and Off by Term Calendar
- Data pulled from Blackboard Grade Center & Self-Service Attendance & Colleague
- Data pulled early morning and afternoon
- Absences and low grades are followed up by retention staff
- Continue to send notifications to the Director of Retention

ALERTS SCHEDULE PER TERM

ON / OFF	GRADE & ATTENDANCE ALERTS	GRADE ACHIEVEMENT	RETENTION STAFF TASKS
Week 1	First Mandatory Assignment/First Week Attendance		Follow-up & Close Alert
Week 3/4	Current Grade Non-Health Programs	Current Grade	Follow-up & Close Alert
Week 6	LMS Course Login		Follow-up & Close Alert
Week 8	Midterm Grade	Current Grade	Follow-up & Close Alert
Week 9/10	LMS Course Login		Follow-up & Close Alert
Week 12/13	Current Grade Alert Non-Health Programs	Current Grade	Follow-up & Close Alert
Week 16/17	Final Grade Alert	Final Grade	Follow-up & Close Alert

EXAMPLE OF ALERTS



Current Grade - Non Health Programs -

Closed

Thu, 2/25/21, 5:30 AM **Aviso System**

Jose Arzate-Cabrera (0450683) has a current grade of 49.55 in FOR-232 01.

[Comment](#)



Aviso System Thu 2/25/2021 5:30 AM

Alert for Jose Arzate-Cabrera created by Aviso System

[Comment](#)



Attendance -

Closed

Thu, 2/11/21, 11:00 PM **Aviso System**

Christopher Farmer (0461296) has been absent from MAT-110 7 times.

[Comment](#)



Aviso System Thu 2/11/2021 11:00 PM

Alert for Christopher Farmer created by Aviso System

[Comment](#)



Aviso System Fri 2/26/2021 12:00 AM

Open → **Closed**

[Comment](#)

BLACKBOARD : GRADE CENTER

- Grade Center
- Must have a "Final Grade Column"
- Must be set as "Weighted Grade"
- Must be set as "Percentage" not score or points
- Must be set as "External Grade"

BLACKBOARD SET-UP

Edit Weighted Column

Assesses completed, fail.

COLUMN INFORMATION

Column Name

Final Grade

Grade Center Name

Display on the column header in the grade center, recommended term-based guidelines

Description

For the teacher press ANY TO (PC) or ANY (M10) (Mac).

Rich text editor toolbar with options for Bold, Italic, Paragraph, Font Color, Background Color, Bulleted List, Numbered List, Indent, Outdent, Link, Unlink, Text Color, Text Background Color, Undo, Redo, Print, and other standard editing tools.

Primary Display

Final Grade

Recommended grade display in the column in both the grade center and my grades.

Secondary Display

Final

The display option is shown in the Grade Center only.

Edit Weighted Column

Final Grade

Percentage

DATES

Date Created

Aug 8, 2021

SELECT COLUMNS

Select the columns and categories to include in this weighted grade and then set the weight percentages.

Include in Weighted Grade

Columns to Select

Test Your Knowledge Using Milestones Quiz
Module 1 Discussion: Introduce Yourself
MCC Welcome Banner Quiz
Terminology Survey
Learning Style Assignment
Discussion Test
Module 1 Discussion Learning Style

Categories to Select

Self and Peer
Journal
Blog
Survey
Assignment
Discussion
Course Information

Select Columns

Enter the weight percentages for each item. Percentages should add up to 100 percent.

Weighted Column Configuration Panel

1. % Category: ASSESSMENTS

Weight Columns: Exams Presentations

1. Self and Peer

2. Higher Grades Lower Value to Calculate

3. Lower Grades Higher Value to Calculate

2. % Category: DISCUSSIONS/QUIZS

Weight Columns: Exams Presentations

1. Self and Peer

2. Higher Grades Lower Value to Calculate

3. Lower Grades Higher Value to Calculate

3. % Category: TESTS/QUIZZES

Total Weight: 100.0%

CURRENT GRADE DISPLAY

HIS-131 01X

American History I

95% 

Details Attendance Success/Risk Factors

SuMTWThFSa 12:00 AM - 12:00 AM Online Via Blackboard, Room WEB1 (CLASS)

Registration Status

Registered

Registered Date

October 19, 2020 12:00 AM

Current Grade

103.37%

Credit

3.00

Credits Attempted

3.00

Last Login Date

April 30, 2021 12:30 PM

Number of Logins

90

First Assignment Submitted

January 12, 2021 8:45 AM

Last Assignment Submitted

April 23, 2021 11:57 PM



MANUAL ALERTS

- Created by faculty or staff
- Routed to a specific staff member
- Follow-up
- Close alert notification
- Comments section



EXAMPLE OF A MANUAL ALERT

 Staff Initiated Alert - Referral for Attendance Issues Closed

Thu, 2/11/21, 9:32 AM Warren Colavito 

Christopher Farmer has been identified for an Alert for Referral for Attendance Issues by Warren Colavito. Christopher now has 2 absences. He has not turned in his homework or his lab work for 2 weeks in a row.

[Comment](#)

 Warren Colavito Thu 2/11/2021 9:32 AM
Alert for Christopher Farmer created by Warren Colavito

[Comment](#)



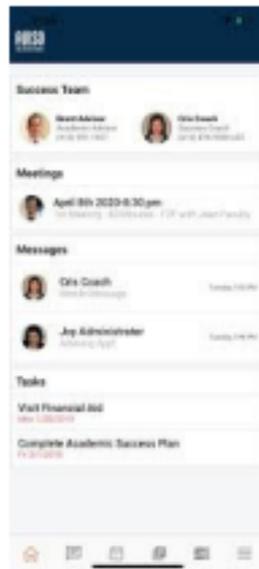
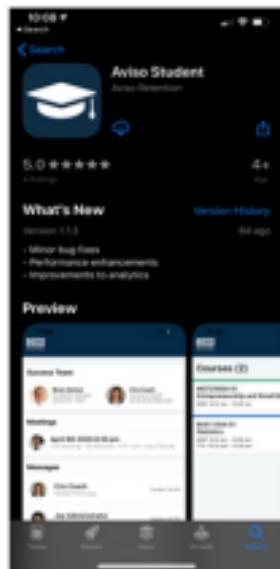
OTHER USEFUL FEATURES

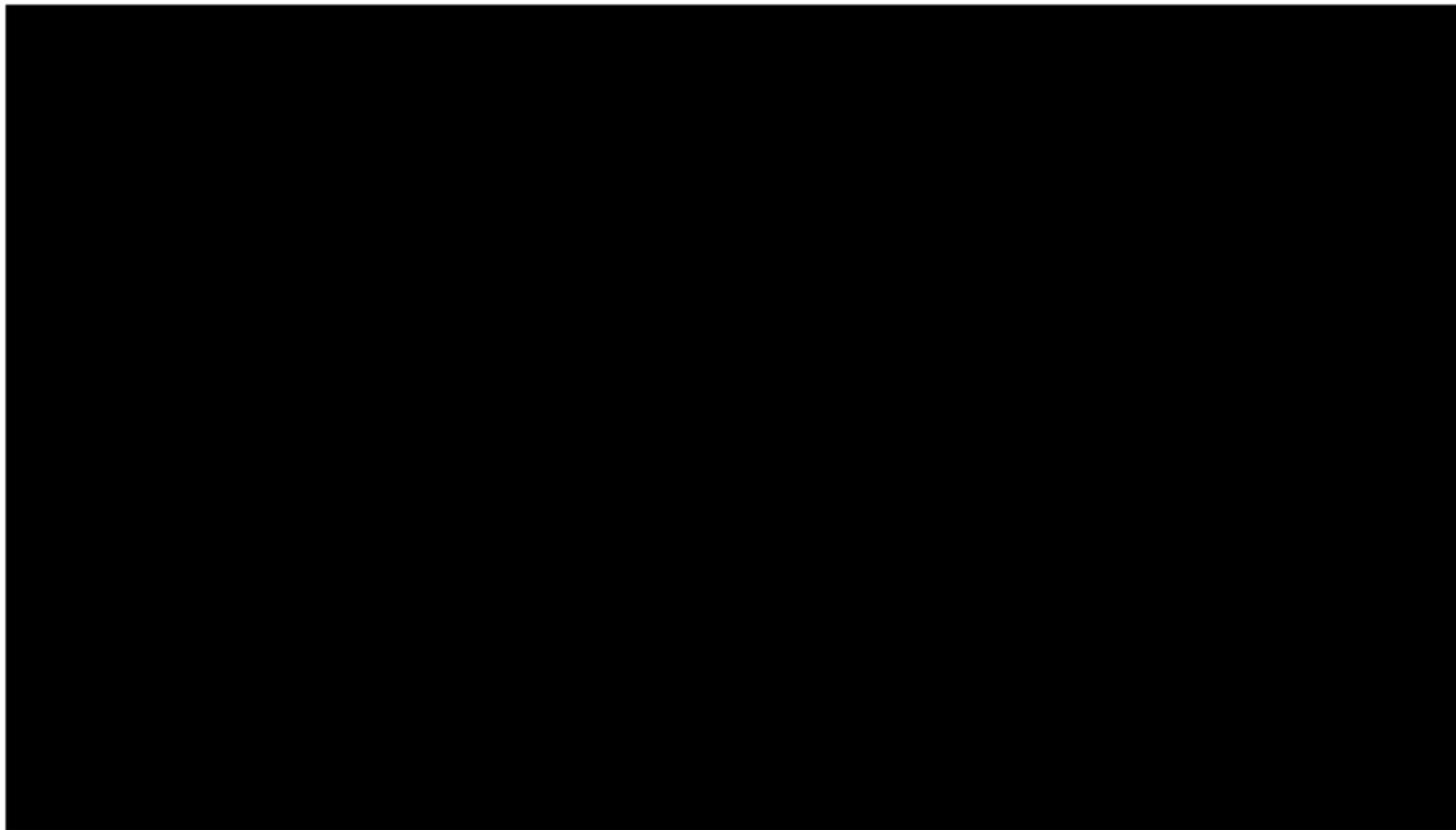
- Courses tab: Student Type
- Messages tab
- Notes tab
- Activities tab
- Dashboard
- Daily digest email
- Instructors are set automatically to follow students



AVISO STUDENT APP

- App is compatible with IOS and Android
- Students can visit Google or App store
- App is an activity in ACA courses
- All students are encouraged to install the app
- AVISO app for faculty





QUESTIONS?

CONTACT INFORM

DIANA SANCHEZ

Counselor, Title IX Coordinator for Students,
AVISO Co administrator

Email: sanchezd@montgomery.edu

Phone: 910 898 9619

Office: 130A, Blair Hall