



Montgomery Community College

Board of Trustees Monthly Meeting

October 12, 2022

Montgomery Community College (Blair Hall Room 105, Blair Auditorium)

1011 Page St.

Troy, NC, 27371

The regular meeting of the Montgomery Community College Board of Trustees will be held on Wednesday, October 12, 2022 at 7:00 p.m. in the Blair Auditorium. Committee meetings will begin at 5:30 p.m.

Join Zoom Meeting

<https://zoom.us/j/92328899233?pwd=Z0E5a050VUIYZ1VUSEx2MWd5WTN0Zz09>

Meeting ID: 923 2889 9233

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**MONTGOMERY COMMUNITY COLLEGE
BOARD OF TRUSTEES
AGENDA**

The regular meeting of the Montgomery Community College Board of Trustees will be held on Wednesday, October 12, 2022 at 7:00 p.m. in the Blair Auditorium. **Committee meetings will begin at 5:30 p.m.**

Call to Order Claudia Bulthuis, Chairman

Welcome and Announcements..... Claudia Bulthuis

Prayer..... Claudia Bulthuis

Approval of the Agenda – (Action)..... Claudia Bulthuis

Board of Ethics Reminder..... Claudia Bulthuis

In keeping with MCC Board Policy 1.4 Conflict of Interest and Chapter 138A of the North Carolina Board of Ethics, any potential or actual conflicts of interest with matters coming before the Board of Trustees should be declared. Having reviewed our agenda for this evening’s meeting, are there any conflicts or potential conflicts of interest to be announced? If so, please state them at this time.

Board Presentation Pete Herron & Jeff Dorsett – BLET

Approval of September Board and Committee Minutes– Appendix A (Action)..... Claudia Bulthuis

Standing Committees

Budget & Finance Committee..... Kerry Hensley, Committee Chairman

- August Financial Reports – **Appendix B-1 (Action)**
- State Auditor Management Letter– **Appendix B-2**
- August Foundation Funds Statements– **Appendix B-3**
- Foundation Update
 - Shooting Clay Brochure – **Appendix B-4**

Building & Grounds Committee..... Gordon Knowles, Committee Chairman

- Facilities and Construction Report – **Appendix C-1**
- Campus Security Report – **Appendix C-2**

Personnel Committee..... Phil Absher, Committee Vice - Chairman

- Personnel Separations **Appendix D-1**
- Personnel Appointments **Appendix D-2**
- Pension Spiking Memo- **Appendix D-3**
- New Position- Special Projects Coordinator and Grant Writer-**Appendix D-4 (Action)**

- Curriculum/Student Services Committee..... Bill Price, Committee Chairman**
- Update from Instruction/Student Services – **Appendix E-1**
- Legislative/Public Relations Committee Katie Dunlap, Committee Chairman**
- Legislative Update
 - Public Relations/Marketing Update – **Appendix F-1**
- Institutional Status Committee.....Robert Harris, Committee Chairman**
- Board Policy Manual
 - Policy 1.12 - Awards and Recognitions – **Appendix G-1 – First Reading**
- SGA Report – Appendix H..... Reagan Hunsucker, SGA President**
- President’s Report Dr. Chad Bledsoe**
- Activities Since Previous Board Meeting – **Appendix I**
- Chairman’s Report Claudia Bulthuis**
- Calendar of Events – **Appendix J**
- Adjourn – (Action)..... Claudia Bulthuis**

Minutes

**Regular Meeting of the Board of Trustees
Montgomery Community College**

Wednesday, September 14, 2022

Call to Order

The regular meeting of the Board of Trustees of Montgomery Community College was held on Wednesday, September 14, 2022 in the Blair Auditorium of Blair Hall. The meeting was called to order at 7:00 p.m. by Claudia Bulthuis, Chairman.

Present

Phil Absher
Tawanda Bennett
Claudia Bulthuis
Gelynda Capel
Susan Eggleston
Robert Harris

Kerry Hensley
Gordon Knowles
Tim McAuley
Bill Price
Reagan Hunsucker, SGA President

Absent

Katie Dunlap
Philip Jones

Also present were Dr. Chad Bledsoe, President; Lee Proctor, Vice President of Instruction and Student Services; Jeanette McBride, Vice President of Administrative Services; Hunter Smith, Director of Institutional Effectiveness; Sandra Clyburn, Assistant to the President recording secretary; Wendy Vaughn, Nursing Instructor; Erika Shank and Mario Clegg, Student Ambassadors.

Welcome and Announcements

Mrs. Bulthuis welcomed all in attendance including Hunter Smith, Reagan Hunsucker, Wendy Vaughn, Erika Shank, and Mario Clegg who joined the meeting later.

Prayer

Mrs. Bulthuis opened the meeting with prayer.

Approval of the Agenda and the August Board Minutes - Action

Mr. Knowles made a motion, seconded by Mrs. Eggleston, to approve the agenda for the September 14, 2022 meeting and the August Board minutes. The motion carried.

Board of Ethics

Mrs. Bulthuis read the ethics statement, reminding the Board of Chapter 138A of the State Government Ethics Act and the Montgomery Community College Board Policy 1.4 Conflict of Interest, and asked if there were any potential or actual conflicts of interest.

No conflicts of interest were declared.

Board Presentation – Wendy Vaughn, Health Science Programs

The Board received a presentation from Wendy Vaughn, Director of the Nursing Program.

STANDING COMMITTEE REPORTS

Budget and Finance Committee – Kerry Hensley, Chairman

The Budget and Finance Committee met earlier this evening (see minutes – Attachment A) and Mrs. Hensley reported from the committee the following items:

- The committee reviewed the July financial reports presented by Mrs. McBride. The committee recommended, and Mrs. Hensley made a motion to approve, the July financial reports as a matter of information. Coming from committee, this required no second. The motion carried.
- The committee received an update on the July Foundation Funds Statement presented by Dr. Bledsoe.
- The committee received a Foundation Grant update provided by Dr. Bledsoe. He reported the Foundation has been approved for a \$2,000.00 Randolph Electric Membership People Helping People grant.

The committee recommended and Mrs. Hensley made a motion to approve the 2-1 2022-2023 State and Local Budgets. Coming from the Committee, this required no second. The motion carried.

Building and Grounds Committee – Gordon Knowles, Chairman

The Building and Grounds Committee met earlier this afternoon (see minutes – Attachment B) and Mr. Knowles reported from the committee the following items:

- The committee reviewed Appendix C-1; the Facilities Report presented by Mrs. McBride. She noted that progress is being made on the Blair Hall Renovation, the Boardroom, and Classroom 267 in Capel Hall.
- The committee reviewed Appendix C-2, an update on the Sidewalk repairs and additions have been completed around campus. These repairs will eliminate many fall hazards around campus.

Personnel Committee – Gelynda Capel, Chairman

The Personnel Committee met earlier this afternoon (see minutes - Attachment C) and Mrs. Capel reported from the committee the following items:

- The Committee received Appendix D-1, The Personnel Separations for Whitney Clark, Medical Assistant Department Chair; Tamika Jones, Registrar; and Mallory Smith, Distance Learning Coordinator.
- The Committee reviewed Appendix D-2, Employee Personnel Appointments for Hunter Smith, Institutional Effectiveness; Janie Bryan, English Instructor; Taylor Wolfe, Automotive Instructor; Ashleigh Thompson, Medical Office Administrative Instructor.
- The Committee was presented with Appendix D-3 New Position for Instructor and Assistant to the Director of College and Career Readiness.

The committee recommended and Mrs. Capel made a motion to approve the new position for Instructor and Assistant to the Director of College and Career Readiness. Coming from the Committee, this required no second. The motion carried.

Curriculum/Student Services Committee – Bill Price, Chairman

The Curriculum/Student Services Committee met earlier this afternoon (see minutes – Attachment D) and Mr. Price reported from the committee the following items:

- The College planned trip for year 2023 will be to London, Paris, Florence, and Rome.
- The committee received an update on instructional activities from Mr. Proctor.
- He noted that The Board of Nursing completed the College’s reaccreditation review.
- The BLET has begun with 11 students enrolled. Jeff Dorsett is now serving as the new BLET Director. Bryan Moore will serve as the Qualified Assistant.
- The Counseling Staff provided Self-Service and Aviso Training during Quality Trails.
- Business and Industry Services staff, led by Jessica Hamilton, provided health and safety training for Longworth Industries in Candor at no cost to the employer,
- College and Career Readiness staff completed Integrated English Literacy Civics Education (IELCE) and Integrated Education Training (IET) training at Johnston Community College.
- A new Water and Rescue training program will be held September 26-30, 2022.
- The Heritage Craft Program enrolled 67 students into the pottery program for the fall semester.
- NCWorks Staff enrolled 15 Montgomery Community College students into the Workforce Innovation and Opportunity Act (WIOA).
- The Small Business Center continues to be in various locations throughout Montgomery County, which has allowed the SBC to become more accessible to the community.

Legislative/Public Relations Committee – Claudia Bulthuis, Vice-Chairman

The Legislative/Public Relations Committee met earlier this evening (see minutes- Attachment E) and Dr. Bledsoe gave a brief Legislative update:

- The committee received a legislative update located in Appendix F-1 on the proposed permanent amendment of 1D SBCCC 400.11, Education Services through Career and College Promise from Dr. Bledsoe.
- The committee received a Public Relations/Marketing update. Dr. Bledsoe shared press releases and press pickups by the local newspaper.

Institutional Status Committee – Robert Harris, Chairman

The Institutional Status Committee did not meet.

SGA Report – Reagan Hunsucker, SGA President –Appendix G

Reagan Hunsucker, SGA President gave an update on SGA activities and shared a lot of interesting ideas SGA has planned for the year.

President’s Report – Dr. Chad Bledsoe – Appendix H

Dr. Bledsoe reported on activities since the last meeting and upcoming activities as noted in Appendix H In addition to his report, he noted the following:

- Dr. Bledsoe attended the NCACT Leadership Seminar in Asheville.
- Dr. Bledsoe was active in several strategic planning meetings at the college and at several locations in town.

Chairman's Report – Claudia Bulthuis, Chairman – Appendix I

Mrs. Bulthuis presented Appendix I, the calendar of events; she noted the following:

- The Foundation Fundraiser raffle will be held on September 30, 2022 at 5:30p.m. at the Garner Center in Troy.
- The Shooting Clay Tournament will be held November 4, 2022.
- Mrs. Bulthuis reminded all of the May graduation.

Mrs. Bulthuis shared highlights from the Leadership Seminar. She encouraged everyone to be an advocate for the college.

There being no further business, Mr. Knowles made a motion, seconded by Mrs. Eggleston, to adjourn the meeting at 7:58p.m. The motion carried.

Claudia Bulthuis, Chairman

**Budget & Finance Committee
Minutes**

The Budget & Finance Committee of the Board of Trustees of Montgomery Community College met on Wednesday, September 14, 2022 at 5:30 p.m. in the Blair Auditorium.

Present

Kerry Hensley, Chairman
Bill Price, Vice Chairman
Phil Absher
Gordon Knowles
Claudia Bulthuis

Absent

Philip Jones

Others Present

Tawanda Bennett
Gelynda Capel
Susan Eggleston
Robert Harris
Tim McAuley Sr
Reagan Hunsucker, SGA
President

Also present were Dr. Chad Bledsoe, President; Lee Proctor, Vice President of Instruction and Student Services; Jeanette McBride, Vice President of Administrative Services; Hunter Smith, Director of Institutional Effectiveness/SACSCOC Liaison; and Sandra Clyburn, Assistant to the President.

Mrs. Hensley, Chairman, called the meeting to order.

Committee roll was called by Mrs. Hensley.

July Financial Reports – Appendix B-1 – Jeanette McBride (Action)

Mrs. McBride presented Appendix B-1, the July Financial Reports.

- As of July 31, 2022, County fund expenditures were \$850,800 which is \$34,800 higher than last year.
- As of July 31, 2022, there were \$452,864 available for Capital Expenditures.
- As of July 31, 2022, State funds has not been received yet. The budget will be posted on next month's report.
- As of July 31, 2022, the Institutional Fund balance was \$991,342.
- As of July 31, 2022, the balance in the STIF account was \$199,796.

Mr. Price made a motion, seconded by Mr. Knowles, to approve the July Financial funds. The motion carried.

Approval 2022-2023 State and Local Budget – Appendix B-2 – Action

Mrs. McBride presented Appendix B-2, the approval of the 2022-2023 State and Local Budget.

Mr. Price made a motion, seconded by Mr. Knowles, to approve the request for the approval of the 2022-2023 State and Local Budget. The motion carried.

July Foundation Fund Statement – Appendix B-3 –Dr. Bledsoe

Dr. Bledsoe presented Appendix B-3, the July Foundation Fund Statement.

- Dr. Bledsoe gave a Foundation Update. As of July 31, 2022, the Foundation fund statement totaled \$4,274,200.98. This reflects a market change increase of \$205,342.45 for the month. The negative balance in the First Bank operating account is from timing of transfer of funds.

Grants Update – Appendix B-4 Dr. Bledsoe

Dr. Bledsoe presented Appendix B-4, Grants Update

- Dr. Bledsoe shared the Grants Update, since the last report the Foundation has been approved for the \$2,000.00 Randolph Electric Membership People Helping People grant.

There being no further business, the meeting adjourned at 5:47 p.m.

**Building & Grounds Committee
Minutes**

The Building & Grounds Committee of the Board of Trustees of Montgomery Community College met on Wednesday, September 14, 2022 at 5:47p.m. in the Blair Auditorium.

Present

Gordon Knowles, Chairman
Claudia Bulthuis, Vice Chairman
Gelynda Capel
Susan Eggleston
Robert Harris

Absent

Katie Dunlap

Others Present

Philip Absher
Tawanda Bennett
Kerry Hensley
Tim McAuley Sr
Bill Price
Reagan Hunsucker, SGA
President

Also present were Dr. Chad Bledsoe, President; Lee Proctor, Vice President of Instruction and Student Services; Jeanette McBride, Vice President of Administrative Services; Hunter Smith, Director of Institutional Effectiveness/SACSCOC Liaison; and Sandra Clyburn, Assistant to the President.

Mr. Knowles, Chairman, called the meeting to order.

Committee roll was called by Mr. Knowles.

Facilities Report – Appendix C-1 – Dr. Bledsoe

Dr. Bledsoe presented Appendix C-1, the facilities report. New HVAC controls are being installed in Building 300 and 600. The campus burglar and fire alarm system has been updated.

Construction Update – Appendix C-2 – Dr. Bledsoe

Dr. Bledsoe presented Appendix C-2, the Construction Update. He reported the sidewalk repairs and additions have been completed on campus. Renovations are ongoing in the Boardroom and Classroom 267 in Capel Hall.

There being no further business, the meeting adjourned at 5:50 p.m.

**Personnel Committee
Minutes**

The Personnel Committee of the Board of Trustees of Montgomery Community College met on Wednesday, September 14, 2022 at 5:50p.m. in the Blair Auditorium.

Present

Gelynda Capel, Chairman
Phil Absher, Vice Chairman
Tawanda Bennett
Robert Harris
Kerry Hensley
Claudia Bulthuis

Absent

Others Present

Susan Eggleston
Tim McAuley Sr
Gordon Knowles
Bill Price
Reagan Hunsucker, SGA
President

Also present were Dr. Chad Bledsoe, President; Lee Proctor, Vice President of Instruction and Student Services; Jeanette McBride, Vice President of Administrative Services; Hunter Smith, Director of Institutional Effectiveness/SACSCOC Liaison; and Sandra Clyburn, Assistant to the President.

Mrs. Capel, Chairman, called the meeting to order.

Committee roll was called by Mrs. Capel.

Personnel Separations – Appendix D-1 – Dr. Bledsoe

Dr. Bledsoe presented Appendix D-1, The Personnel Separations for Whitney Clark, Medical Assistant Department Chair; Tamika Jones, Registrar; and Mallory Smith, Distance Learning Coordinator;

Personnel Appointments July and August – Appendix D-2 – Dr. Bledsoe

Dr. Bledsoe presented Appendix D-2, Personnel Appointments. Personnel Appointments for Touger Vang; Dean of Learning Resources; Hunter Smith, Director of Institutional Effectiveness, Janie Bryan, English Instructor; Taylor Wolf, Automotive Instructor; Ashleigh Thompson, Medical Office Administration Instructor; Amanda Beaman, Department Chair, Medical Assisting and Phlebotomy.

Instructor and Assistant to the Director of College and Career Readiness – Appendix D-3 – Action – Dr. Bledsoe

Dr. Bledsoe presented Appendix D-3, the request for a new position, Instructor and Assistant to the Director of College and Career Readiness.

Mr. Absher made a motion, seconded by Mrs. Bulhuis, to approve the request for the position of Instructor and Assistant to the Director of College and Career Readiness. The motion carried.

There being no further business, the meeting adjourned at 5:58 p.m.

**Curriculum/Student Services Committee
Minutes**

The Curriculum/Student Services Committee of the Board of Trustees of Montgomery Community College met on Wednesday, September 14, 2022 at 5:58 p.m. in the Blair Auditorium.

Present

Bill Price, Chairman
Tawanda Bennett
Susan Eggleston
Tim McAuley Sr
Claudia Bulthuis

Absent

Katie Dunlap

Others Present

Philip Absher
Gelynda Capel
Robert Harris
Kerry Hensley
Gordon Knowles
Reagan Hunsucker, SGA
President

Also present were Dr. Chad Bledsoe, President; Lee Proctor, Vice President of Instruction and Student Services; Jeanette McBride, Vice President of Administrative Services; Hunter Smith, Director of Institutional Effectiveness/SACSCOC Liaison; and Sandra Clyburn, Assistant to the President.

Mr. Price, Chairman, called the meeting to order.

Committee roll was called by Mr. Price,

Update from Vice President of Instruction and Student Services – Appendix E-1 – Lee Proctor

Mr. Proctor presented Appendix E-1, the updates on Instructional, Student Services and Continuing Education activities.

- The College planned trip for year 2023 will be to London, Paris, Florence, and Rome.
- The committee received an update on instructional activities from Mr. Proctor.
- He noted that The Board of Nursing completed the College’s reaccreditation review.
- The BLET has begun with 11 students enrolled. Jeff Dorsett is now serving as the new BLET Director. Bryan Moore will serve as the Qualified Assistant.
- The Counseling Staff provided Self-Service and Aviso Training during Quality Trails.
- Business and Industry Services staff, led by Jessica Hamilton, provided health and safety training for Longworth Industries in Candor at no cost to the employer,
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- A new Water and Rescue training program will be held September 26-30, 2022.
- The Heritage Craft Program enrolled 67 students into the pottery program for the fall semester.
- NCWorks Staff enrolled 15 Montgomery Community College students into the Workforce Innovation and Opportunity Act (WIOA).
- The Small Business Center continues to be in various locations throughout Montgomery County, which has allowed the SBC to become more accessible to the community.

Summer 2022 Class Visitation Log Report – Appendix E-2 – Lee Proctor

Mr. Proctor presented the Summer Class Visitation Report as listed in Appendix E-2. During the 2022 semester the Continuing Education Department, through its Basic Skills, Customized Training, and Occupational Extension program, offered 76 courses on campus and 33 courses at off campus distant learning venue for a total of 109 courses. Of the 76 courses offered on campus, 28 required verifications. Of the 55 courses offered off campus, 25 required verifications.

There being no further business, the meeting adjourned at 6:06 p.m.

**Legislative/Public Relations Committee
Minutes**

The Legislative/Public Relations Committee of the Board of Trustees of Montgomery Community College met on Wednesday, September 14, 2022 at 6:06 p.m. in the Blair Auditorium.

Present

Claudia Bulthuis, Vice Chairman
Tawanda Bennett
Tim McAuley Sr
Tawanda Bennett
Bill Price

Absent

Katie Dunlap

Others Present

Phil Absher
Robert Harris
Kerry Hensley
Tim McAuley Sr
Gordon Knowles
Reagan Hunsucker, SGA
President

Also present were Dr. Chad Bledsoe, President; Lee Proctor, Vice President of Instruction and Student Services; Jeanette McBride, Vice President of Administrative Services; Hunter Smith, Director of Institutional Effectiveness/SACSCOC Liaison; and Sandra Clyburn, Assistant to the President.

Mrs. Bulthuis, Vice Chairman, called the meeting to order.

Committee roll was called by Mrs. Bulthuis.

Legislative Update – Dr. Chad Bledsoe

Dr. Bledsoe shared a Legislative Update.

Public Relations/Marketing Update – Dr. Bledsoe – Appendix F-2

Dr. Bledsoe presented Appendix F-2, the Public Relations/Marketing Update. He shared that there were several press pickups by the local newspaper, the Russell Fuller Story, Culinary Camp, and the story on the SGA President, Reagan Fuller.

There being no further business, the meeting adjourned at 6:16 p

**Institutional Status Committee
Minutes**

The Institutional Status Committee had no business of the Committee. The Committee did not meet.

**MONTGOMERY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BUDGET & FINANCE COMMITTEE
AGENDA
5:30 pm**

Committee Members

- Kerry Hensley, Chairman
- Bill Price, Vice Chair
- Phil Absher
- Philip Jones
- Gordon Knowles
- Claudia Bulthuis

Call to Order Kerry Hensley, Chairman

- August Financial Reports – **Appendix B-1 (Action)** Jeanette McBride
- State Auditor Management Letter– **Appendix B-2** Jeanette McBride
- August Foundation Fund Statements – **Appendix B-3** Korrie Ervin
- Foundation Update..... Korrie Ervin
 - Shooting Clay Tournament – **Appendix B-4** Korrie Ervin

New Business Kerry Hensley, Chairman

Adjourn Kerry Hensley, Chairman

**Montgomery Community College
County Funds - Board Report for August 2022**

Appendix B1

	2022-2023 Budget Allotment	Expenditures to Date	Budget Balance	% Budget Expended YTD FY23
Salaries	234,565	38,542	196,023	16%
Benefits	125,579	19,473	106,106	16%
Contracted Services	27,250	6,054	21,196	22%
Supplies & Materials	44,509	9,712	34,797	22%
Professional Development (Travel)	596	27	569	4%
Utilities	346,811	50,238	296,573	14%
1 Repairs & Maintenance	21,074	14,680	6,394	70%
Membership & Dues	860	860	-	100%
Insurance & Bonding	37,149	364	36,785	1%
Other Current Expenses	10,917	954	9,963	9%
Non-Capitalized Equipment	1,490	-	1,490	0%
Total Current Expense	850,800	140,903	709,897	17%

1 Includes annual maintenance contracts paid in July.

RESTRICTED SALES TAX FUNDS (Held by County)

Life-to-date Revenues as of State's July 2022 Report	1,005,516
Add: Prior FY Property Tax Allocations from County Report	450,020
Add: FY23 Property Tax Allocation from County Report	1123
Add: Prior FY Capital Appropriations from County (not sales tax revenue)	175,000
Total Revenue	1,631,659
Less: Prior FY Projects	(1,148,134)
Less: 2022-23 Projects -Floors Building 600, Burglar/Fire Alarm Upgrades, Sidewalk Repairs	(59,751)
TOTAL LOCAL FUNDS AVAILABLE FOR CAPITAL EXPENDITURES 08/31/22	\$ 423,774

**Montgomery Community College
State Funds - Board Report for August 2022**

	2022-2023 Budget Allotment	Expenditures to Date	Budget Balance	% Budget Expended YTD FY23
Salaries- Full Time	4,818,748	730,131	4,088,617	15%
Salaries- Part Time	814,403	104,841	709,562	13%
Salaries- Full Time & Part Time	5,633,151	834,972	4,798,179	15%
Benefits	2,203,435	376,005	1,827,430	17%
Contracted Instruction	102,531	7,661	94,870	7%
Financial/Audit Services	64,122	10,156	53,966	16%
I.T. Contracted Services	4,500	-	4,500	0%
Other Contracted Services	15,942	1,423	14,520	9%
Contracted Services	187,095	19,240	167,855	10%
Supplies & Materials	280,959	19,436	261,523	7%
Professional Development & Travel	111,085	7,045	104,040	6%
Communications	72,084	11,923	60,161	17%
Equipment Repair	21,145	240	20,905	1%
Maintenance Agreements	142,802	3,176	139,626	2%
Equipment Repairs & Maintenance Contracts (I.T. Equipment)	163,947	3,416	160,531	2%
Advertising	84,991	16,238	68,753	19%
Credit Card Electronic Processing	11,680	1,261	10,419	11%
Short-term Workforce Dev. Grant	12,971	-	12,971	0%
Summer Accelerator Grant	13,250	-	13,250	0%
Longleaf Complete Grant	16,106	-	16,106	0%
Child Care Assistance Grant	55,804	-	55,804	0%
Project Skill-Up-Student Assistance	411	-	411	0%
Other Current Expense	6,950	1,145	5,805	16%
Other Current Services	117,172	2,406	114,766	2%
Software License Renewal	126,328	19,443	106,885	15%
Other I.T. Rentals/ Leases	113,204	48,906	64,298	43%
IT Rentals/Leases/Licenses	239,532	68,349	171,183	29%
Insurance and Bonding	20,300	1,087	19,213	5%

**Montgomery Community College
State Funds - Board Report for August 2022**

	2022-2023 Budget Allotment	Expenditures to Date	Budget Balance	% Budget Expended YTD FY23
Membership & Dues	28,854	300	28,554	1%
Minor Equipment Low Risk < \$5K	20,423	3,048	17,375	15%
Minor Equipment High Risk <\$5K	55,130	5,952	49,178	11%
Minor Equipment	75,553	8,999	66,554	12%
Total Current Expense	9,218,158	1,369,415	7,848,743	15%
Equipment	358,533	-	358,533	0%
Perkins Equipment	18,114	-	18,114	0%
Books	39,085	-	39,085	0%
Equipment & Books	415,732	-	415,732	0%
Total Expenses	9,633,890	1,369,415	8,264,475	14%

Montgomery Community College
Institutional Funds- Board Report for August 2022

	2022-23 Beginning Balance	2022-23 Revenue	2022-23 Expense	Cash Balance 08/31/2022
1 Pell Overpayments	(4,223)	-	-	(4,223)
Veterans Reporting Fee	2,320	-	-	2,320
Overhead Receipts 75%	19,107	729	502	19,334
Current General & Miscellaneous	27,757	255	255	27,757
Administrative Support	966	247	1,213	-
Overhead Receipts 25%	13,450	243	-	13,693
Excess Fee Receipts	-	-	-	-
Textbook Rental	27,488	50	-	27,538
College Work Study	-	-	-	-
2 CARES Act-Institutional	-	-	33,242	(33,242)
Lost Revenue HEERF II	157,102	-	-	157,102
Total Institutional Support	243,967	1,524	35,212	210,279
Forestry Program	5,823	-	-	5,823
Specific Fees	117,243	10,367	16,777	110,834
Live Projects: Taxidermy	349	-	-	349
Self Supporting Curriculum	14,228	-	-	14,228
Distance Learning	1,224	-	-	1,224
NC Live Grant	409	-	-	409
Technology Fee-Curriculum	88,347	2,840	27	91,160
3 Golden Leaf FY20	(36,091)	-	-	(36,091)
Total Curriculum Instruction & Fees	227,624	13,208	16,804	187,937
Scrap Metal Fund HVAC	768	-	-	768
Self Supporting	100,121	6,212	1,121	105,213
Community Service	1,712	-	-	1,712
Career Readiness	2,173	-	-	2,173
Small Business Center	9,345	80	-	9,425
Specific Fees: Occupational Extension	118,139	3,948	2,358	119,729
Horticulture: Live Project	878	-	-	878
CE Grants/Scholarships	42,625	18,000	-	60,625
4 DOL-AWESM Grant	(10,090)	10,090	10,090	(10,090)
Fire Training Center Grant	12,312	-	-	12,312
Technology Fee: Continuing Education	2,008	-	-	2,008
Total Cont Ed/Non-Curriculum Inst & Fees	279,991	38,331	13,569	304,752
5 NCWorks Grant Adult Services/Dislocated Worker	(28,945)	39,863	23,277	(12,359)
5 NCWorks Finish Line Grant	-	-	1,745	(1,745)
Total NC Works	(28,945)	39,863	25,022	(14,104)
Operational Funds	44,377	2,000	7,750	38,627
6 Sales Tax Utilization	(4,728)	-	59,751	(64,479)
6 Agricultural Expansion	(31,844)	-	-	(31,844)
Total Plant Operation & Maintenance	7,805	2,000	67,501	(57,696)
Vending	18,589	744	2,427	16,906
Bookstore Vending	66,089	617	-	66,707
General Store	1,338	-	-	1,338
Parking Fee	31,531	643	-	32,173
Student Government Association	47,960	4,651	3,985	48,626
Graduation Fund	2,007	285	-	2,292

Montgomery Community College
Institutional Funds- Board Report for August 2022

	2022-23 Beginning Balance	2022-23 Revenue	2022-23 Expense	Cash Balance 08/31/2022
Student Ambassador	31,601	521	163	31,958
Club Accounts	56,308	-	-	56,308
7 Agency Fund	(13,405)	-	-	(13,405)
Funds for Others	4,029	-	-	4,029
Restricted Scholarships Held	19,500	-	-	19,500
Loan Funds Held & Dist	-	-	-	-
Total Proprietary/Other	265,546	7,460	6,575	266,431
GEER Scholarship	161	-	-	161
FSEOG	200	-	-	200
8 Pell Grant	(10,033)	873	873	(10,033)
Education Lottery Scholarship	-	1,816	-	1,816
Golden LEAF	-	-	-	-
NC Community College Grant	(225)	439	-	214
High Demand/Low Enrollment	-	-	-	-
MCC Foundation Scholarship	(12,223)	12,223	-	-
Wells Fargo Scholarship	-	-	-	-
Less Than Half-time	-	-	-	-
SGA President Scholarship	-	-	-	-
SECU Scholarships	-	-	-	-
LongLeaf Commitment Grant	224	350	-	574
NCSEAA FELPS Sch	-	-	-	-
CARES Act-Student	-	-	-	-
Total Student Aid- Grants & Scholarships	(21,895)	15,701	873	(7,068)
Capital Projects- Sales Tax Utilization/Ag Expansion	-	-	-	-
Bond-Bldg 100 Int/HVAC/Roof	-	-	-	-
Metal Finishing Lab	56,609	-	1,693	54,916
3 Golden LEAF-FY2020-085	(38,909)	-	-	(38,909)
Total Capital Assets	17,700	-	1,693	16,007
Total Institutional Funds: First Bank	991,792	118,088	167,249	906,539
STIF Account as of 08/31/22		Interest This Year	Prior Y.E. Balance	Current Balance
Operational Funds		77	45,180	45,257
Self Supporting- Continuing Education		19	10,922	10,940
Technology Fees		137	80,218	80,355
Bookstore		108	63,324	63,432
Total Institutional Funds: State Treasury		341	199,644	199,985

- 1 Pell Overpayment(Due from Students)**
- 2 Due from Dept of Ed**
- 3 Due from Golden LEAF**
- 4 Due from Forsyth Tech**
- 5 Due from NC Works (WIOA)**
- 6 Due from County**
- 7 FA Bookstore Charges**
- 8 Due from Students**

September 19, 2022

Dr. Chad Bledsoe, President
Montgomery Community College
1011 Page Street
Troy, North Carolina 27371

Dear Dr. Bledsoe:

We have completed the federal compliance portion of our audit at Montgomery Community College for the year ended June 30, 2022. In planning and performing our audit, in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), we considered Montgomery Community College's internal control over federal compliance (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on whether the State has complied, in all material respects, with the compliance requirements that have a direct and material effect on major federal programs, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of Montgomery Community College's internal control over federal compliance.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- *Reasonably possible*: The chance of the future event or events occurring is more than remote but less than likely.
- *Probable*: The future event or events are likely to occur.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses or any instances of noncompliance

or other matters that are required to be reported under *Government Auditing Standards*. However, material weaknesses may exist that have not been identified. These audit results were discussed with Doni Hatchel, Director of Financial Aid, on September 14, 2022 and will be included in a report for Montgomery Community College.

The purpose of this letter, which is an integral part of our audit, is to describe the scope of our testing of internal control over compliance, and the results of that testing. Accordingly, this letter is not intended to be and should not be used for any other purpose.

We express our appreciation to you and your staff for the cooperation extended to us during our audit. Please contact me if you have any questions or concerns about the audit.

Sincerely,

BETH A. WOOD, CPA
STATE AUDITOR

A handwritten signature in black ink that reads "Jordan D. Chippewa". The signature is written in a cursive style with a large initial "J".

Jordan D. Chippewa, CPA
Financial Audit Director

BAW/JDC:dw

cc: Jeanette McBride, Vice President of Administrative Services
Claudia Bulthuis, Board of Trustees Chair

Montgomery Community College Foundation

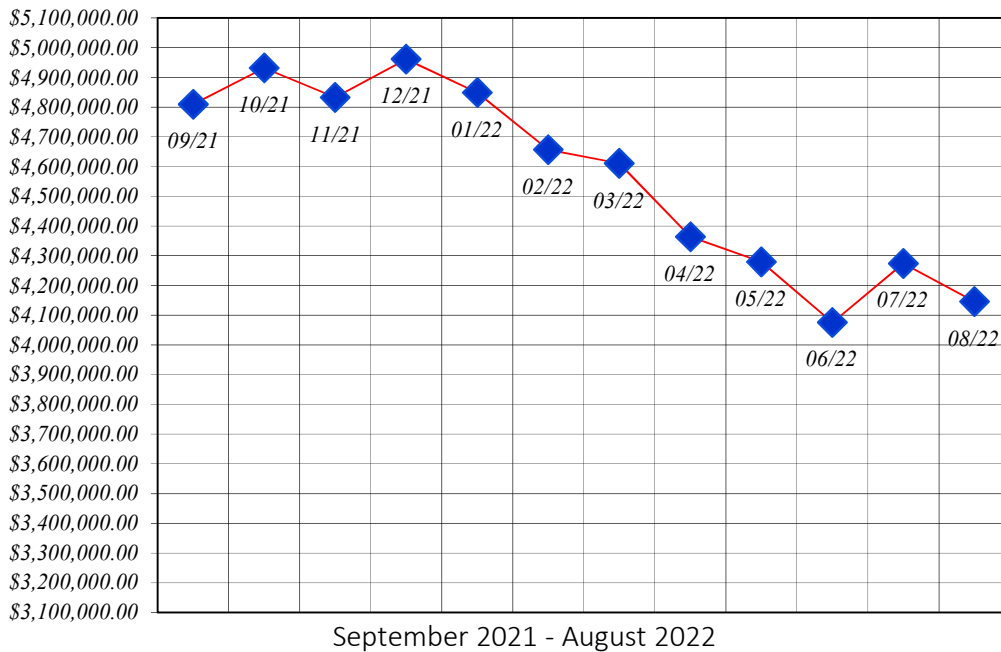
Funds Statement FY 2022-2023

Appendix B3

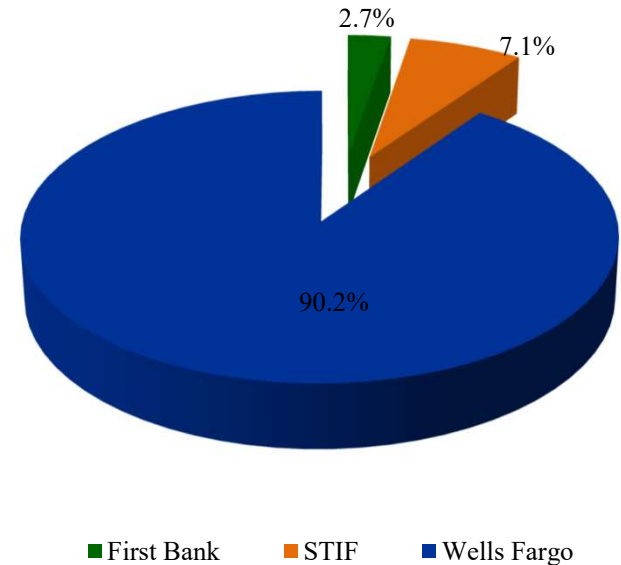
	Fiscal Year To Date 7/1/2022 thru 6/30/2023			
	Wells Fargo	STIF	First Bank	Total
Beginning Value	\$3,660,486.64	\$285,837.60	\$129,060.24	\$4,075,384.48
Receipts				
Interest/Dividends	\$9,544.09	\$499.45	\$3.86	\$10,047.40
Deposits	\$1,360.00	\$17,987.88	\$3,737.46	\$23,085.34
Total Receipts	\$10,904.09	\$18,487.33	\$3,741.32	\$33,132.74
Disbursements				
Fees/Withdrawals	\$7,159.16	\$10,787.39	\$22,102.78	\$40,049.33
Total Disbursements	\$7,159.16	\$10,787.39	\$22,102.78	\$40,049.33
Market Value Net Change	\$77,265.45	\$0.00	\$0.00	\$77,265.45
Ending Value	\$3,741,497.02	\$293,537.54	\$110,698.78	\$4,145,733.34
Net Change	\$81,010.38	\$7,699.94	(\$18,361.46)	\$70,348.86

Month of August 2022			
Wells Fargo	STIF	First Bank	Total
\$3,866,655.76	\$294,839.48	\$112,705.74	\$4,274,200.98
\$5,757.22	\$277.72	\$1.90	\$6,036.84
\$0.00	\$0.00	246.04	\$246.04
\$5,757.22	\$277.72	\$247.94	\$6,282.88
\$2,838.96	\$1,579.66	\$2,254.90	\$6,673.52
\$2,838.96	\$1,579.66	\$2,254.90	\$6,673.52
(\$128,077.00)	\$0.00	\$0.00	(\$128,077.00)
\$3,741,497.02	\$293,537.54	\$110,698.78	\$4,145,733.34
(\$125,158.74)	(\$1,301.94)	(\$2,006.96)	(\$128,467.64)

Foundation Funds Value



Foundation Funds Distribution





**SHOOTING CLAY
TOURNAMENT
&
FLURRY SHOOT
4TH ANNUAL**



Friday, November 4, 2022

**DeWitt's Outdoor Sports
443 Jimmy Carriker Road
Ellerbe, NC 28338**

Sponsorship Opportunities

\$1000 Tournament Sponsor

Includes banner, program listing, team of four, four tickets for the flurry shoot and reserved golf cart.

\$500 Pro—Shot Sponsor

Includes banner and program listing.

\$400 Team Sponsor

Includes team of four and one flurry shoot.

\$100 Station Sponsor

Includes sign at station.

\$100 Individual Player

Includes one round and one flurry shoot.



Foundation Board of Directors

- | | |
|-------------------|------------------------------------|
| Jean Abbott | Gordon Knowles |
| Roy Anderson | Earl Leake |
| Chad Bledsoe | Andrea Marshall |
| David Britt | Jeanette McBride |
| Claudia Bulthuis | Gary McRae |
| William Carpenter | David Odom |
| Mike Collins | Jennifer Thompson |
| Katie Dunlap | Reagan Hunsucker,
SGA President |
| Bill Hudson | |

Board of Trustees

- | | |
|------------------|------------------------------------|
| Phil Absher | Kerry Hensley |
| Tawanda Bennett | Philip Jones |
| Claudia Bulthuis | Gordon Knowles |
| Gelynda Capel | Tim McAuley |
| Katie Dunlap | Bill Price |
| Susan Eggleston | Reagan Hunsucker,
SGA President |
| Robert Harris | |

Blaze Your Trail

The Montgomery Community College Foundation invites you to join us for our 4th Annual Sporting Clay Tournament. The tournament will be held on Friday, November 4, 2022 at DeWitt's Outdoor Sports, LLC.

DeWitt's Sporting Clay Course is one of the most exciting and challenging courses you will find. The course consists of 14 shooting stations with two shooting boxes at each station. Each station has two state-of-the-art, completely automated traps that will release targets at the push of a button.

Proceeds from this year's tournament will particularly support the Gunsmithing Program including their participation at the annual SHOT Show.

Come and join us for a great day and support a great cause!

The \$100 entry fee includes: Lunch before shoot, goody bag, 14 stations of clay shoot and 1 flurry shoot.

November 4, 2022

**11:00 a.m. Registration opens
Flurry Shoot**

12:00 p.m. Lunch

1:00 p.m. Tournament Begins

4:00 p.m. Flurry Shoot

5:00 p.m. Awards

Format

- **Bring your own gun and ammo**
 - Ammo is available to purchase at DeWitt's.
 - Guns are available to rent at DeWitt's.
- **Up to 5 mulligans will be available to purchase \$10 per mulligan.**
- **Additional flurry shoots can be purchased for \$10 per person. Flurry stand will be open from 11 a.m.—12 p.m. and 4 p.m.—5 p.m.**

Team or Individual Entry Form

Name: _____

Address: _____

Telephone: _____

Email _____

Name: _____

Address: _____

Telephone: _____

Email _____

Name: _____

Address: _____

Telephone: _____

Email _____

Name: _____

Address: _____

Telephone: _____

Email _____

Sponsorship Information

Please mail registration to:

**MCC Foundation
Attn: Korrie Ervin
1011 Page Street
Troy, NC 27371
910-898-9603**

**MONTGOMERY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BUILDING AND GROUNDS COMMITTEE
AGENDA
5:45 pm**

Committee Members

- Gordon Knowles, Chairman
- Claudia Bulthuis, Vice Chair
- Gelynda Capel
- Katie Dunlap
- Susan Eggleston
- Robert Harris

Call to orderGordon Knowles, Chairman

- Facilities and Construction Report – **Appendix C-1**..... Jeanette McBride
- Campus Security Report – **Appendix C-2** Dr. Chad Bledsoe

New BusinessGordon Knowles, Chairman

AdjournGordon Knowles, Chairman

Montgomery Community College Facilities and Construction Update October 2022

Construction

- **Blair Hall (100) Renovation, HVAC and Roof Replacement**

1st phase for roof replacement – The roofing project has been completed.

2nd phase (building renovations and HVAC upgrades) Most of the renovations have been completed. All restrooms have been completed pending final inspection by architect and administration (MCC). The project did not pass the first state inspection. Contractors are working on correcting issues noted during inspection.

- Budget: (NC Bond) \$3,895,000 (Golden Leaf) \$150,000
- Disbursed to Date: (NC Bond) \$3,519,249 (Golden Leaf) \$150,000

- **Metal Finishing Room (Gunsmithing)**

New exhaust hoods have been installed and the fire suppression systems are currently being installed.

Facilities

- **Buildings**

Renovations on the Boardroom are ongoing. The lighting has been upgraded, wallpaper has been removed, new ceiling tiles and floor receptacles have been installed. Painting and carpeting will be completed in the next few weeks.



Renovations to Classroom 267 are ongoing. New lighting and ceiling tiles have been installed. The old sound proofing material has been removed off the walls. The walls were repaired and painted. Floor receptacles have been installed in the middle of the floor along with additional receptacles added on the walls. Carpeting will be completed in the next few weeks.



Montgomery Community College

Campus Security Report 2022



**Annual Report
October 1, 2022**

CAMPUS SECURITY REPORT (CSR) 201

STATEMENT OF INTENT

Montgomery Community College (MCC) recognizes the importance of a person's right to know about matters that could impact their safety while at the college. The college further recognizes the necessity of providing information about campus crime and security to current and prospective students as well as to current and prospective employees of the college.

MCC is committed to maintaining a safe, healthy, and positive work and learning environment. The following policies, procedures, and statements have been adopted by the college in compliance with federal and state mandates and in a good faith effort to ensure the health and safety of all members of the campus community.

Since MCC is a public institution, all behavior which is prohibited by federal, state, and local laws is prohibited on the campus or off the campus during an institutional activity, function, or event and will be referred to the proper authorities for action. Students and employees may be suspended for disposition of court action for any violation of a criminal law committed on campus or off campus at an institutionally sponsored function. Additionally, students may be removed from classes and employees removed from duty pending action on charges during an investigation or appeal for reasons relating to his/her physical or emotional safety and well-being of other students, faculty, employees, or college property.

The reputation of the College rests upon the shoulders of students, as well as on the administration, staff, and faculty, and it is hoped that each member of the college community will maintain high standards of citizenship. The campus and college will not be a place of refuge or sanctuary for illegal or irresponsible behavior. Students and employees, as all citizens, are subject to civil authority on and off the campus.

Therefore, in accordance with the *Campus Security Act of 1990*, the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act of 1998* (referred to as the "Clery Act"), the *Higher Education Opportunity Act of 2008*, and the *Violence Against Women Reauthorization Act of 2013*, MCC publishes a *Campus Security Report* in October of each year.

Notification of the report is distributed to all current and prospective students, as well as to all current and prospective employees through the *College Catalog*, *Student Handbook*, *Trial Schedule*, employment application, and website. (Note: The College also conducts an annual review of all campus security policies and procedures. This review is coordinated through the office of the Vice President of Administrative Services.)

Topics in Order of Presentation

- College Policy on Campus Crime
- Securities and Access to Campus Facilities
- Emergency Plan
- Campus Crime Reporting
- Investigations
- Daily Crime Log
- Maintenance of Campus Facilities
- Prevention and Awareness
- Crime Statistics 2019-2021
- Timely Warning Policy
- Drug-Free Workplace Policy
- Health Risks
- Sexual Offense/Harassment Policy
- Weapons & Dangerous Instruments Policy
- Glossary/Resources

COLLEGE POLICY ON CAMPUS CRIME

In accordance with the Student Right-to-Know Act, the Campus Security Act of 1990, the Clery Act of 1998, the Higher Education Opportunity Act of 2008, *and the Violence Against Women Reauthorization Act of 2013*, MCC has zero tolerance toward violence on campus, including sexual assault, aggravated assault, physical confrontations of any kind, verbal threats of intent to cause harm, harassment designed to intimidate another, hate crimes, robbery, burglary, and property crimes such as destruction, theft, and sabotage. No distinction shall be made between violence caused by students, employees, or that precipitated by visitors to campus.

A Campus Crime Statistics Report shall be generated from data for the most recent calendar year, as well as the two preceding calendar years. The following criminal offenses are to be reported: murder, negligent, and non-negligent manslaughter; sex offenses, rape, forcible fondling, statutory rape, and incest; robbery; aggravated assault; burglary; motor vehicle theft; arson; domestic violence; dating violence; stalking; arrests or persons referred for campus disciplinary actions for liquor law violations, drug abuse violations, and weapons law violations; and hate crimes, commission of all crimes previously listed as well as larceny-theft, simple assault, intimidation, and destruction, damage, or vandalism of property, and of other crimes involving bodily injury to any person that manifests evidence that the victim was intentionally selected because of the perpetrator's bias of race, gender, religion, sexual orientation, ethnicity/national origin, or disability. This report is updated annually and reported to the U.S. Department of Education, in accordance with the law, in October of each year.

SECURITIES AND ACCESS TO CAMPUS FACILITIES

The college strives to provide an educational and working environment that is safe for all through its reliance on existing policies, emergency procedures, internal vigilance, local and county law enforcement agencies, and the 911 system.

MCC utilizes a proactive approach to law and order through the Security Director and the Montgomery County Sheriff's Department, who provides the College with a full-time School Resource Officer. In addition, off-duty, armed deputies with the Montgomery County Sheriff's Department are employed on a part-time basis by the College to patrol campus and are empowered to protect the college community by enforcing federal, state, and municipal laws, and college rules and regulations. In situations where an officer is not on campus and law enforcement authority is required, the Montgomery County Sheriff's Department will be contacted.

Our security officers are accountable to the policies and procedures of Montgomery Community College as well as the policies and procedures of the Montgomery County Sheriff's Office.

The college campus is closed daily from 10 pm until 7 am, Monday through Friday. Additionally, the college campus is closed from 6 pm Saturday until 7 am Monday and on holidays. Electronic security systems are located throughout the campus. Students are not permitted to use classrooms and laboratories after scheduled class hours unless supervised by the appropriate faculty/staff member.

EMERGENCY PLAN

Montgomery Community College maintains the *MCC Emergency Action Plan* for instances of injury or illness, fire, weather disturbances, bomb threats, and violence. The plan is evaluated and updated annually. Information and training sessions relating to the procedures in the emergency plan are scheduled at least annually. Copies of the *MCC Emergency Action Plan* may be obtained by contacting the Administrative Services Division. Additionally, copies of the *MCC Emergency Action Quick Reference Guide* are posted throughout the campus, which is updated on an as needed basis.

Upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, employees, and visitors on or off campus, the campus community will be immediately notified unless issuing a notification will compromise efforts to contain the emergency.

When a determination has been made confirming a significant emergency or dangerous situation, the college President or his/her designee will inform the campus community by immediately posting the announcement using the ReGroup Communication Service (to registered recipients), indoor speakers, face-to-face communication, campus-wide e-mail, and have the announcement posted on the campus website (www.montgomery.edu). The announcement may include, but is not limited to, the following information: type of situation, location of occurrence, and any available information. Adequate follow-up information will be provided upon availability, as well as an "All Clear" announcement when appropriate.

The decision to issue an emergency response or dangerous situation announcement shall be decided on a case-by-case basis considering all available facts surrounding the campus community, whether the situation is considered a serious or continuing threat to students and employees and the possible risk of compromising local emergency management efforts. Emergency response and evacuation procedures are tested at least annually and documented by the Safety Director.

CAMPUS CRIME REPORTING

During the hours of operation (Monday – Thursday 7:30 am – 9:00 pm, Friday 7:30 am – 3:00 pm), individuals may voluntarily report a crime/emergency by notifying the switchboard operator at the Information Desk in Blair Hall (100), who shall immediately contact MCC Security, or a Campus Security Authority and begin following the appropriate procedures outlined in the *MCC Emergency Action Plan*. After hours, individuals may call "911." College officials encourage accurate and prompt reporting of incidents.

Individuals in classes or college sponsored activities located off-campus should follow the same after hour procedure outlined above for reporting criminal actions. College administrators are to be notified of the details of the incident as soon as possible. (Note: Immured students are encouraged to review and follow emergency procedures specific to their institution of residence.)

INVESTIGATIONS

All reasonable efforts shall be made to maintain confidentiality. Upon receiving a report, an investigation into an incident will begin. In consultation with the President, it shall be determined if local law enforcement authorities should be involved and if a campus and/or community alert should be issued in the interest of public safety.

The college shall take whatever legal steps are necessary in the investigation to resolve the issue and reach restitution. Employees involved in campus violence shall be subject to disciplinary action up to and including dismissal.

Students who participate in campus violence shall be subject to disciplinary actions up to and including expulsion. Visitors who engage in disruptive activities or crime shall be removed from the scene and may be denied admission, readmission, or entry onto college property. Any person found guilty of criminal acts shall be prosecuted.

DAILY CRIME LOG

Montgomery Community College maintains a Daily Crime Log that records all crimes and other serious incidents.

The Daily Crime Log is available for public inspection at the Administrative Services Division.

The Daily Crime Log includes the nature, date, time, and general location of each crime reported, as well as the disposition of the complaint, if this information is known at the time the log is created.

The Safety Director posts specific incidents in the Daily Crime Log immediately after receiving the incident report and reserves the right to exclude reports from the log in certain circumstances.

MAINTENANCE OF CAMPUS FACILITIES

Montgomery Community College maintains a strong commitment to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. MCC's Maintenance Department and Purchasing/Evening Administrator conduct routine checks of lighting on campus. If lights are discovered to be out or dim, an immediate work order is initiated, which is acted upon by a representative of the Maintenance Department. Community members are encouraged to report any deficiency in lighting to the switchboard operator at the Information Desk or any college official.

The Maintenance Department and Purchasing/Evening Administrator work together to identify in-operative locking mechanisms. Employees are encouraged to promptly report any locking mechanism deficiency to the switchboard operator at the Information desk, any college official, or to a representative of the Maintenance Department.

Maintenance staff is available to respond to calls for service regarding unsafe facility conditions or those raising concerns for personal safety and property protection. These conditions also may include unsafe steps or handrails, unsafe roadways on campus, and unsecured equipment.

PREVENTION AND AWARENESS

- Annual written notification of college's policy on alcohol and drug abuse, sexual offenses, and campus safety and security
- Special events and speakers which address alcohol/drug abuse, security, crime and crime prevention, rape awareness, date rape, safety, etc.
- Participation in an assistance program with the local mental health center
- Referrals to local agencies such as hospitals, social services, self-help groups, etc.
- Counseling through Student Services
- Literature available in Counseling Center on various health and safety issues including alcohol prevention, drug abuse, sexual offense, etc.

CRIME STATISTICS

In accordance with the *Student Right-to-Know Act*, the *Campus Security Act of 1990*, the *Clery Act of 1998*, the *Higher Education Opportunity Act of 2008*, and the *Violence Against Women Reauthorization Act of 2013*, the College is required to provide information about *serious* crimes on campus, as defined by the acts, which have occurred during the last three (3) years. Additionally, a log of *minor* infractions or incidents is maintained on file in the Administrative Services Division.

This Crime Statistics Report is updated annually and reported to the U.S. Department of Education, in accordance with the law, in October of each year. Copies of the Campus Crime Statistics Report and Campus Security Report (CSR) may be obtained by contacting the Administrative Services Division at 910-898-9637. Information can also be found on the college's website at:

https://sftp.montgomery.edu/mcc/campus_security_report.pdf

Criminal Offenses	Crimes on Campus			Non-Campus Crimes			Public Property		
	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Forcible Fondling	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	1	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0	0	0	0
Arrests For	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Weapons: Carry, Poss, etc.	0	0	0	0	0	0	0	0	0
Disciplinary Action For	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Weapons: Carry, Poss, etc.	0	0	0	0	1	0	0	0	0

TIMELY WARNING POLICY

The Montgomery Community College President or his/her designee is responsible for issuing timely warnings in compliance with the Jeanne Clery Act, 20 U.S.C. § 1092(f) et seq.

Anyone with information warranting a timely warning should report the circumstances to the switchboard operator at the Information Desk in Building 100, MCC Security, or Campus Security Authority. In the event that a situation arises that requires issuance of a warning, the proper timely warning procedure should be followed. These warnings are provided in order to keep the campus community informed about safety and security matters on an ongoing basis and in an effort to prevent similar crimes from occurring.

The decision to issue a timely warning shall be decided on a case-by-case basis in compliance with the Act and considering all available facts surrounding the campus community, whether the crime is considered a serious or continuing threat to students or employees and the possible risk of compromising law enforcement efforts.

The campus community is to be immediately notified upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, employees, and visitors on or off campus, unless issuing a notification will compromise efforts to contain the emergency.

Timely warnings are issued for the following classifications:

- Arson
- Burglary
- Robbery
- Aggravated assault
- Murder/manslaughter
- Motor vehicle theft
- Sex offenses
- Any other crimes as deemed necessary
- Domestic Violence
- Stalking
- Sexual assaults
- Date Rape and Violence

Procedure

When a determination has been made that a timely warning should be issued, the college President or his/her designee will inform the campus community by immediately posting the announcement using the ReGroup Communication Service (to registered recipients), indoor speakers, face-to-face communication, campus-wide e-mail, and have the announcement posted on the campus website (www.montgomery.edu). The warning may include, but is not limited to, the following information: type of crime, location of occurrence, and available suspect information. Adequate follow-up information will be provided upon availability, as well as an “All Clear” announcement when appropriate.

DRUG-FREE WORKPLACE POLICY

In accordance with the *Drug Free Workplace Act of 1998* and the *Drug Free Schools and Communities' Act of 1989* (Public Law 101–226) as well as *Underage Drinking Laws* and the laws of the state of North Carolina, the college has endorsed the following drug and alcohol policy: The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance or alcohol is prohibited while in the workplace, on college premises, or as part of any college-sponsored activity.

A person shall not knowingly distribute, dispense, possess, use, or be under the influence of alcohol, any illegal drug, or narcotic or marijuana or any other controlled substance on the campus or off the campus at an institutional activity, function, or event.

Any student who violates the terms of this policy may be suspended or expelled from the College in accordance with the Student Code or may be required to or requested to participate in a drug abuse assistance and rehabilitation program approved by the Board of Trustees. If the student fails to satisfactorily participate in such a program, the student shall be suspended or expelled from the College in accordance with the *Student Code*. If an employee fails to participate in such a program, termination may be the end result.

The use of a drug authorized by a medical prescription from a registered physician shall not be considered a violation of this rule. Any violation of this rule may result in suspension or expulsion from the College on the first offense.

1. Montgomery Community College does not differentiate between drug users, drug pushers, or sellers. Any employee or student who possesses, uses, sells, gives, or in any way transfers a controlled substance to another person, or manufactures a controlled substance while in the workplace, on college premises, or as part of any college sponsored activity, will be subject to disciplinary action up to and including termination or expulsion and referral for prosecution.
2. The term "controlled substance" means any drug listed in 21 CFR Part 1308 and other federal regulations, as well as those listed in Article V, Chapter 90 of the *North Carolina General Statutes*. Generally, these are drugs that have a high potential for abuse. Such drugs include, but are not limited to, Heroin, Marijuana, Cocaine, PCP, and "Crack." They also include "legal drugs" which are not prescribed by a licensed physician.
3. If any employee or student is convicted of violating any criminal drug statute while in the workplace, on college premises, or as part of any college sponsored activity, he or she will be subject to disciplinary action up to and including termination or expulsion. Alternatively, the College may require the convicted person to successfully finish a drug abuse program sponsored by an approved private or governmental institution as a precondition for continued or re-enrollment or continued employment at the College.
4. Each employee or student is required to inform the College, in writing, within five (5) days after he or she is convicted for violation of any federal, state, or local criminal drug statute where such violation occurred while in the workplace, on college premises, or as part of any college sponsored activity. A conviction means a finding of guilt (including a plea of nolo contendere) or the imposition of a sentence by a judge or jury in any federal or state court.
5. Any employee or student who unlawfully possesses, uses, sells, or transfers alcoholic beverages to another person while in the workplace, on college premises, or as part of any college sponsored activity, will be subject to disciplinary action up to and including termination or expulsion and referral for prosecution.
6. If any employee or student is convicted of violating any alcoholic beverage control statute while in the workplace, on college premises, or as part of any college sponsored activity, he or she will be subject to disciplinary action up to and including termination or expulsion. Alternatively, the College may require the convicted person to successfully finish an

alcoholic rehabilitation program, sponsored by an approved private or governmental institution as a precondition for continued enrollment or employment at the College.

7. The term alcoholic beverage includes beer, wine, whiskey, and any other beverage listed in Chapter 188 of the *General Statutes of North Carolina*.
8. Each employee or student is required to inform the College, in writing, within five (5) days after he or she is convicted of any alcoholic beverage control statute where such violation occurred while in the workplace, on college premises, or as part of any college sponsored activity.

Note: Educational programs/courses that require the use of alcohol or display of controlled substances as part of course content are exempt from the *Drug and Alcohol Policy*. However, this exclusion does not apply to minors who could not otherwise consume alcoholic beverages.

HEALTH RISKS ASSOCIATED WITH ILLICIT DRUG AND ALCOHOL ABUSE

All psychoactive drugs (including alcohol) can produce negative health risks associated with long-term chronic use. In addition, all of these drugs can pose serious risks, such as abnormal growth, brain damage, and birth defects for the fetus of a drug-using female. Other possible health risks of using alcohol and other psychoactive drugs are central nervous system damage, depression, impaired judgment, mental confusion, gastrointestinal irritation, liver damage, malnutrition, high blood pressure, irreversible brain damage, heart disease, pancreatitis, lowered immunities, coma, and death from overdose.

Narcotics (e.g., Codeine, Heroin, Morphine, Pain Killers)

Anxiety, mood swings, nausea, mental confusion, constipation, respiratory depression, coma, or death as a result of overdose.

Depressants (e.g., Barbiturates, Valium, Xanax, Butisol, Quaalude)

Central nervous system damage, depression, impaired thinking, staggering gait, visual disturbances, lethargy, allergic reactions, dizziness, nausea, death as a result of overdose.

Stimulants (Amphetamines, Cocaine, Ritalin, Dexedrine)

Anxiety, agitation, malnutrition, high blood pressure, irregular heartbeat, chronic sleeplessness, amphetamine psychosis, paranoia, seizures, cardiac failure.

Cannabis (Marijuana, Hashish)

Mental confusion and disorientation, anxiety, a motivational syndrome, throat and lung cancer (2.5 times the tar in tobacco), alterations in brain function, reproductive system abnormalities, short-term memory loss.

Hallucinogens (e.g., LSD, PCP)

Visual distortions, increased heart rate and blood pressure, a motivational syndrome, psychotic episodes, panic disorders, flashbacks.

Inhalants (Cleaners, Glues, Aerosol Sprays, Anesthetics, Ether)

Nausea, headaches, perceptual distortions, impaired judgment, irregular heartbeat, Sudden Death Syndrome (SDS), weight loss, damage to bone marrow, lungs, liver and kidneys.

SEXUAL OFFENSE/HARASSMENT POLICY

In accordance with the *Campus Sex Crimes Prevention Act* (CSCPA) of 2000 and the U.S. Department of Education requirements of Section 485 of the Higher Education Act (also known as the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* (20 U.S.C. Section 1092), and the *Violence Against Women Reauthorization Act of 2013*, Montgomery Community College (MCC) recognizes that sexual offenses and harassment, forcible and non-forcible, including, but not limited to domestic violence, dating violence, and stalking, are violent, demeaning crimes and will not be tolerated at the institution or at any site or function controlled by the College. The acts require institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. The acts also require sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. MCC will support this policy and increase awareness through educational brochures, handouts, special literature, information sessions, and counseling, as well as providing services and resources for victims. All *persons* found in violation of this policy shall be subject to disciplinary action up to and including suspension or expulsion from the College. All College *employees* found in violation of this policy shall be subject to disciplinary action up to and including termination. Note: The North Carolina State Bureau of Investigation maintains a registry of convicted sex offenders and makes it available to the public via the Sex Offender and Public Protection Registry website. The website for North Carolina and websites for other state registries are listed below:

1. State websites: <https://www.fbi.gov/scams-and-safety/sex-offender-registry>
2. National Sex Offender Public Registry: <http://www.nsopw.gov>
3. NC Sex Offender and Public Protection Registry: <https://www.nc.gov/sex-offender-registry>

Reporting a Sexual Offense

MCC encourages all victims of sexual offenses to report the incident as soon as possible. Victims have the right to report sexual offenses without fear of harassment or reprisal. The College also emphasizes the importance of preserving all evidence for the proof of a criminal offense. College officials understand the sensitive issues involved with this type of crime; therefore, contact should be made with the Vice President of Instruction and Student Services (910-898-9660 or ext.660), the Dean of Student Services (910-898-9610 or ext.610), MCC Counseling Services (910-898-9619 or ext.619), the Vice President of Administrative Services (910-898-9630 or Ext. 630), the Receptionist (910-898-9600 or ext. 600), or other college official as soon as possible. If the offense occurs outside of the College's operating hours, victims should call "911" and contact college officials as soon as possible, if assistance is needed. College personnel will assist the victim with all appropriate and available services to help the victim to receive private and confidential treatment and emotional and psychological support. MCC has counselors available to assist victims with their immediate needs. The President will be apprised of all developments and will determine if a potential danger to the college community exists and what appropriate actions should be taken.

Additionally, it is the policy of the College to encourage the reporting of any incident of sexual harassment and to provide just procedure for the presentation, consideration, and disposition of sexual harassment grievances. The College further prohibits internal interference, coercion, restraint, or reprisal against any student or employee who files a grievance concerning an occurrence of alleged sexual harassment.

Disciplinary Action for Sexual Offense(s)/Harassment

All *persons* found in violation of this policy shall be subject to disciplinary action up to and including suspension or expulsion from the College. Any college *employee* found in violation of this policy shall be subject to disciplinary action up to and including termination. Disciplinary

procedures against the alleged assailant will begin in accordance with the College's disciplinary procedures as outlined for students in the *Student Handbook* and for employees in this policy as outlined below. An investigation will be conducted in a timely manner. All parties will be treated with confidentiality and respect; will be given equal opportunity to present their views of the incident; and will be allowed to have others present during campus disciplinary proceedings. All parties will be informed of the determination or outcome and will have the right to appeal. Upon final determination, corrective actions will be implemented. The College will assist either party in making changes to their academic situation if deemed necessary and if the request is a reasonable option. The College will retain as *confidential* all documentation of allegations, investigations, and determinations. In addition, both parties must maintain the *confidentiality* of all aspects of the incident, disclosing no information whatsoever without the written consent of the other party.

If an employee has reason to believe that he/she has been the victim of sexual offense/harassment, the employee should express their grievance in writing to their immediate supervisor with a copy to the Equal Employment Opportunity Officer (EEO). Should the complaint involve the immediate supervisor in such a way that the employee feels he/she cannot take the complaint to the supervisor, then the written complaint may be made directly to the Equal Employment Opportunity Officer.

The supervisor and the EEO will review and investigate the complaint. Within ten days after receipt of the written complaint, the supervisor and EEO must designate in writing to the employee a meeting time with the employee to review the findings. Days refer to calendar days. When the final day falls on a weekend or holiday, the official day will be the following Monday or day following the respective holiday(s) if applicable. The meeting is to be held within five days of this written notice. At the meeting, facts concerning the complaint are to be presented and a solution established if possible.

If the findings and recommendations of the supervisor and the EEO are not satisfactory to the employee, the employee may within ten days appeal the decision in writing to a personnel action committee to be appointed by the Equal Employment Opportunity Officer and the President within five days of receipt of complaint. A committee of five employees to review the complaint will be appointed. This committee will consist of at least three peers when possible and include at least one representative from the same category as the person filing the complaint. The employee will be notified in writing of a scheduled meeting of this committee within five days after the committee is appointed. The Director of Human Resources will serve as the hearing officer and preside at all meetings. This personnel action committee shall meet with the employee within five days after written notice of the meeting is presented.

If the findings and recommendations of the committee are not satisfactory to the employee, the employee has ten days to appeal in writing to the President of the College. The President will within five days notify the employee in writing of a meeting date and time to review the complaint. This meeting shall be scheduled no later than ten days following appeal to the President. If a satisfactory solution is not agreed upon, the employee may within ten days appeal in writing to the Personnel Committee of the Board of Trustees. The Personnel Committee will establish a meeting date and time and give the employee written notice of it within ten days of receipt of the appeal. This meeting shall be held within ten days of the written notice of said meeting.

WEAPONS AND DANGEROUS INSTRUMENTS POLICY

MCC adheres to the N.C.G.S. § 14-269.2 regarding weapons on campus or other educational property. The law reads:

It shall be Class I felony for any person to possess, or carry, whether openly or concealed, any gun, rifle, pistol, or other firearm of any kind on educational property or to a curricular or extracurricular activity sponsored by a school with the *limited exception of S.L. 2013-369, sec. 2; HB 937; N.C.G.S. § 14-269.2(k). Unless the conduct is covered under some other provision of law providing greater punishment, any person who willfully discharges a firearm of any kind on educational property is guilty of a Class F felony. However, this does not apply to a BB gun, stun gun, air rifle, or air pistol.

It shall be a Class G felony for any person to possess or carry, whether openly or concealed, any dynamite cartridge, bomb, grenade, mine, or powerful explosive as defined in G.S. 14-284.1, on educational property or to a curricular or extracurricular activity sponsored by a school. This shall not apply to fireworks.

It shall be a Class 1 misdemeanor for any person to possess or carry, whether openly or concealed, any BB gun, stun gun, air rifle, air pistol, bowie knife, dirk, dagger, slungshot, leaded cane, switchblade knife, blackjack, metallic knuckles, razors and razor blades (except solely for personal shaving), firework, or any sharp-pointed or edged instrument except instructional supplies, unaltered nail files and clips and tools used solely for preparation of food, instruction, and maintenance, on educational property. For the purpose of this section, a self-opening or switchblade knife is defined as a knife containing a blade or blades that open automatically by the release of a spring or a similar contrivance.

It shall be a Class 1 misdemeanor rather than a Class I felony for any person to possess or carry, whether openly or concealed, any gun, rifle, pistol, or other firearm of any kind, on educational property or to a curricular or extracurricular activity sponsored by a school if: the person is not a student attending school on the educational property or an employee employed by the school working on the educational property; and the person is not a student attending a curricular or extracurricular activity sponsored by the school at which the student is enrolled or an employee attending a curricular or extracurricular activity sponsored by the school at which the employee is employed; and the firearm is not loaded, is in a motor vehicle, and is in a locked container or a locked firearm rack with the *limited exception of S.L. 2013-369, sec. 2; HB 937; N.C.G.S. § 14-269.2(k).

This section shall not apply to any of the following: A weapon used solely for educational or school-sanctioned ceremonial purposes, or used in a school-approved program conducted under the supervision of an adult whose supervision has been approved by the school authority.

This section shall not apply to the following persons: gunsmithing instructors and gunsmithing students under direct instruction; officers and enlisted personnel of the armed forces of the United States when in discharge of their official duties as such and acting under orders requiring them to carry arms or weapons; civil officers of the United States while in the discharge of their official duties; officers and soldiers of the militia and the national guard when called into actual service; officers of the State, or of any county, city, or town, charged with the execution of the laws of the State, when acting in the discharge of their official duties; any pupils who are members of the Reserve Officer Training Corps and who are required to carry arms or weapons in the discharge of their official class duties; any private police employed by the administration or board of trustees of any public or private institution of higher education when acting in the discharge of their official duties; sworn law-enforcement officers, when off-duty, provided that an officer does not carry a concealed weapon while consuming alcohol or an unlawful controlled

substance or while alcohol or an unlawful controlled substance remains in the officer's body; firefighters, emergency service personnel, and North Carolina Forest Service personnel, when acting in the discharge of their official duties.

Any person violating any provision of this statute shall be charged with the appropriate above-mentioned criminal violation and upon conviction shall be punished in the discretion of the court by fine or imprisonment or by both such fine and imprisonment.

*Limited exception of S.L. 2013-369, sec. 2; HB 937; N.C.G.S. § 14-269.2(k):

A firearm is permissible on a community college campus only under the following limited circumstances:

1. The firearm is a handgun; AND
2. The individual has a valid concealed handgun permit or is exempt from the law requiring a permit; AND
3. The handgun remains in either: a closed compartment or container within the individual with the permit's locked vehicle; or a locked container securely affixed to the individual with the permit's locked vehicle; AND
4. The vehicle is only unlocked when the individual with the permit is entering or exiting the vehicle; AND
5. The firearm remains in the closed compartment at all times.

GLOSSARY

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

Arson: The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

Awareness Programs: Educational programs (for students and employees) that must include a statement by the school that prohibits acts of sexual violence, defines the various acts of sexual violence, provides education on bystander intervention, organizes risk reductions programs so students recognize and can avoid abusive behaviors or potential attacks, and provides information on the school's reporting system and disciplinary proceedings.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Bystander Intervention: The act of feeling empowered and equipped with the knowledge and skills to effectively assist in the prevention of sexual violence.

Consent: Under North Carolina State Policy and Law, consent is explicit approval to engage in sexual activity demonstrated by clear actions or words. This decision must be made freely and actively by all participants. Non-verbal communication (i.e. pushing someone away or moving your body away from someone), silence, passivity, or lack of active resistance does not imply consent. In addition, previous participation in sexual activity does not indicate current consent to participate and consent to one form of sexual activity does not imply consent to other forms of sexual activity. Consent has not been obtained in situations where the individual:

- Is forced, pressured, manipulated, or has reasonable fear that they will be injured if they do not submit to the act.
- Is incapable of giving consent or is prevented from resisting due to physical or mental incapacity, which includes, but is not limited to, the influence of drugs or alcohol.* This includes drugs such as GHB, Rohypnol and Ketamine that are often used to facilitate sexual assault and rape.
- Has a mental or physical disability which inhibits his/her ability to give consent.

Criminal Homicide – Manslaughter by Negligence: The killing of another person through gross negligence.

Criminal Homicide – Murder and Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship; type of relationship; and frequency of interaction between the persons involved in the relationship.

Destruction/Damage/Vandalism of Property: To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Domestic Violence: Includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person

similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Drug Abuse Violations: The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of State and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Larceny-Theft: The unlawful taking, carrying, loading, or riding away of property from the possession or constructive possession of another. Attempted larcenies are included. Embezzlement, confidence games, forgery, worthless checks, etc., are excluded.

Liquor Law Violations: The violation of State or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned - including joy riding).

Ongoing Prevention and Awareness Campaigns: Training programs for students and faculty/staff on: A statement that the institution prohibits those offenses, the definition of those offenses in the applicable jurisdiction, the definition of consent, with reference to sexual offenses, in the applicable jurisdiction, "safe and positive" options for bystander intervention an individual may take to "prevent harm or intervene" in risky situations, and recognition of signs of abusive behavior and how to avoid potential attacks.

Primary Prevention Programs: Program that promote awareness of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking.

Risk Reduction: Recognizing warning signs of abusive behavior or potential attack.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Sex Offenses: Any sexual act directed against another person, without consent of the victim including instances where the victim is incapable of giving consent.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Sodomy: Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

Sexual Assault With An Object: To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress.

Weapons: Carrying, Possessing, Etc.: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

RESOURCES

MCC

has counselors to assist victims with their immediate needs. For counseling services, contact the Counseling Center in Student Services (Blair Hall, room 129). Additional resources listed below include medical, emotional, or psychological support services.

Montgomery County:

SOS – Student Outreach Services
(MYgroup McLaughlin Young, LLC)
Free confidential personal, academic, work related, family
related mental health services for MCC students
800-633-3353
704-529-1428
<https://www.mygroup.com/portal/student/>

Latino/Hispanic Mental Health Services (SPANISH)
El Futuro
319 E 3rd St.
Siler City, NC 27344
(919) 688-7101
<http://elfuturo-nc.org/language/en/our-services/>

Why Not Me Services
Drug & Alcohol Counselor – LCAS-A (Multicultural
Services)
We Only Win Community Center
104 West Main Street, Suite B
Biscoe, NC 27209
(910) 427-5336
Offers video and phone sessions
<https://www.psychologytoday.com/us/therapists/why-not-me-services-llc-biscoe-nc/453458>

Journey Counseling & Consulting
613-699 N Main Street
Troy, NC 27371
(910) 572-2225
<http://www.journeycounselingnc.com/>

Aunt Bertha – Community web based search tool/referral
powered by the NCCCS to connect people with local basic
need resources (shelter, clothing, food pantries, etc.)
https://www.auntbertha.com/search_results/27371

Center for Substance Abuse Treatment
National Drug and Alcohol Treatment Referral
800-662-HELP (4357)
<https://alcoholtreatment.niaaa.nih.gov/>

Family Crisis CTR Randolph & Montgomery Counties
Family Crisis Services
624 South Fayetteville Street
Asheboro, NC 27203
336-629-4159
www.randolphfcc.org

Daymark Recovery Services Montgomery Center
227 North Main Street
Troy, NC 27371
(910) 572-3681
Daymarkrecovery.org

Esther House
Support Groups

313 North 2nd Street
Albemarle, NC 28001
704-961-7500
www.estherhousecares.org

FirstHealth Emergency Dept.
520 Allen Street
Troy, NC 27371
Phone: (910) 571-5000

FirstHealth Montgomery Memorial Hospital
520 Allen Street
Troy, NC 27371
Phone: (910) 571-5000

Montgomery Co. Dept. of Social Services
102 East Spring Street
Troy, NC 27371
Phone: (910) 576-6531

Montgomery Co. Emergency Services
201 South Main Street
Troy, NC 27371
Phone: 911 or (910) 576-1313 (Communications Center)
Phone: (910) 576-0608 (911 Addressing)

Montgomery Co. Health Department
217 South Main Street
Troy, NC 27371
Phone: (910) 572-1393

Montgomery Co. Highway Patrol
166 Glen Road
Troy, NC 27371
(910) 572-1479

Montgomery Co. Sheriff's Office
199 South Liberty Street
Troy, NC 27371
Phone: (910) 572-1313

National Certified Prevention Lifeline/Crisis Line
1-800-SUICIDE (784-2433)
National Suicide Prevention
Lifeline.....1-800-273-TALK (8255)
TTY.....1-800-799-4TTY (4889)

NC Div. of Community Corrections: Intensive Probation
348 North Main Street
Troy, NC 27371
Phone: (910) 576-2802

North Carolina MENTOR
318 North Main Street
Troy, NC 27371
Phone: (910) 576-1188

Therapeutic Alternatives, Inc.
1-877-626-1772 (24 hour assistance)

In Neighboring Moore County:

Daymark Recovery Services Moore Center
 205 Memorial Drive
 Pinehurst, NC 28374
 (910) 295-6853

FirstHealth Moore Regional Hospital
 155 Memorial Drive
 Pinehurst, NC 28374
 Phone: (910) 715-1000

Friend-to-Friend
 105 McReynolds Street
 Carthage, NC 28327
 Phone: (910) 947-3333

Moore Co. Dept. of Social Services
 1036 Carriage Oak Drive
 Carthage, NC 28327
 Phone: (910) 947-2436
 Child Abuse Hotline (910) 947-5683

Moore Co. Emergency Services
 105 Saunders Street
 Carthage, NC 28327
 Phone: (910) 947-6317

Moore Co. Health Department
 705 Pinehurst Avenue
 Carthage, NC 28327
 Phone: (910) 947-3300

NC Division of Vocational Rehabilitation Services
 150 Blake Boulevard
 Pinehurst, NC 28374
 Phone: (910) 295-1530

In Neighboring Stanly County:

Alcoholics Anonymous
 Phone: (704) 983-1600

*Note: All policies included in this document are
 subject to approval from the MCC Board of Trustees.*

**MONTGOMERY COMMUNITY COLLEGE
BOARD OF TRUSTEES
PERSONNEL COMMITTEE
AGENDA
5:50 pm**

Committee Members

- Gelynda Capel, Chairman
- Phil Absher, Vice Chair
- Robert Harris
- Kerry Hensley
- Tawanda Bennett
- Claudia Bulthuis

Call to OrderGelynda Capel, Chairman

- Personnel Separations **Appendix D-1** Dr. Chad Bledsoe
- Personnel Appointments **Appendix D-2** Dr. Chad Bledsoe
- Pension Spiking Memo- **Appendix D-3** Dr. Chad Bledsoe
- New Position- Special Projects Coordinator and Grant Writer-**Appendix D-4 (Action)**
..... Dr. Chad Bledsoe

New BusinessGelynda Capel, Chairman

AdjournGelynda Capel, Chairman

**Montgomery Community College
Employee Separations
September, 2022**

Learning Resources Technical Assistant - On September 22, 2022, **Amanda Boulware**, separated from employment with Montgomery Community College. Amanda had been employed from January 1, 2022 to September 22, 2022.

The Learning Resources Technical Assistant provides technical support to students, staff and faculty utilizing computers in the library and CATS lab. Works with students individually and in groups to provide direct assistance in their access to computer technology; orients student to the library/CATS lab and helps students who are learning to use specific software and hardware. Provides technical support in book ordering process.

**Montgomery Community College
Employee Appointments
September 2022**



Distance Learning Coordinator - On September 1, 2022, **Sharia Barber** was hired as the Distance Learning Coordinator. She holds a Bachelor's degree in Business Administration from Liberty University. Prior to her promotion, Sharia served as the NC Works Customer Service Specialist with MCC from November 2021 to August 2022.

Office #259A- Library, 910-898-9646 (ext. 646) barbers6679@montgomery.edu



Assistant Registrar – On September 1, 2022, **Lindsey Tedder** was hired as the **Assistant Registrar**. She holds an Associate's degree from MCC. Prior to her promotion, she served with MCC as the Assistant to the Dean of Continuing Education from May 2021 – August 2022.

Office #136G-Student Services, 910-898-9612 tedderl5768@montgomery.edu



Instructor & Administrative Assistant to College and Career Readiness – On September 1, 2022, Teresa Hudson, was hired as the Instructor & Administrative Assistant to the Director of CCR. She holds two Associate's degrees from MCC in Office Systems Technology and Medical Office Administration. Prior to her promotion, she served with MCC as the Assistant to the VP of Instruction & Student Services from July 2010 to August 2022. She also served as an Adjunct Instructor since January 2012 and Part-time Distance Learning Assistant from

October 2006 to June 2010.

Office #100A- Continuing Education, 910-898-9678 (ext.678), HUDSONT6681@MONTGOMERY.EDU



Director of College and Career Readiness – On September 12, 2022, Debra Sikes, was hired as the Director of Foundational Studies. She holds a Bachelor's degree in Psychology from Texas A&M, Master's degree in School Counseling from Stephen F. Austin University, and Superintendent Certification from Lamar University. Prior to her appointment, she previously served as the Coordinator of CCR at Sandhills Community College from 2019 – 2022, Superintendent at

Walnut Bend ISD in Texas from 2016 – 2018, and Director of Curriculum and Instruction/CTE from 2011 – 2016.

Office #100D- Continuing Education, 910-898-9680 (ext.680), sikesd7078@montgomery.edu



5/25/2022

36205 - MONTGOMERY COMMUNITY COLLEGE
ATTN: CHIEF FINANCIAL OFFICER OR BUDGET ADMINISTRATOR
1011 PAGE ST.
TROY, NC 27371

Dear 36205 - MONTGOMERY COMMUNITY COLLEGE:

During the 2014 General Assembly session, contribution-based benefit cap legislation was enacted effective January 1, 2015. This legislation was created to control the practice of "pension spiking," in which a member's compensation substantially increases, resulting in a monthly retirement benefit that is significantly greater than the member and employer contributions would fund. The Contribution-Based Benefit Cap (CBBC) approach was created to protect each system for current and future retirees and to prevent all employers in the Retirement Systems from absorbing the additional liabilities caused by compensation decisions made by other employers. This legislation applies to members who retire on and after January 1, 2015, with an average final compensation of \$100,000 or higher (adjusted annually for inflation), and will directly impact only a small number of those individuals. It requires the member's last employer to pay the additional contribution required to fund the member's benefit in excess of the cap. [G.S. 135-5(a3); 135-4(jj); 128-27(a3); and 128-26(y)]

In order to assist employing agencies with planning and budgeting to comply with the CBBC provisions, we are required to report monthly to each employer a list of those members for whom the employer made a contribution to the Retirement System in the preceding month that are most likely to require an additional employer contribution should they elect to retire in the following 12 months. This letter and the attached report serve as our required monthly notification to your agency under this provision. [G.S. 135-8(f)(2)(f) and G.S.128-30(g)(2)(b)]

The chief financial officer of your agency is required to provide a copy of the attached report to the chief executive of your agency, as well as to the governing body, including any board which exercises financial oversight. Additionally, the chief financial officer of a public school system is required to provide a copy of the report to the local board of education and notify the board of county commissioners of the county in which the local administrative unit is located that the report was received and how many employees were listed in the report. [G.S. 115C-436(c); 135-8(j); and 128-30(j)]

For the purpose of determining the employees of your agency that are likely to require an additional employer contribution should they elect to retire in the following 12 months, the Retirement System modified the criteria used in the CBBC calculation. This allows for a broad list of potential employees, including those whose compensation average may approach the threshold and attempts to provide your agency with prior notification of a potential cost. The attached report

lists employees of your agency who may be eligible to retire in the next 13 months (at either a reduced or unreduced benefit), whose salary is \$95,000 or greater, and whose estimated monthly retirement benefit exceeds the CBBC based on information in the employee's most recent annual benefits statement. In addition, a lower CBBC Factor (i.e., TSERS is 4.2 and LGERS is 4.4) is applied.

This list is not exhaustive, and members included on this list may or may not exceed the CBBC upon retirement, depending on a number of factors such as the member's average final compensation, the member's age at retirement, and membership service. This is merely a notification of a potential cost that your agency may be required to pay, in the form of a lump-sum payment, due after the member retires.

For those employees hired on or after January 1, 2015, the employer is not required to pay the additional contribution to fund the member's benefit in excess of the Contribution-Based Benefit Cap. The employer has the option to pay all or part of the contribution required in excess of the CBBC; the employee also has the option to pay all or part of the contribution. However, should neither of you choose to pay this additional contribution, the employee's retirement benefit will be capped.

You can calculate the likelihood of whether the retirement benefit of a member listed on the attached report will exceed the CBBC with information available on our website at <https://www.myncretirement.com/employers/employer-training/pension-spiking>.

If you have any questions or need assistance in calculating the likelihood of a potential CBBC liability, please contact us at the address or telephone number listed below.

Sincerely,

Retirement Systems Division
N.C. Department of State Treasurer

623_PENSPK



North Carolina
Total Retirement Plans

**North Carolina Department of State Treasurer
Retirement Systems Division**
3200 Atlantic Ave, Raleigh, NC 27604
1-877-NCSECURE (1-877-627-3287) toll-free • Fax (919) 855-5800
www.myncretirement.com

Dale R. Folwell, CPA
STATE TREASURER OF NORTH CAROLINA
DALE R. FOLWELL, CPA



CONTRIBUTION-BASED BENEFIT CAP REPORT

	Agency	Member ID	Name
Members Hired Before Jan 1, 2015	36205-MONTGOMERY COMMUNITY COLLEGE	645989	BLEDSON, CHAD

* PLEASE FORWARD TO YOUR CHIEF FINANCIAL OFFICER OR BUDGET ADMINISTRATOR



36205 - MONTGOMERY COMMUNITY COLLEGE
1011 PAGE ST
TROY NC 27371-8387


Download personalized forms and keep track of your personal retirement account information through ORBIT (www.myncretirement.com).



00111400100

IT

1. 623 Pension Spike Letter
2. Pension Spiking Agency Report

	Title: Special Projects Coordinator and Grant Writer (Part-time)	
	Department: Executive	
	Date: October 4, 2022	FLSA: Exempt
	Revision Date:	Job Rank: Level 3
Job Description		Page 1

1.0 Reports to: President

2.0 Supervises: None

3.0 Position Description:

The Special Projects Coordinator is responsible for leading and completing special projects at the College. Work is broad in scope due to the variety and complexity of functions within the position. This individual works with the President, and others as assigned, to lead projects that implement new initiatives, develops grants, and maintains up-to-date college documentation. Job requirements control what is to be done and the individual is responsible for carrying out the requirements of the position.

4.0 Minimum Qualifications and Degree Requirements:

Two years of experience leading projects at a community college or university. Experience writing and managing grants. Ability to lead others and manage a diverse set of projects. Advanced computer, internet, desktop publishing, word processing, digital photography, and editing skills required.

5.0 Essential Responsibilities:

- Lead initiatives and projects at the institution as assigned by the President.
- Seeks, applies, and maintains grants at the College. Assists staff in the development of proposals with emphasis on funding identification and budget preparation. Individual interprets requests and ensures compliance with eligibility requirements.
- Maintains College publications, reports, manuals, and materials as assigned.
- Oversees non-reoccurring audits, requests for information, and external reporting as assigned.
- Assists in identifying and developing articulation agreements with external partners.
- Serves as a member of the President's Administrative Cabinet

6.0 Personal Relationship:

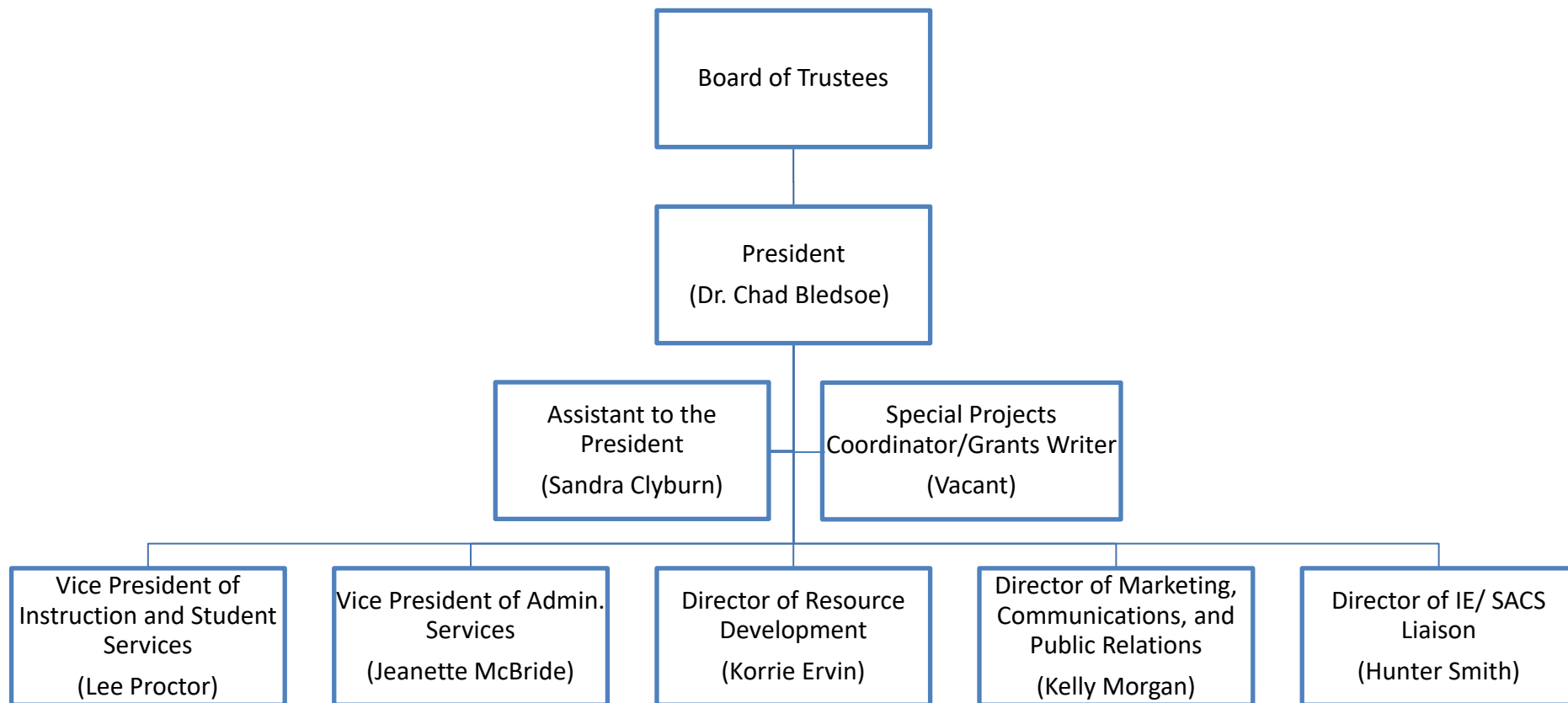
The scope of the contacts will be widespread and diverse. The Coordinator will be familiar with College areas, programs, services, personnel, and students as well as external agencies which utilize the College's services. He/she will understand the service area and demographics. He/she must be creative, energetic, outgoing and work well with people. He/she must communicate effectively internally and externally with personnel, agencies and organizations.

7.0 Equal Opportunity Employer Statement:

Montgomery Community College shall offer equal opportunity to its employees, applicants for employment, and students without regard to handicap, race, color, religion, national origin, political affiliation, sex or age, or disability (except where age or sex is a bonafide occupational qualification). Applicants will be judged solely on the basis of meeting the requirements of the position.

Montgomery Community College reserves the right to amend this job description by adding to, deleting, or modifying the job requirements as set forth above at any time.

Montgomery Community College Administration



**MONTGOMERY COMMUNITY COLLEGE
BOARD OF TRUSTEES
CURRICULUM/STUDENT SERVICES COMMITTEE
AGENDA
6:05 pm**

Committee Members

- Bill Price, Chairman
- Katie Dunlap, Vice Chair
- Tawanda Bennett
- Susan Eggleston
- Tim McAuley
- Claudia Bulthuis

Call to Order Bill Price, Chairman

- Update from Instruction/Student Services – **Appendix E-1** Lee Proctor

New Business Bill Price, Chairman

Adjourn Bill Price, Chairman

Board Report Instruction and Student Services October 2022

Instruction

Work continues on the College's SACSCOC Reaffirmation review process. The first review of all sections of the Principles of Accreditation is scheduled to be completed in October with second review completed by early December. The first draft will go to the writing team at that point for review and editing. The Quality Enhancement Project (QEP) Development Team has been formed and had their "kick-off" meeting on October 5, 2022.

Health and Human Services

Amy Friery, Dean of Health and Human Services will be participating in the 2022-2023 North Carolina Community College Leadership Program. This six-month leadership program provides participants with organized, face-to-face experiences to help them develop leadership skill needed to thrive in a community college atmosphere. The Belk Center for Community College Leadership and Research at NC State will coordinate the program.

Career and Technical Education

Thirty-two college and high school students participated in the Masonry Education Day at Ben Ketchie Park in Gold Hill, NC on October 5, 2022. The Electrical Systems and the Sustainable Agriculture program are partnering to provide solar power to the storage building, backup power to the greenhouses, and a rainwater collection system. Due to Hurricane Ivan, the woodsmen competition at the Cradle of Forestry at Brevard has been rescheduled for November. The Facility Maintenance Carpentry class is currently constructing work tables for the Industrial Systems Technology program.

Arts and Sciences

Spring advising and registration begins the second week in October with the National Advising Day MCC kick-off on October 12, 2022. The Beta Xi Omicron chapter of Phi Theta Kappa met in September to elect its officers for the year and make plans for participating in upcoming SGA events as well as fellowship activities for the organization.

Gunsmithing

The Gunsmithing students are making plans to attend the National Sports Shooting Foundation Shot Show in Las Vegas January 17-20, 2023. The Shot Show is annual trade show for the shooting sports, hunting, outdoor recreations and firearms manufacturing industries. Students will have the opportunity to have contact with suppliers, potential employers, and to thank those companies that provide support to the program.

Student Services

Admission and Retention

The staff is currently attending CACRAO College Recruiting Events through out the region. These events will continue into early November. Students are showing interest in the College's CCP programs as well as Nursing, Criminal Justice, Education, and skilled trades.

Financial Aid

The Montgomery Community College Financial Aid Night is scheduled in partnership with Montgomery County Schools and the College Foundation of North Carolina (CFNC) for October 27, 2022 from 4:30 – 7:30 pm at Montgomery Central High School. Staff members continue to recruit participants for the Childcare Grant and for Work Study positions. Effective October 1, 2022, the Finish First NC program will transition from the Department of Commerce (WIOA) to the NC Community College System

MCEC and CCP

Early advising and review of graduation requirements for Early College students underway. Currently there are 40 students on track to graduate with an Associate Degree and 39 Certificates in May, 2022. This group will include the first graduates in the Associate in Teacher Prep (AA and AS), Associate in Engineering, and Certificate in Mechatronics Engineering Technology. Staff members are working with MCS staff to provide information sessions to Teacher Prep students and parents about the MCS Homegrown Teacher program.

Counseling and Disability Services

Diana Sanchez, Counselor and Title IX Coordinator participated in the 2022 Latin X Ed Education summit September 14-15, 2022 at Guilford Technical Community College. The conference concentrated on building a network for institutions who have a desire to become Hispanic serving institutions. The program looked at barriers, opportunities, and resources for students who are interested in programs at the College.

Continuing Education

Business & Industry Services

Staff provided health and safety training for Arauco in Biscoe and Saputo in Troy, free of charge to the employer. This opportunity was made available through the Customized Training program. Registration for Leadership Montgomery` commenced on October 6, 2022. Fourteen community leaders entered the Leadership Montgomery program this year. The continuing education welding program has 20 students enrolled. This brings the program total to 80 students when combined with the curriculum welding program.

College and Career Readiness (CCR)

This month, HiSET (High School Equivalency Test) is transitioning from Educational Testing Services (ETS) as the provider to PSI. This move will involve some changes in procedures and processes, but students will not experience any interruptions or change in test fees. The high school equivalency class at the prison was extended to run in the morning and the afternoon. This will allow more students greater opportunities to pursue their diploma.

Health & Public Safety

Nineteen students completed the water rescue training program September 26-30, 2022. The training proved to be timely and gave students the needed skills to assist with disasters such as the impacts of Hurricane Ian.

Heritage Crafts

With the assistance of the maintenance staff, CTE faculty, and CTE students the pottery studio is being updated. This includes, the addition of enhanced lighting, installation of a new electric kiln, and upgrading pottery hand-building tables.

NCWorks

Montgomery County's Water Treatment WIOA On-the-Job Training program in partnership with Montgomery County NCWorks is going extremely well. The newly hired Water Treatment Plant Trainee has excelled, and has the potential to obtain full-time employment following the completion of the OJT program. In addition to full-time employment, the employee will have learned job requirements and enhanced job skills to help maintain a productive workplace for employers.

Small Business Center (SBC)

Due to high demand, the Small Business Center (SBC) will once again host AirBnB class on November 14, 2022 in partnership with Discover Uwharrie. Two new SBC billboards have been placed in Candor on the old Highway 220. The billboard states, "It's a great day to start a business".

**MONTGOMERY COMMUNITY COLLEGE
BOARD OF TRUSTEES
LEGISLATIVE/PUBLIC RELATIONS COMMITTEE
AGENDA
6:15 pm**

Committee Members

- Katie Dunlap, Chairman
- Claudia Bulhuis, Vice Chair
- Tawanda Bennett
- Tim McAuley
- Bill Price

Call to OrderKatie Dunlap, Chairman

- Legislative Update Dr. Chad Bledsoe
- Public Relations/Marketing Update – **Appendix F-1** Kelly Morgan

New BusinessKatie Dunlap, Chairman

AdjournKatie Dunlap, Chairman

Board Report - Marketing Update – October, 2022 Meeting

Foundational Initiatives (new tools and resources needed for success)

- Fall Tabloid planning is underway
- Scoping out Public Safety brochure

Promotional Activities (events and advertising purchased)

Baby Scholarship Ad (9/7, 9/14)

Press Releases and Stories (sent to media, posted online)

- Mohawk Industries MOU
- Russell Fuller Story
- Board Member Re-Appointments
- SBC Outreach in Star



Press Pickups

- Russell Fuller Story
- Board Member Re-Appointments

Social Media Statistics (Facebook)

2021-2022	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Reactions	941	1011	567	248	856	864	644	1,974	1,211	717	1,126	333
Comments/ Shares	187	204	102	161	255	173	305	727	510	326	195	79
Reached	10,312	11,417	6,350	12,948	14,334	14,102	9,081	18,854	14,451	13,380	14,191	5,746
Engaged	2,252	2,056	2,188	1,827	3,025	3,685	2,972	11,153	8,506	4,458	6,092	4,289
New Followers	25	42	14	49	32	30	25	70	9	42	54	48
Total Followers	2,955	3,007	3,198	3,249	3,277	3,306	3,320	3,377	3,386	3,428	3,477	3,538

**MONTGOMERY COMMUNITY COLLEGE
BOARD OF TRUSTEES
INSTITUTIONAL STATUS COMMITTEE
AGENDA
6:25 pm**

Committee Members

- Robert Harris, Chairman
- Susan Eggleston, Vice Chair
- Gelynda Capel
- Philip Jones
- Claudia Bulthuis

Call to OrderRobert Harris, Chairman

- Board Policy Manual Dr. Chad Bledsoe
 - Policy 1.12 - Awards and Recognitions – **Appendix G-1 (First Reading)**

New BusinessRobert Harris, Chairman

AdjournRobert Harris, Chairman

Policy 1.12 - Awards and Recognitions

Honorary Associate Degree

In recognition of outstanding commitment or support to Montgomery Community College, the Board of Trustees may, at its discretion, award an Honorary Associate Degree to one of its ~~past~~ members, a ~~past~~ member of the Montgomery Community College Foundation Board, a ~~past~~ employee of the college, ~~student~~, or supporter of the college.

Emeritus Status

In recognition of outstanding commitment and service to Montgomery Community College, the Board of Trustees may, at its discretion, grant emeritus status to one of its past members, a past member of the Montgomery Community College Foundation Board, or a past employee of the college.

Approved: October 10, 2018

Revised: ****

Student Government Association

The SGA has been very busy these past several weeks.

- September 16, 2022 - All students and employees were encouraged to wear Red, White, and Blue to celebrate Constitution Day.
- September 28, 2022 - SGA meeting was held. We had representatives attend from the ADN and PN Club. They are excited to get involved with the SGA. Several other clubs are ramping up for the 22-23 school year. Forestry, Gunsmithing, Phi Theta Kappa, and Arts and Sciences have appointed SGA representatives.
- September 29, 2022 - Our Fall Olympics was a huge success. Many of the CTE students attended and had a fierce Tug-of-War competition. The Cornhole Tournament had great participation. The following medals were awarded - Gold Medal - Marcus and Ervin and Mark Little, Silver Medal - Erica Shank and Tillman Miller, Bronze Medal - Jessica Latham and Dusty Caviness. As always, the food trucks were a huge hit. We had Pita Perfect, Sweet Tee, Higgins & Son Barbecue and Ivy's Italian Ice. Thanks so much for allowing us to use the space in front of the CTE building for this event.
- Mario Clegg assisted at his high school with CACRAO events. and more events to come in October!

**President's Report
October 12, 2022**

Activities since the August Board Meeting

9/13/22	Cabinet Meeting
9/13/22	NCACCP Critical Conversation
9/15/22	Employee Meeting
9/16/22	MCS Meeting
9/19/22	CIS Golf Tournament
9/20/22	EDNC College Visit
9/21/22	EDNC College Visit
9/22/22	American Welding Society Visit
9/23/22	Institutional Review Board
9/26/22	Toyota Discussion
9/27/22	Cabinet Meeting
9/28/22	SACSCOC Steering Committee
9/30/22	Foundation Fundraiser

Upcoming Activities

10/03/22	MOA Civil Rights Visit
10/04/22	Technology Committee Meeting
10/06/22	Community Colleges and Samarcand
10/07/22	CIS Board Meeting

Board of Trustees Information

<https://www.montgomery.edu/bot>



Blaze Your Trail

Board of Trustees Calendar of Events

2022-2023

October 12, 2022	5:30 p.m.	Committee/Board Meeting
November 4, 2022		Shooting Clays Tournament (Dewitt's in Ellerbe, NC)
November 9, 2022	11:30 a.m.	Foundation Board Meeting
November 9, 2022	5:30p.m.	Committee/Board Meeting
November 11, 2022		Veterans Day Ceremony - MCC Flagpole
December, 2022		No Board Meeting
December 16, 2022	6:00 p.m.	Board Christmas Dinner
January 11, 2023	5:30 p.m.	Committee/Board Meeting
February 8, 2023	11:30 a.m.	Foundation Board Meeting
February 8, 2023	5:30 p.m.	Committee/Board Meeting
March 8, 2023	5:30 p.m.	Committee/Board Meeting
April 12, 2023	5:30 p.m.	Committee/Board Meeting
May 10, 2023	11:30 a.m.	Foundation Board Meeting
May 10, 2023	5:30 p.m.	Board Meeting
May 10, 2023	7:00 p.m.	Graduation
June 14, 2023	5:30 p.m.	Committee/Board Meeting
July, 2023		No Board Meeting