



Montgomery Community College

Board of Trustees Monthly Meeting

November 9, 2022

Montgomery Community College (Capel Hall)

1011 Page St.

Troy, NC, 27371

The regular meeting of the Montgomery Community College Board of Trustees will be held on Wednesday, November 9, 2022 at 7:00 p.m. in the Boardroom in Capel Hall. Committee meetings will begin at 5:30 p.m.

**MONTGOMERY COMMUNITY COLLEGE
BOARD OF TRUSTEES
AGENDA**

The regular meeting of the Montgomery Community College Board of Trustees will be held on Wednesday, November 9, 2022 at 7:00 p.m. in the Board of Trustees Boardroom in Capel Hall. **Committee meetings will begin at 5:30 p.m.**

Call to OrderClaudia Bulthuis, Chairman

Welcome and Announcements.....Claudia Bulthuis

Prayer.....Claudia Bulthuis

Approval of the Agenda – (Action).....Claudia Bulthuis

Board of Ethics Reminder.....Claudia Bulthuis

In keeping with MCC Board Policy 1.4 Conflict of Interest and Chapter 138A of the North Carolina Board of Ethics, any potential or actual conflicts of interest with matters coming before the Board of Trustees should be declared. Having reviewed our agenda for this evening’s meeting, are there any conflicts or potential conflicts of interest to be announced? If so, please state them at this time.

Board Presentation Dr. Andrew Gardner – NCWorks Career Center

Approval of October Board and Committee Minutes– Appendix A & A1(Action)Claudia Bulthuis

Standing Committees

Budget & Finance Committee..... Kerry Hensley, Committee Chairman

- September Financial Report – **Appendix B-1 (Action)**
- September Foundation Funds Statement– **Appendix B-2**
- Foundation Grants Update– **Appendix B-3**
- Foundation Update

Building & Grounds Committee..... Gordon Knowles, Committee Chairman

- Facilities and Construction Report – **Appendix C-1**

Personnel Committee.....Phil Absher, Committee Chairman

- Personnel Appointments **Appendix D-1**
- Organizational Chart – **Appendix D-2 (Action)**
- New Position- Gunsmithing Instructor-**Appendix D-3 (Action)**
- New Position- Assistant Registrar - Continuing Education-**Appendix D-4 (Action)**

Curriculum/Student Services Committee..... Bill Price, Committee Chairman

- Update from Instruction/Student Services – **Appendix E-1**
- Regional Partnership Letter of Certification- **Appendix E-2**
- Student Fee Chart – **Appendix E-3 (Action)**

Legislative/Public Relations Committee Katie Dunlap, Committee Chairman

- Legislative Update
- NCCCS 2022-23 Legislative Strategy– **Appendix F-1**
- Public Relations/Marketing Update – **Appendix F-2**

Institutional Status Committee.....Robert Harris, Committee Chairman

- Board Policy Manual
 - Policy 1.12- Awards and Recognition – **Appendix G-1 - Second Reading (Action)**
 - Policy 2.3.12- Institutional Research Policy – **Appendix G-2- First Reading**
 - Policy 4.1.3 – Curriculum Development - **Appendix G-3 – First Reading**
 - Policy 5.2.9 – Credit for Prior Learning - **Appendix G-4 – First Reading**
 - Policy 7.1.10 – Information Security Program - **Appendix G-5 – First Reading**

SGA Report – Appendix H..... Reagan Hunsucker, SGA President

President’s Report Dr. Chad Bledsoe

- Activities Since Previous Board Meeting – **Appendix I**

Chairman’s Report.....Claudia Bulthuis

- Calendar of Events – **Appendix J**

Adjourn – (Action).....Claudia Bulthuis

Minutes

Regular Meeting of the Board of Trustees Montgomery Community College

Wednesday, October 12, 2022

Call to Order

The regular meeting of the Board of Trustees of Montgomery Community College was held on Wednesday, October 12, 2022 in the Blair Auditorium of Blair Hall. The meeting was called to order at 7:00 p.m. by Claudia Bulthuis, Chairman.

Present

Phil Absher
Claudia Bulthuis
Gelynda Capel **R**
Susan Eggleston
Kerry Hensley
Philip Jones

Tim McAuley Sr.
Bill Price
Reagan Hunsucker, SGA President

Absent

Tawanda Bennett
Katie Dunlap
Robert Harris
Gordon Knowles

Also present were Dr. Chad Bledsoe, President; Lee Proctor, Vice President of Instruction and Student Services; Jeanette McBride, Vice President of Administrative Services; Kelly Morgan, Director of Marketing, Communications, and Public Relations; Korrie Ervin, Director of Resource Development; and Hunter Smith, Director of Institutional Effectiveness/SACSCOC Liaison. Pete Herron, former Director of BLET and Jeff Dorsett, Director of BLET.

Welcome and Announcements

Mrs. Bulthuis welcomed all in attendance including Pete Herron, and Jeff Dorsett.

Prayer

Mrs. Bulthuis opened the meeting with prayer.

Approval of the Agenda - Action

Mr. Knowles made a motion, seconded by Mrs. Eggleston, to approve the agenda for the October 12, 2022 meeting. The motion carried.

Board of Ethics

Mrs. Bulthuis read the ethics statement, reminding the Board of Chapter 138A of the State Government Ethics Act and the Montgomery Community College Board Policy 1.4 Conflict of Interest, and asked if there were any potential or actual conflicts of interest.

No conflicts of interest were declared.

Board Presentation – Pete Herron & Jeff Dorsett, BLET

The Board received a presentation from Pete Herron and Jeff Dorsett, former and current Director of the BLET program.

Approval of September Board and Committee Meeting Minutes– Appendix A

Mr. Price made a motion, seconded by Mrs. Hensley, to approve the September Board and Committee Meeting minutes. The motion carried.

STANDING COMMITTEE REPORTS

Budget and Finance Committee – Kerry Hensley, Chairman

The Budget and Finance Committee met earlier this evening (Minutes – Attachment A-1) and Mrs. Hensley reported from the committee the following items:

- The committee reviewed the August financial reports presented by Mrs. McBride. Mrs. Hensley made a motion to approve, the August financial reports as a matter of information. Coming from committee, this required no second. The motion carried.
- The committee received an update on the August Foundation Funds Statement presented by Mrs. Ervin.
- The committee received a Foundation update provided by Mrs. Ervin. She shared information on the annual dinner, raffle, and silent auction.
- The committee received a brochure provided by Mrs. Ervin. She reported that the fourth annual Shooting Clay tournament will be held on Friday, November 4, 2022 at DeWitt’s Outdoor Sports in Ellerbe, NC.

Building and Grounds Committee – Claudia Bulthuis, Vice Chairman

The Building and Grounds Committee met earlier this afternoon (Minutes-Attachment A-1) and Mrs. Bulthuis reported from the committee the following items:

- The committee reviewed Appendix C-1; the Facilities Report presented by Dr. Bledsoe. He noted the Blair Hall Renovation, the Boardroom, and Classroom 267 in Capel Hall is nearing completion.
- The committee reviewed Appendix C-2, the Campus Security Report.
- No action was required of the Board.

Personnel Committee – Phil Absher, Vice Chairman

The Personnel Committee met earlier this afternoon (Minutes - Attachment A-1) and Dr. Bledsoe reported from the committee the following items:

- The Committee received Appendix D-1, The Personnel Separations for Amanda Boulware, Learning Resources Technical Assistant.
- The Committee reviewed Appendix D-2, Employee Personnel Appointments for Sharia Barber, Distance Learning Coordinator; Lindsey Tedder, Assistant Registrar; Teresa Hudson, Instructor & Administrative Assistant to College and Career Readiness; Debra Sikes, Director of College and Career Readiness.
- The Committee reviewed Appendix D-3, the Pension Spiking Memo.

- The Committee was presented with Appendix D-4 New Position for Special Projects Coordinator and Grant Writer.

Mr. Absher made a motion to approve the new position for Special Projects Coordinator and Grant writer. Coming from the Committee, this required no second. The motion carried.

Curriculum/Student Services Committee – Bill Price, Chairman

The Curriculum/Student Services Committee met earlier this afternoon (see attached minutes – Attachment A-1) and Mr. Price reported from the committee the following items:

- The Committee received an update on Instruction/Student Services activities from Mr. Proctor.
- The process for the College's SACSCOC Reaffirmation review is ongoing.
- Amy Friery, Dean of Health and Human Services will be participating in the 2022-2023 North Carolina Community College Leadership Program.
- The Electrical Systems and Sustainable Agriculture programs are collaborating to provide solar power to the storage buildings, backup power to the greenhouses and a rainwater collection system.
- The college and high school students to participate in the Masonry Education Day in Gold Hill, NC.
- Registration and Advising for the Spring semester begins October 12, 2022.
- The Gunsmithing students are planning to attend the National Sports Shooting Foundation Shot Show in Las Vegas.
- Admissions and Retention staff are attending CACRACO College Recruiting Events throughout the region.
- Montgomery Community College is partnering with Montgomery County Schools and the College Foundation of North Carolina to host Financial Aid Night on October 27, 2022.
- Early advising and review of graduation requirements for Early College students are proceeding.
- No action was required from the Board.

Legislative/Public Relations Committee – Bill Price, Chairman

The Legislative/Public Relations Committee met earlier this evening (Minutes- Attachment A-1) and Dr. Bledsoe gave a brief Legislative update:

- The committee received a brief legislative update from Dr. Bledsoe.
- The committee received a Public Relations/Marketing update. Kelly Morgan shared press releases and press pickups by the local newspaper.
- No action was required from the Board.

Institutional Status Committee – Susan Eggleston, Vice Chairman

The Institutional Status Committee met earlier this afternoon (see attached minutes- Attachment A-1) and Mrs. Eggleston reported from the committee the following items:

- The committee received Policy 1.12, Awards and Recognitions for a first reading. The Board recommended changes to policy 1.12 This policy will be modified and presented to the Board at the next Board meeting for second reading.
- No action was required from the Board.

SGA Report – Reagan Hunsucker, SGA President –Appendix G

Reagan Hunsucker, SGA President gave an update on SGA activities located in Appendix H. She reported that SGA is continuing to do exciting activities around campus. The Fall Olympics was a huge success. The Fall Festival will take place on October 31, 2022.

President's Report – Dr. Chad Bledsoe – Appendix I

Dr. Bledsoe reported on activities since the last meeting and upcoming activities as noted in Appendix I. In addition to his report, he noted the following:

- Dr. Bledsoe reported EDNC was on campus, visiting different programs to help promote the College's best economic impact.
- Dr. Bledsoe was active in several strategic planning meetings at the college and at several locations in town.
- Dr. Bledsoe noted the College hosted the American Welding Society.
- Dr. Bledsoe met with several other college President's to discuss the new Toyota plant that is coming to North Carolina.

Chairman's Report – Claudia Bulthuis, Chairman – Appendix J

Mrs. Bulthuis presented Appendix J, the calendar of events; she noted the following:

- The Veterans Day Ceremony will be held on November 10, 2022 at 11:00 a.m. at the MCC flagpole.
- The Board Christmas Dinner will be December 9, 2022.

Mrs. Bulthuis presented Korrie Ervin, and Dr. Bledsoe with the Outstanding Service award for the success of the fall fundraiser. The award will be presented to Mrs. Jean Abbott at the November MCC Foundation meeting.

There being no further business, Mrs. Eggleston made a motion, seconded by Mrs. Hensley, to adjourn the meeting at 7:58 p.m. The motion carried.

Claudia Bulthuis, Chairman

Budget & Finance Committee Minutes

The Budget & Finance Committee of the Board of Trustees of Montgomery Community College met on Wednesday, October 12, 2022 at 5:30 p.m. in the Blair Auditorium.

Present

Kerry Hensley, Chairman
Bill Price, Vice Chair
Phil Absher
Philip Jones
Claudia Bulthuis

Absent

Gordon Knowles

Others Present

Gelynda Capel
Susan Eggleston
Tim McAuley Sr

Reagan Hunsucker, SGA
President

Also present were Dr. Chad Bledsoe, President; Lee Proctor, Vice President of Instruction and Student Services; Jeanette McBride, Vice President of Administrative Services; Kelly Morgan, Director of Marketing, Communications, and Public Relations; Korrie Ervin, Director of Resource Development; and Hunter Smith, Director of Institutional Effectiveness/SACSCOC Liaison.

Mrs. Hensley, Chairman, called the meeting to order.

Committee roll was called by Mrs. Hensley.

Mrs. Bulthuis made a motion, seconded by Mr. Price, to approve the September committee minutes. The motion carried.

August Financial Reports – Appendix B-1 – Jeanette McBride (Action)

Mrs. McBride presented Appendix B-1, the August Financial Reports.

- As of August 31, 2022, County fund expenditures were \$140,903 or 17% of the budget.
- As of August 31, 2022, there were \$423,774 available for Capital Expenditures.
- As of August 31, 2022, State funds were \$1,369,415 or 14 % of the budget with no equipment spending so far, this fiscal year.
- As of August 31, 2022, the Institutional Fund balance was \$906,539.
- As of August 31, 2022, the balance in the STIF account was \$199,985.

Mr. Price made a motion, seconded by Mr. Absher, to approve the August Financial funds. The motion carried.

State Auditor Management Letter – Appendix B-2

Mrs. McBride presented Appendix B-2, the State Auditor Federal Financial Aid Audit letter.

August Foundation Fund Statement – Appendix B-3 –Korrie Ervin

Mrs. Ervin presented Appendix B-3, the August Foundation Fund Statement.

- Mrs. Ervin gave a Foundation Update. As of August 31, 2022, the Foundation fund statement totaled \$4,145,733.34. This reflects a market change decrease of \$128,077.00 for the month.

Foundation Update – Korrie Ervin

Mrs. Ervin gave a Foundation Update. The annual dinner, raffle and silent auction was held on Saturday, October 1, 2022, with over 150 people in attendance. The event raised a little over \$31,000 that included \$19,000 in sponsorships and \$5,000 in funds from the silent auction. Len Fagen and four Gunsmithing students, who purchased a ticket together, won the \$5,000 grand prize from the raffle.

Shooting Clay Brochure – Appendix B-4 Korrie Ervin

Mrs. Ervin presented Appendix B-4, the Shooting Clay brochure.

All Trustees received a brochure for the fourth annual Shooting Clay tournament that will be held on Friday, November 4, 2022 at DeWitt's in Ellerbe, NC.

There being no further business, the meeting adjourned at 5:47 p.m.

Building & Grounds Committee Minutes

The Building & Grounds Committee of the Board of Trustees of Montgomery Community College met on Wednesday, October 12, 2022 at 5:47 p.m. in the Blair Auditorium.

Present

Claudia Bulthuis, Vice Chairman
Gelynda Capel R
Susan Eggleston

Absent

Katie Dunlap
Robert Harris
Gordon Knowles

Others Present

Phil Absher
Kerry Hensley
Tim McAuley Sr.
Philip Jones
Bill Price
Reagan Hunsucker, SGA
President

Also present were Dr. Chad Bledsoe, President; Lee Proctor, Vice President of Instruction and Student Services; Jeanette McBride, Vice President of Administrative Services; Kelly Morgan, Director of Marketing, Communications, and Public Relations; Korrie Ervin, Director of Resource Development; and Hunter Smith, Director of Institutional Effectiveness/SACSCOC Liaison.

Mrs. Bulthuis, Vice Chairman, called the meeting to order.

Committee roll was called by Mrs. Bulthuis.

The Business and Grounds Committee did not meet quorum to vote on September Committee minutes. Members present did not request any changes. The minutes will be voted on at the October Board of Trustees meeting as a Committee of the whole.

Facilities and Construction Report – Appendix C-1 – Dr. Bledsoe

Dr. Bledsoe presented Appendix C-1, the Facilities and Construction report. The Blair Hall renovations are nearing completion. New fire suppression systems and exhaust hoods have been installed in the Metal Finishing Room. Renovations in the Boardroom and Classroom 267 in Capel Hall are nearing completion with the exception of the carpet to be installed.

Campus Security Report – Appendix C-2 – Dr. Bledsoe

Dr. Bledsoe presented Appendix C-2, the Campus Security Report. He reported in accordance with the Campus Security Act of 1990, the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act of 1998 (referred to as the “Clery Act”), the Higher Education Opportunity Act of 2008, and the Violence Against Women Reauthorization Act of 2013, MCC publishes a Campus Security Report in October of each year to be placed on the website.

There being no further business, the meeting adjourned at 5:50 p.m.

**Personnel Committee
Minutes**

The Personnel Committee of the Board of Trustees of Montgomery Community College met on Wednesday, October 12, 2022 at 5:50p.m. in the Blair Auditorium.

Present

Gelynda Capel, Chairman **R**
Phil Absher, Vice Chairman
Kerry Hensley
Claudia Bulthuis

Absent

Tawanda Bennett
Robert Harris

Others Present

Susan Eggleston
Kerry Hensley
Tim McAuley Sr.
Bill Price
Reagan Hunsucker, SGA
President

Also present were Dr. Chad Bledsoe, President; Lee Proctor, Vice President of Instruction and Student Services; Jeanette McBride, Vice President of Administrative Services; Kelly Morgan, Director of Marketing, Communications, and Public Relations; Korrie Ervin, Director of Resource Development; and Hunter Smith, Director of Institutional Effectiveness/SACSCOC Liaison.

Mr. Absher, Vice Chairman, called the meeting to order.

Committee roll was called by Mr. Absher.

Mrs. Bulthuis made a motion, seconded by Mrs. Hensley, to approve the September committee minutes. The motion carried.

Personnel Separations September– Appendix D-1

Dr. Bledsoe presented Appendix D-1, The Personnel Separations for Amanda Boulware, Learning Resources Technical Assistant.

Personnel Appointments September – Appendix D-2

Dr. Bledsoe presented Appendix D-2, Personnel Appointments. Personnel Appointments includes Sharia Barber, Distance Learning Coordinator; Lindsey Tedder, Assistant Registrar; Teresa Hudson, Instructor & Administrative Assistant to College and Career Readiness; Debra Sikes, Director of College and Career Readiness.

Pension Spiking Memo– Appendix D-3

Dr. Bledsoe presented Appendix D-3, the Pension Spiking Memo.

New Position- Special Projects Coordinator and Grant Writer – Appendix D-4 – Action

Dr. Bledsoe presented Appendix D-4, the request for a new position, Special Projects Coordinator and Grant Writer.

Mrs. Hensley made a motion, seconded by Mrs. Bulhuis, to approve the request for the Special Projects Coordinator and Grant Writer. The motion carried.

There being no further business, the meeting adjourned at 5:58 p.m.

**Curriculum/Student Services Committee
Minutes**

The Curriculum/Student Services Committee of the Board of Trustees of Montgomery Community College met on Wednesday, October 12, 2022 at 5:58 p.m. in the Blair Auditorium.

Present

Bill Price, Chairman
Susan Eggleston
Tim McAuley Sr.
Claudia Bulthuis

Absent

Tawanda Bennett
Katie Dunlap

Others Present

Philip Absher
Gelynda Capel **R**
Robert Harris
Philip Jones
Reagan Hunsucker, SGA
President

Also present were Dr. Chad Bledsoe, President; Lee Proctor, Vice President of Instruction and Student Services; Jeanette McBride, Vice President of Administrative Services; Kelly Morgan, Director of Marketing, Communications, and Public Relations; Korrie Ervin, Director of Resource Development; and Hunter Smith, Director of Institutional Effectiveness/SACSCOC Liaison.

Mr. Price, Chairman, called the meeting to order.

Committee roll was called by Mr. Price,

Mrs. Eggleston made a motion, seconded by Mr. McAuley, to approve the September committee minutes. The motion carried.

Update from Vice President of Instruction and Student Services – Appendix E-1 – Lee Proctor

Mr. Proctor presented Appendix E-1, the updates on Instructional, Student Services and Continuing Education activities.

- The process for the College's SACSCOC Reaffirmation review is ongoing.
- Amy Friery, Dean of Health and Human Services will be participating in the 2022-2023 North Carolina Community College Leadership Program.
- The Electrical Systems and Sustainable Agriculture programs are collaborating to provide solar power to the storage buildings, backup power to the greenhouses and a rainwater collection system.
- The college and high school students to participate in the Masonry Education Day in Gold Hill, NC.
- Registration and Advising for the Spring semester begins October 12, 2022.
- The Gunsmithing students are planning to attend the National Sports Shooting Foundation Shot Show in Las Vegas.
- Admissions and Retention staff are attending CACRACO College Recruiting Events throughout the region.

- Montgomery Community College is partnering with Montgomery County Schools and the College Foundation of North Carolina to host a Financial Aid Night on October 27, 2022.
- Early advising and review of graduation requirements for Early College students are proceeding.

There being no further business, the meeting adjourned at 6:06 p.m.

**Legislative/Public Relations Committee
Minutes**

The Legislative/Public Relations Committee of the Board of Trustees of Montgomery Community College met on Wednesday, October 12, 2022 at 6:06 p.m. in the Blair Auditorium.

Present

Claudia Bulthuis, Vice Chairman
Tim McAuley Sr.
Bill Price

Absent

Tawanda Bennett
Katie Dunlap

Others Present

Phil Absher
Gelynda Capel R
Susan Eggleston
Kerry Hensley
Philip Jones
Reagan Hunsucker, SGA
President

Also present were Dr. Chad Bledsoe, President; Lee Proctor, Vice President of Instruction and Student Services; Jeanette McBride, Vice President of Administrative Services; Kelly Morgan, Director of Marketing, Communications, and Public Relations; Korrie Ervin, Director of Resource Development; and Hunter Smith, Director of Institutional Effectiveness/SACSCOC Liaison.

Mrs. Bulthuis, Vice Chair, called the meeting to order.

Committee roll was called by Chairman Bulthuis.

Mr. Price made a motion, seconded by Mr. McAuley, to approve the September committee minutes. The motion carried.

Legislative Update – Dr. Chad Bledsoe

Dr. Bledsoe shared a legislative update.

Public Relations/Marketing Update – Kelly Morgan – Appendix F-1

Kelly Morgan presented Appendix F-1, the Public Relations/Marketing Update. She shared that there were several press pickups by the local newspaper, the Russell Fuller Story, and Board Member Re-appointments. The Fall tabloid planning is underway.

There being no further business, the meeting adjourned at 6:16 p.m.

**Institutional Status Committee
Minutes**

The Institutional Status Committee of the Board of Trustees of Montgomery Community College met on Wednesday, October 12, 2022 at 6:06 p.m. in the Blair Auditorium.

Present

Susan Eggleston, Vice Chair
Gelynda Capel R
Philip Jones
Claudia Bulthuis

Absent

Robert Harris

Others Present

Phil Absher
Kerry Hensley
Tim McAuley Sr.
Bill Price
Reagan Hunsucker, SGA
President

Also present were Dr. Chad Bledsoe, President; Lee Proctor, Vice President of Instruction and Student Services; Jeanette McBride, Vice President of Administrative Services; Kelly Morgan, Director of Marketing, Communications, and Public Relations; Korrie Ervin, Director of Resource Development; and Hunter Smith, Director of Institutional Effectiveness/SACSCOC Liaison.

Mrs. Eggleston, Vice Chairman, called the meeting to order.

Committee roll was called by Mrs. Eggleston.

Board Policy Manual – Dr. Bledsoe – Appendix G-1 First Reading

Dr. Bledsoe presented AppendixG-1, Board Policy1.12- Awards and Recognitions for a first reading. The committee discussed changes to the policy to allow for the awarding of Honorary Associate Degrees and honors for current members.

There being no further business, the meeting adjourned at 6:16 p

**MONTGOMERY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BUDGET & FINANCE COMMITTEE
AGENDA
5:30 pm**

Committee Members

- Kerry Hensley, Chairman
- Bill Price, Vice Chair
- Phil Absher
- Philip Jones
- Gordon Knowles
- Claudia Bulthuis

Call to Order Kerry Hensley, Chairman

Approval of Minutes (Action).....Kerry Hensley

- September Financial Report – **Appendix B-1 (Action)**..... Jeanette McBride
- September Foundation Fund Statement – **Appendix B-2** Korrie Ervin
- Foundation Grants Update – **Appendix B-3** Korrie Ervin
- Foundation Update..... Korrie Ervin

New BusinessKerry Hensley

AdjournKerry Hensley

**Montgomery Community College
County Funds - Board Report for September 2022**

	2022-2023 Budget Allotment	Expenditures to Date	Budget Balance	% Budget Expended YTD FY23
Salaries	234,810	58,393	176,417	25%
Benefits	125,579	28,480	97,099	23%
Contracted Services	27,250	7,619	19,631	28%
Supplies & Materials	44,509	16,227	28,282	36%
Professional Development (Travel)	596	27	569	4%
Utilities	346,811	76,052	270,759	22%
1 Repairs & Maintenance	20,829	14,972	5,857	72%
Membership & Dues	860	860	-	100%
Insurance & Bonding	37,149	546	36,603	1%
Other Current Expenses	10,917	1,029	9,888	9%
Non-Capitalized Equipment	1,490	-	1,490	0%
Total Current Expense	850,800	204,205	646,595	24%

1 Includes annual maintenance contracts paid in July.

RESTRICTED SALES TAX FUNDS (Held by County)

Life-to-date Revenues as of State's August 2022 Report	1,005,516
Add: Prior FY Property Tax Allocations from County Report	450,020
Add: FY23 Property Tax Allocation from County Report	16395
Add: Prior FY Capital Appropriations from County (not sales tax revenue)	175,000
Total Revenue	1,646,931
Less: Prior FY Projects	(1,148,134)
Less: 2022-23 Projects -Floors Building 600, Burglar/Fire Alarm Upgrades, Sidewalk Repairs	(66,236)
TOTAL LOCAL FUNDS AVAILABLE FOR CAPITAL EXPENDITURES 09/30/22	\$ 432,562

Montgomery Community College
State Funds - Board Report for September 2022

	2022-2023 Budget Allotment	Expenditures to Date	Budget Balance	% Budget Expended YTD FY23
Salaries- Full Time	4,818,748	1,103,013	3,715,735	23%
Salaries- Part Time	814,403	154,295	660,108	19%
Salaries- Full Time & Part Time	5,633,151	1,257,309	4,375,842	22%
Benefits	2,203,435	553,758	1,649,677	25%
Contracted Instruction	102,531	10,308	92,223	10%
Financial/Audit Services	64,122	12,597	51,525	20%
I.T. Contracted Services	4,500	-	4,500	0%
Other Contracted Services	16,076	4,138	11,939	26%
Contracted Services	187,229	27,043	160,186	14%
Supplies & Materials	280,959	44,854	236,105	16%
Professional Development & Travel	111,085	11,796	99,289	11%
Communications	72,084	14,423	57,661	20%
Equipment Repair	21,145	519	20,626	2%
Maintenance Agreements	142,802	6,031	136,771	4%
Equipment Repairs & Maintenance Contracts (I.T. Equipment)	163,947	6,550	157,397	4%
Advertising	84,991	25,384	59,607	30%
Credit Card Electronic Processing	11,680	3,226	8,454	28%
Short-term Workforce Dev. Grant	12,971	8,400	4,571	65%
Summer Accelerator Grant	13,250	-	13,250	0%
Longleaf Complete Grant	16,106	-	16,106	0%
Child Care Assistance Grant	55,804	-	55,804	0%
Project Skill-Up-Student Assistance	411	-	411	0%
Other Current Expense	6,950	1,567	5,383	23%
Other Current Services	117,172	13,194	103,978	11%
Software License Renewal	126,328	28,155	98,174	22%
Other I.T. Rentals/ Leases	113,204	55,127	58,077	49%
IT Rentals/Leases/Licenses	239,532	83,281	156,251	35%
Insurance and Bonding	20,300	1,087	19,213	5%

Montgomery Community College
State Funds - Board Report for September 2022

	2022-2023 Budget Allotment	Expenditures to Date	Budget Balance	% Budget Expended YTD FY23
Membership & Dues	28,854	2,166	26,688	8%
Minor Equipment Low Risk < \$5K	20,423	13,435	6,988	66%
Minor Equipment High Risk <\$5K	55,130	53,917	1,213	98%
Minor Equipment	75,553	67,352	8,201	89%
Total Current Expense	9,218,292	2,108,197	7,110,095	23%
Equipment	358,533	-	358,533	0%
Perkins Equipment	18,114	-	18,114	0%
Books	39,085	760	38,325	2%
Equipment & Books	415,732	760	414,972	0%
Total Expenses	9,634,024	2,108,957	7,525,067	22%

Montgomery Community College
Institutional Funds- Board Report for September 2022

	2022-23 Beginning Balance	2022-23 Revenue	2022-23 Expense	Cash Balance 09/30/2022
1 Pell Overpayments	(4,223)	-	-	(4,223)
Veterans Reporting Fee	2,320	-	-	2,320
Overhead Receipts 75%	19,999	1,150	628	20,522
Current General & Miscellaneous	34,167	380	380	34,167
Administrative Support	73	247	(752)	1,073
Overhead Receipts 25%	13,450	383	-	13,834
Excess Fee Receipts	-	-	-	-
Textbook Rental	27,488	50	1,383	26,155
College Work Study	-	865	865	-
CARES Act-Institutional	-	41,369	41,369	-
Lost Revenue HEERF II	157,102	-	-	157,102
Total Institutional Support	250,377	44,445	43,872	250,950
Forestry Program	5,823	-	-	5,823
Specific Fees	117,243	33,123	20,968	129,398
Live Projects: Taxidermy	349	-	-	349
Self Supporting Curriculum	14,228	-	-	14,228
Distance Learning	1,224	-	-	1,224
NC Live Grant	409	-	-	409
Technology Fee-Curriculum	88,347	6,289	304	94,333
Golden Leaf FY20	(36,091)	36,091	-	-
Total Curriculum Instruction & Fees	227,624	75,503	21,272	245,765
Scrap Metal Fund HVAC	768	-	-	768
Self Supporting	100,121	7,569	6,764	100,926
Community Service	1,712	-	-	1,712
Career Readiness	2,173	-	-	2,173
Small Business Center	9,345	80	308	9,118
Specific Fees: Occupational Extension	118,139	4,579	3,854	118,864
Horticulture: Live Project	878	-	-	878
CE Grants/Scholarships	42,625	18,000	7,500	53,125
2 DOL-AWESM Grant	(10,483)	15,814	15,814	(10,483)
Fire Training Center Grant	12,312	-	-	12,312
Technology Fee: Continuing Education	2,008	-	-	2,008
Total Cont Ed/Non-Curriculum Inst & Fees	279,598	46,042	34,240	291,400
3 NCWorks Grant Adult Services/Dislocated Worker	(28,945)	52,222	55,216	(31,940)
3 NCWorks Finish Line Grant	-	-	1,745	(1,745)
Total NC Works	(28,945)	52,222	56,961	(33,685)
Operational Funds	44,377	2,000	4,085	42,292
4 Sales Tax Utilization	(4,728)	-	66,236	(70,964)
4 Agricultural Expansion	(31,844)	-	-	(31,844)
Total Plant Operation & Maintenance	7,805	2,000	70,321	(60,516)
Vending	18,589	744	2,952	16,381
Bookstore Vending	66,089	617	-	66,707
General Store	1,338	-	-	1,338
Parking Fee	31,531	1,234	-	32,765
Student Government Association	47,960	10,347	5,255	53,053
Graduation Fund	2,007	375	-	2,382
Student Ambassador	31,601	1,153	163	32,591

Montgomery Community College
Institutional Funds- Board Report for September 2022

	2022-23 Beginning Balance	2022-23 Revenue	2022-23 Expense	Cash Balance 09/30/2022
Club Accounts	61,579	-	-	61,579
Agency Fund	30,809	-	-	30,809
Funds for Others	3,652	-	-	3,652
Restricted Scholarships Held	7,333	-	-	7,333
Loan Funds Held & Dist	-	-	-	-
Total Proprietary/Other	302,488	14,471	8,369	308,590
GEER Scholarship	161	-	-	161
FSEOG	200	-	-	200
5 Pell Grant	(10,033)	423,219	423,219	(10,033)
6 Education Lottery Scholarship	-	19,658	21,374	(1,716)
7 Golden LEAF	-	-	9,281	(9,281)
NC Community College Grant	(225)	23,306	22,309	772
High Demand/Low Enrollment	-	-	-	-
8 MCC Foundation Scholarship	(12,223)	18,223	76,091	(70,091)
Wells Fargo Scholarship	-	-	-	-
Less Than Half-time	-	-	-	-
SGA President Scholarship	-	750	750	-
SECU Scholarships	-	3,750	3,750	-
LongLeaf Commitment Grant	224	1,576	-	1,800
NCSEAA FELPS Sch	-	2,250	2,250	-
STWD Short-Term Workforce Development	-	9,136	8,437	699
CARES Act-Student	-	-	-	-
Total Student Aid- Grants & Scholarships	(21,895)	501,868	567,461	(87,489)
Capital Projects- Sales Tax Utilization/Ag Expansion	-	-	-	-
Bond-Bldg 100 Int/HVAC/Roof	-	-	-	-
Metal Finishing Lab	56,609	-	4,392	52,217
Golden LEAF-FY2020-085	(38,909)	38,909	-	-
Total Capital Assets	17,700	38,909	4,392	52,217
Total Institutional Funds: First Bank	1,034,752	775,460	806,888	967,233
STIF Account as of 09/30/22		Interest	Prior Y.E.	Current
		This Year	Balance	Balance
Operational Funds		126	45,180	45,307
Self Supporting- Continuing Education		31	10,922	10,952
Technology Fees		224	80,218	80,442
Bookstore		177	63,324	63,501
Total Institutional Funds: State Treasury		558	199,644	200,202
1 Pell Overpayment(Due from Students)				
2 Due from Forsyth Tech				
3 Due from NC Works (WIOA)				
4 Due from County				
5 Due from Students				
6 Due from				
7 Due from Golden LEAF				
8 Due from Foundation				

Montgomery Community College Foundation

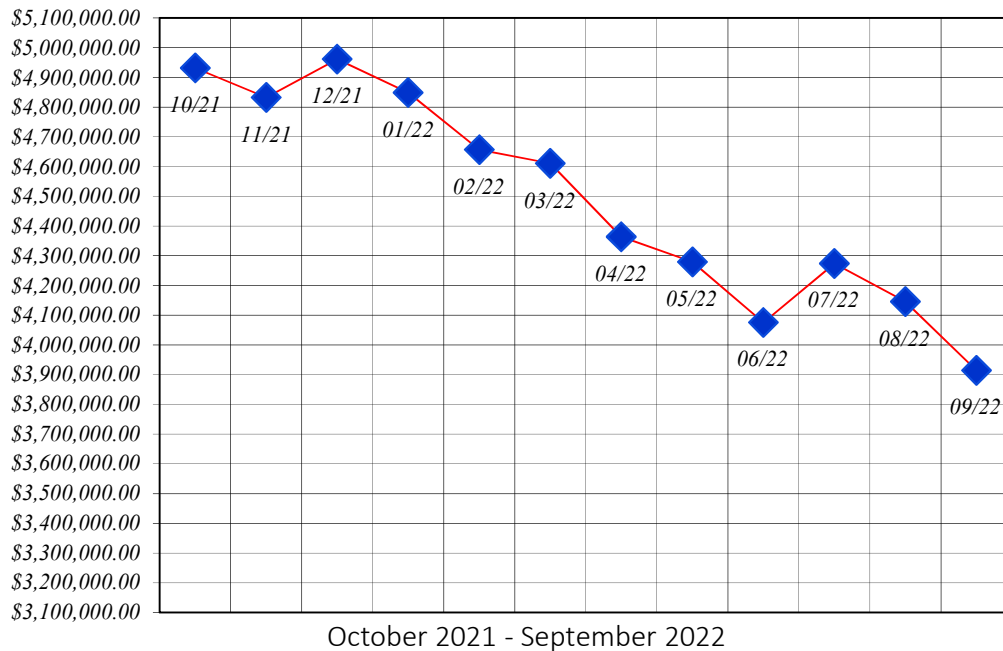
Appendix B2

Funds Statement FY 2022-2023

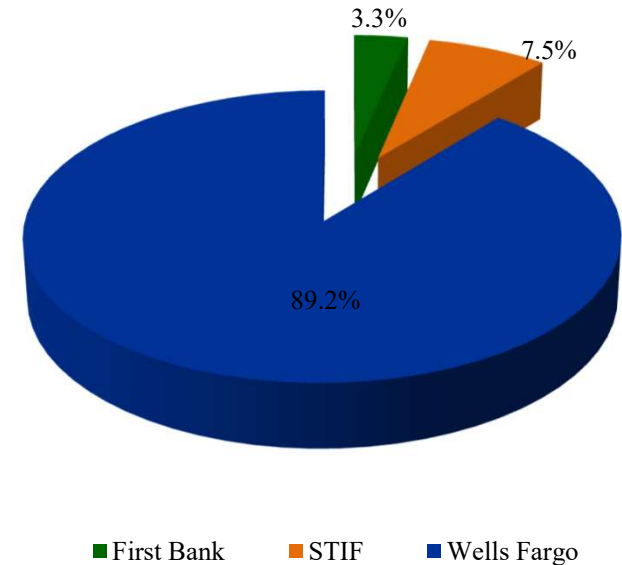
	Fiscal Year To Date 7/1/2022 thru 6/30/2023			
	Wells Fargo	STIF	First Bank	Total
Beginning Value	\$3,660,486.64	\$285,837.60	\$129,060.24	\$4,075,384.48
Receipts				
Interest/Dividends	\$25,216.77	\$818.11	\$6.02	\$26,040.90
Deposits	\$12,033.84	\$24,292.88	\$46,584.33	\$82,911.05
Total Receipts	\$37,250.61	\$25,110.99	\$46,590.35	\$108,951.95
Disbursements				
Fees/Withdrawals	\$10,459.94	\$17,267.99	\$44,942.84	\$72,670.77
Total Disbursements	\$10,459.94	\$17,267.99	\$44,942.84	\$72,670.77
Market Value Net Change	(\$197,655.09)	\$0.00	\$0.00	(\$197,655.09)
Ending Value	\$3,489,622.22	\$293,680.60	\$130,707.75	\$3,914,010.57
Net Change	(\$170,864.42)	\$7,843.00	\$1,647.51	(\$161,373.91)

Month of September 2022			
Wells Fargo	STIF	First Bank	Total
\$3,741,497.02	\$293,537.54	\$110,698.79	\$4,145,733.35
\$15,672.68	\$318.66	\$2.16	\$15,993.50
\$10,673.84	\$6,305.00	42,846.87	\$59,825.71
\$26,346.52	\$6,623.66	\$42,849.03	\$75,819.21
\$3,300.78	\$6,480.60	\$22,840.07	\$32,621.45
\$3,300.78	\$6,480.60	\$22,840.07	\$32,621.45
(\$274,920.54)	\$0.00	\$0.00	(\$274,920.54)
\$3,489,622.22	\$293,680.60	\$130,707.75	\$3,914,010.57
(\$251,874.80)	\$143.06	\$20,008.96	(\$231,722.78)

Foundation Funds Value



Foundation Funds Distribution



Grants Applied or in Process 2022					
National Rifle Association (2)	Gunsmithing Merit Scholarships (NRA- W) Gunsmithing Merit Scholarships (NRA - E)	Merit Scholarships Merit Scholarships	1 year	\$8,000	Submitted October, 2022
Grants Awarded 2021 - 2022					
NC State University	North Carolina Agricultural Education Student Beekeeping Grant	Grant funding is available in each North Carolina County for FFA Chapters serving high school students to create and continue beekeeping programs.	3 Year	\$1,500	Submitted April 7, 2022 Approved June 2022
People Helping People (REMC)	MLK Day Challenge Support	This event, hosted on MLK Day, will provide 15,000 meals to residents in Montgomery County in need of food assistance. Meals are distributed to all food pantries in Montgomery County and through the Montgomery County Communities in School Backpack Pals Program.	1 Year	\$2,000	Submitted May 24, 2022 Approved, July 2022
Wal-Mart	Wal-Mart Local Community Grant	Funds will be used purchase "live burn" propane props to train firefighters using propane simulations.	1 Year	Requested \$5,000 Awarded \$2,000	Submitted April 15, 2022 Awarded April 21, 2022
Farm Credit Carolina	Agriculture Rescue Program	Funds received will be used to establish an agriculture rescue program to prepare local fire, EMS, and rescue organizations to handle emergencies common to farming and farm implaments.	1 Year	\$5,000	Submitted April 14, 2022 Denied
CSX - Transportation	CSX - Pride in Service Grant	Funding to supporting the Continuing Education Health and Public Safety - Fire Training Center. Purchasing 20 and 40 foot ConEx metal storage containers for training props.	1 Year	\$25,000	Submitted April 14, 2022 Denied

**MONTGOMERY COMMUNITY COLLEGE
BOARD OF TRUSTEES
BUILDING AND GROUNDS COMMITTEE
AGENDA
5:45 pm**

Committee Members

- Gordon Knowles, Chairman
- Claudia Bulthuis, Vice Chair
- Gelynda Capel
- Katie Dunlap
- Susan Eggleston
- Robert Harris

Call to orderGordon Knowles, Chairman

Approval of Minutes (Action).....Gordon Knowles

- Facilities and Construction Report – **Appendix C-1**..... Dr. Chad Bledsoe

New BusinessGordon Knowles

AdjournGordon Knowles

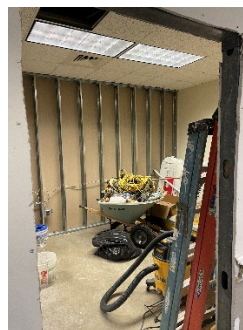
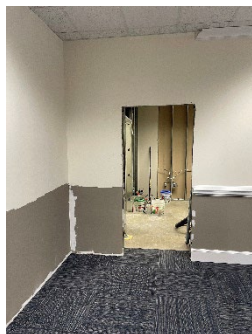
Montgomery Community College Facilities and Construction Update November 2022

Construction

- **Blair Hall (100) Renovation, HVAC and Roof Replacement**
1st phase for roof replacement – The roofing project has been completed.
2nd phase (building renovations and HVAC upgrades) Most of the renovations have been completed. All restrooms have been completed pending final inspection by architect and administration (MCC). The project did not pass the first state inspection. Contractors are working on correcting issues noted during inspection.
 - Budget: (NC Bond) \$3,895,000 (Golden Leaf) \$150,000
 - Disbursed to Date: (NC Bond) \$3,519,249 (Golden Leaf) \$150,000

Facilities

- **Buildings**
Renovations on the Boardroom are almost complete. Renovations included new carpet, paint, window tinting, new ceiling tiles, floor receptacles and lighting.



Renovations to Classroom 267 are complete. Renovations included new carpet, removal of sound proofing material on the walls, new paint, floor receptacles, new lighting, and new ceiling tiles.

New air handlers and a new chiller are currently being installed in Blair Hall (Building 100). Currently, one air handler has been completed. New chiller and new air handlers will be more efficient and provide more comfort for students and employees.

**MONTGOMERY COMMUNITY COLLEGE
BOARD OF TRUSTEES
PERSONNEL COMMITTEE
AGENDA
5:50 pm**

Committee Members

- Phil Absher, Chairman
- Gelynda Capel, Vice Chair
- Robert Harris
- Kerry Hensley
- Tawanda Bennett
- Claudia Bulthuis

Call to OrderPhil Absher, Chairman

Approval of Minutes (Action)..... Phil Absher

- Personnel Appointments **Appendix D-1** Dr. Chad Bledsoe
- Organizational Chart **Appendix D-2 (Action)**..... Dr. Chad Bledsoe
- New Position- Gunsmithing Instructor **Appendix D-3 (Action)** Dr. Chad Bledsoe
- Assistant Registrar - Continuing Ed **Appendix D-4 (Action)**..... Dr. Chad Bledsoe

New Business Phil Absher

Adjourn Phil Absher

**Montgomery Community College
Employee Appointments
October 2022**



Registrar - On October 1, 2022, **Diana Sanchez** was hired as the Registrar. She holds a Master's degree from Liberty University in Professional Counseling, Bachelor's degree from UNC-Greensboro in Human Development and Family Studies, and Associate's degree from Montgomery Community College. Prior to her promotion, Diana served as the Counselor/Title IX Coordinator/Aviso Co-Administrator full-time and SPA/ACA Adjunct Instructor part-time with MCC from

September 2013 to September 2022.

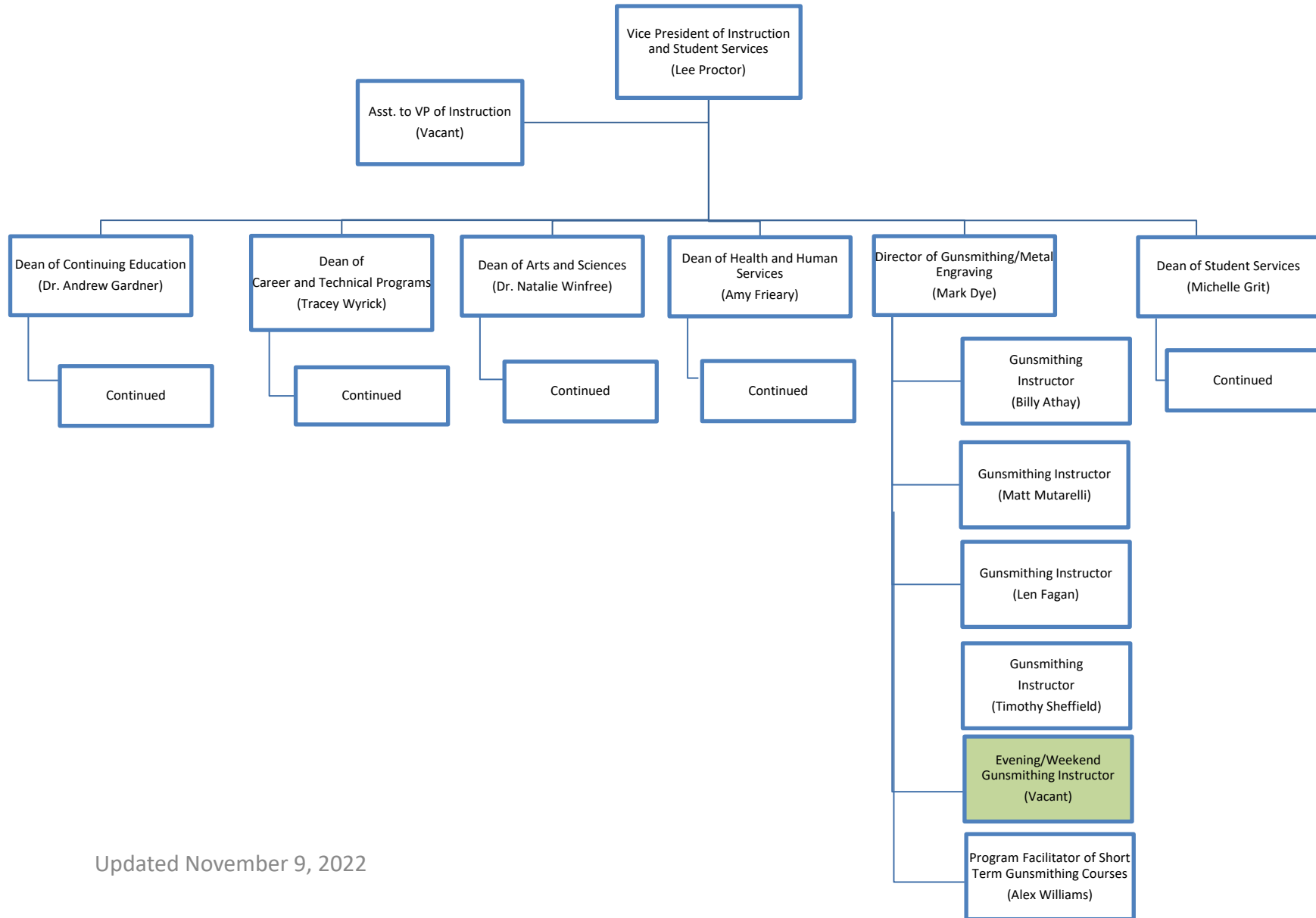
Office #, 910-898- (ext.) sanchezd6577@montgomery.edu



Custodian – On October 1, 2022, **Steven Jackson** was hired as a **Full-Time Custodian**. He is a graduate of East Montgomery High School. Prior to being hired full-time, he served with MCC as a part-time custodian from December 2020 to September 2022.

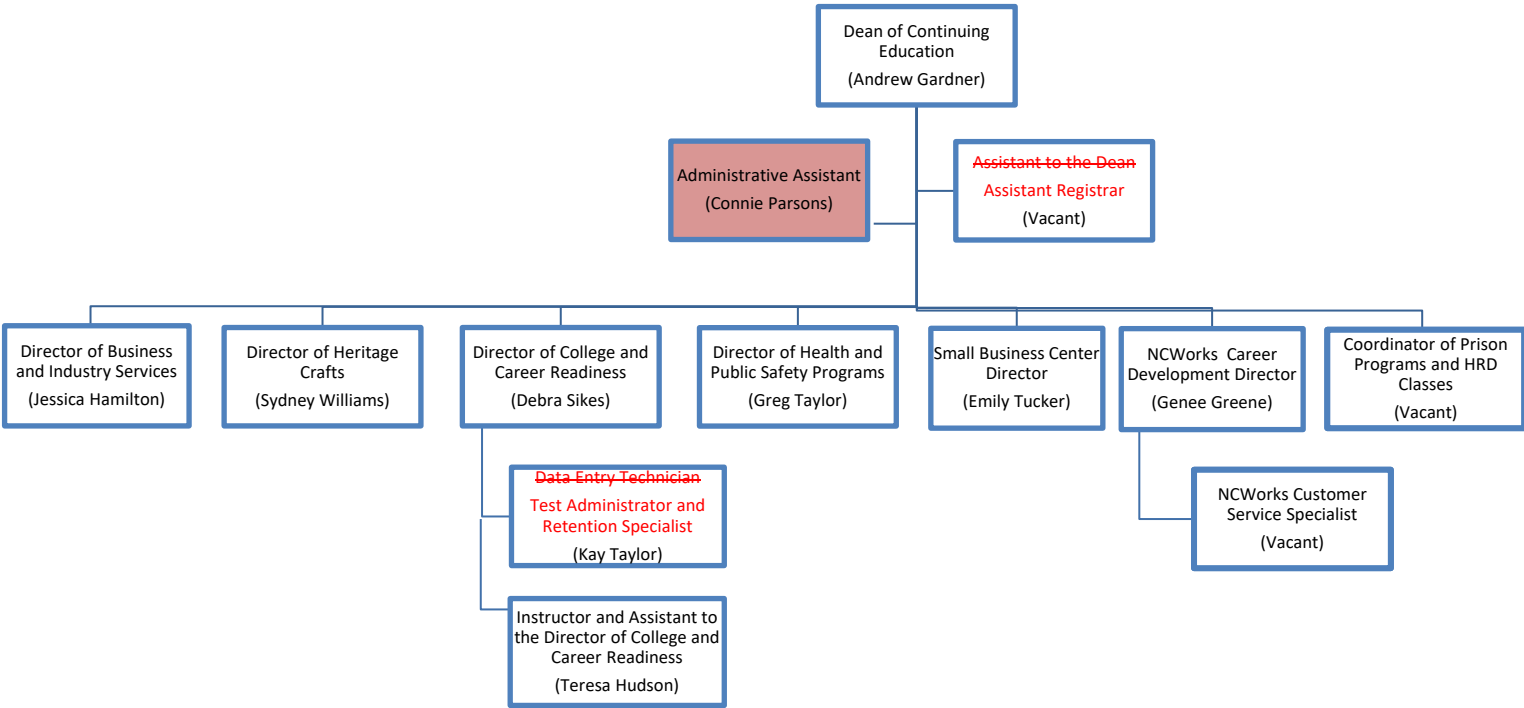
Email: jacksons6411@montgomery.edu

Instruction and Student Services



Updated November 9, 2022

Instruction/SS (Continuing Education)



Reports To: Director of Gunsmithing

Supervises: None

Position Description:

The Gunsmithing Instructor will provide classroom and lab instruction for various subjects related to Gunsmithing. Course content will introduce the basic skills needed to refurbish metal, wood, composites, and laminates as applicable to firearms, to diagnose malfunctions for repair, and to accomplish more complex custom gunsmithing tasks such as restoration of firearms, stock making, barrel work, and repair and custom work. In conjunction with the direct supervisor, evaluate and improve program quality; stay abreast of applicable regulations applied to the industry; and complete all required paperwork accurately and in a timely manner. This position is a 12-month position and will include day, night, and weekend shifts.

Qualifications & Degree Requirements:

- A.A.S. in Gunsmithing or equivalent and 5 years of Gunsmithing experience.
- Applicants who can complete an A.A.S degree within two years of hiring may be considered.
- Must demonstrate a broad knowledge of machining, stock work, and firearms design/function theory as well as strong communications skills.
- Computer skills and welding experience a plus.
- Must be able to pass background checks demonstrating legal authorization to possess a firearm.
- May be required to lift and move heavy objects up to 75 pounds as well as stand for long periods of time.

Essential Responsibilities:

- Provides instruction to introduce students to the Gunsmithing industry.
- Develop course syllabi, outlines, and lesson plans for curriculum courses assigned.
- Review and select appropriate textbooks and instructional materials and media for the classes to be taught.
- Develops lectures, classroom activities, and hands-on exercises for students to participate and learn.
- Monitors and records student progress in courses.
- Administers tests or other evaluation methods to students.
- Keeps records of student attendance.
- Other duties as assigned by Director of Gunsmithing.

Equal Opportunity

Montgomery Community College provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex (including pregnancy), national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

Montgomery Community College reserves the right to amend this job description by adding to, deleting, or modifying the job requirements as set forth above at any time.

1.0 Reports To: Dean of Continuing Education

2.0 Supervises: None

3.0 Position Description:

The Assistant Registrar, Continuing Education is responsible for the oversight of all program area records within Continuing Education, and works with all personnel in scheduling classes in our course management software/system, and registering students. This person functions as the office manager making independent decisions regarding operational matters. He/she must work well independently without close supervision and with adherence to established program guidelines and procedures. The Assistant Registrar, Continuing Education works closely with Student Services to ensure student accounts and transcripts are accurate and that Continuing Education class records meet State Board of Community College Code and NC General Statutes.

4.0 Minimum Qualifications and Degree Requirements:

Associate's Degree in Business Administration, Accounting, or related business field. Two (2) years' experience in an educational setting or business field related to educational offerings. Strong computer skills in Microsoft Word, Excel, and/or other software applications relating to data entry and other Continuing Education activities. Excellent communication skills.

5.0 Essential Responsibilities:

- Input and verify class registrations, class schedules, attendance sheets, student rosters, grades, and certificates.
- Maintain changes to student's personal information such as address and name changes.
- Create class packets.
- Compile and submit semester end class visitation report.
- Manage Continuing Education scholarships.
- Provide information to the public about upcoming activities including, but not limited to class schedules and registration requirements.
- Generate contracts and submit monthly payroll for all Continuing Education part time employees.
- Ensure that the department meets the Records and Retention policies as set by the NC Community College System.
- Generate and review the Registration Report, the Underage Students Report, the Curriculum/Continuing Education Student Overlap Report, and the CE/Occupational Extension Duplicate Class Report in preparation for the Institutional Class Report (ICR), at the end of each semester.
- Assist the College Registrar with requests for FERPA, processing transcripts, enrollment verifications; website content management; testing and implementing new technology, workflows; and communication plans.
- Assist and participate in all aspects of the graduation process.
- Serves on college committees as assigned.
- All other duties as assigned by the Dean.

6.0 Difficulty of Work:

Management, organizational, and detailed follow-up skills are critical to this position. Work requires this person to coordinate numerous tasks at one time and provide necessary continuity for the operation of Continuing Education. The Assistant to the Dean of Continuing Education must have strong communication skills, be able to manage time effectively, and meet deadlines. This person must have the ability to learn internal system for data entry, report generation, and accounting practices. This position requires overall knowledge of continuing education operations.

7.0 Equal Opportunity Employer Statement:

Montgomery Community College provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex (including pregnancy), national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

Montgomery Community College reserves the right to amend this job description by adding to, deleting, or modifying the job requirements as set forth above at any time.

**MONTGOMERY COMMUNITY COLLEGE
BOARD OF TRUSTEES
CURRICULUM/STUDENT SERVICES COMMITTEE
AGENDA
6:05 pm**

Committee Members

- Bill Price, Chairman
- Katie Dunlap, Vice Chair
- Tawanda Bennett
- Susan Eggleston
- Tim McAuley
- Claudia Bulthuis

Call to Order Bill Price, Chairman

Approval of Minutes (Action).....Bill Price

- Update from Instruction/Student Services – **Appendix E-1** **Lee Proctor**
- Regional Partnership Letter of Certification – **Appendix E-2** **Lee Proctor**
- Student Fee Chart – **Appendix E-3 (Action)** **Lee Proctor**

New BusinessBill Price

AdjournBill Price

Board Report Instruction and Student Services November 2022

Instruction

Health and Human Services

The Phlebotomy students are now working in their clinical sights to complete the required number of hours of clinical hours to complete the program. They will complete their certification testing on December 16, 2022.

Career and Technical Education

The SkillsUSA Postsecondary Chapter has been renewed with Welding and Masonry planning to compete in the State SkillsUSA Competition in the Spring. The Electrical and Industrial Systems programs have completed the update/expansion of the Motors and Control Lab. Automotive and HVAC have been busing working on “Live Projects” which give students a “real world” experience. The Forestry Club will be competing in the Woodsman Meet at the Cradle of Forestry November 12, 2022. This event was rescheduled because of Hurricane Ivan.

Arts and Sciences

The Early College University Transfer students are starting to receive their early admissions letters from schools that they have applied from. This process will continue through the fall and into early spring. Faculty and staff are working with students to make sure that all graduation requirements are completed or scheduled for Spring Semester.

Student Services

Admission and Retention

National Advising Day was observed on October 13, 2022 with students being encouraged to register during the first day of priority Spring 2023 registration. Career and College Promise and Early College students will begin their advising over the next month, beginning with high school seniors. Recruitment activities continue through local events and the CACROA Tour.

Financial Aid

October 1, 2022 the Finish Line Grant transitioned from the Commerce Department to the Community College System and Financial Aid. The purpose of this grant is to assist student close to graduation who have encountered an unforeseen financial hardship.

Counseling and Disability Services

The Student Services staff completed professional development on *“Understanding and Supporting the Mental Health Impacts Experienced by Students of Color”* as well as a refresher course on the Family Educational Rights and Privacy Act (FERPA) guidelines.

Continuing Education

Business & Industry Services

Staff provided train the trainer powerlifts operator class to Jordan Lumber in Mt. Gilead and Saputo in Troy. Additionally, McRae Industries in Mt. Gilead received supervisor training. This training opportunity was made available through the Customized Training program.

College and Career Readiness (CCR)

Additional College and Career Readiness (CCR) sections have been added. The CCR program now has a daytime class option for those pursuing their high school equivalency. Additionally, staff are now offering an English Language Learner class on Saturdays on campus.

Health & Public Safety

Twenty-four students participated in the inaugural Fire/Rescue Expo. Students attended 14 different trainings that ranged from Fire Chief 101 to Premier Extraction.

Heritage Crafts

Students and staff are actively preparing for the annual Sleigh Full of Clay sales event that is scheduled to take place November 30, 2022 through December 1, 2022.

NCWorks

The Montgomery County NCWorks Career Center had a successful recertification site visit and obtained certification for another two years. Staff received high remarks for their outreach and accessibility.

Small Business Center (SBC)

The Small Business Center continues to be visit off campus sites throughout the community. The Small Business Center is onsite in Star on Wednesdays, Troy on Tuesdays, and Mt. Gilead on Thursdays.



Dear Tammy,

Congratulations! The Regional Partnerships NCWorks Career Centers in Alamance, Montgomery, Moore and Randolph Counties have met the NCWorks Commission's established system criteria for effectiveness, customer satisfaction and physical and programmatic accessibility. According to our review, we are pleased to award a NCWorks Career Center certification designation to the centers beginning October 2022 and expiring in October 2024. Directions for Orange County are detailed in the summary report.

The NCWorks Career Center certification process was established by the NCWorks Commission to ensure a consistent level of quality customer service throughout the state's workforce delivery system, to promote an integrated delivery approach, and to maintain service expectations of the NCWorks Career Center brand, as described in Training & Employment Guidance Letter 16-16. In granting this certification it is expected that the Regional Partnership NCWorks Career Centers agree to the following:

1. Maintenance of the certification criteria for a period of three years.
2. Development and accomplishment of continuous improvement goals as determined by the center.
3. Adherence to the NCWorks Career Center branding guidelines.

Attached is the NCWorks Commission staff's site review summary report from the site visit held on October 3 - 4, 2022. The NCWorks Commission staff is available to assist and provide guidance on these ongoing certification commitments.

We appreciate the efforts and the key oversight role of the Regional Partnership Workforce Development Board and the staff at the NCWorks Career Centers. You are to be commended for your commitment to quality customer service in serving the job seekers and businesses of North Carolina.

The NCWorks Commission staff looks forward to a continued working relationship with you to help the system consistently offer quality customer service across the state, and to assist in integrated services delivery being sustained at all NCWorks Career Centers.

We also invite you, the DWS Regional Manager and any guest to be recognized at the November 9, 2022, NCWorks Commission meeting, at 1:00pm in Aurora, NC. There will also be an opportunity to participate virtually. More details on the venue in Aurora will be forthcoming.

Sincerely,

A handwritten signature in cursive script that reads 'Wendy Johnson'.

Wendy L. Johnson
NCWorks Commission
Sr. Workforce Development Analyst

2022 - 2023 STUDENT FEES

CONTINUING EDUCATION		CURRICULUM	
\$5	Technology - Computer Classes (Computer Repair and Upgrade Classes)	\$5	Parking
\$40	Graduation Fee (GED/AHS)	\$16	Technology - Computer (per student per term)
*Fees for Heritage Crafts and Continuing Education courses are listed in the advertised cost of the course and are based on the actual cost of the materials needed for the specific course.		\$30	Activity Fee (Fall/Spring) \$27 Student Activity Fee; \$3 Student Ambassador Activity Fee
		\$5	Activity Fee (Summer) \$4 Student Activity Fee; \$1 Student Ambassador Activity Fee
		\$65	TEAS test fee (for ADN/PN program)
		\$5	Photo ID Replacement
		\$40	Graduation Fee
		\$5	(Each additional degree, diploma, and/or certificate)
Continuing Education Individual Class Fees		Curriculum Individual Class Fees	
\$2,500	Truck Driver Training	\$25	AHR 110 Intro to Refrigeration
\$100 - \$220	Insurance online classes *fee amount dependent upon specific class taken	\$85	DEN 102 Dental Materials
\$30 - \$200	CE Heritage Crafts classes *fee amount dependent upon specific class taken and cost of supplies for the course	\$138	DEN 106 Clinical Practice I
\$138	Background check & drug test for Health & Public Safety programs	\$50	DEN 112 Dental Radiography
\$75	NRA – Occupational NRA classes, includes a meal	\$25	ELC 112 DC/AC Electricity
\$66.50	Advanced EMT online test bank access fee	\$25	ELC 113 Residential Wiring
\$49	EMT online test bank access fee	\$25	ELC 117 Motors and Controls
\$30	MIG – TIG Stick Welding *fee charged for each course taken	\$50	GSM 111 Gunsmithing I
\$25	Taxidermy *fee charged for each course taken	\$100	GSM 120 Gunsmithing Tools
\$22.50	EMR online testing access fee	\$40	GSM 225 Gunmetal Refinishing
\$20	Bricklaying	\$15	MED 140 Exam Room Procedures I
\$10	CB Bridges – FirstHealth Orientation	\$150	MED 150 Lab Procedures I
\$8	CE CPR card	\$15	MED 240 Exam Room Procedures II
\$8	OSHA card	\$125	MED-264 Medical Assisting AAMA Certification Exam Fee
\$5	Digital Photography	\$50	ADN/PN – Lab Simulation (NUR-101, NUR-111)
\$2	Pottery Lab *fee charged for each course taken	\$3,236.75 (\$647.35/term)	Nursing: ADN ATI Program fee (NUR-111, 112, 113, 114, 213)
		\$2,113.26 (\$1,056.63/term)	Nursing: PN ATI Program fee (NUR-101, 102BB)
		\$59.60	ADN Fall semester My Clinical Exchange fee (NUR-111)
		\$39.60	PN Fall semester My Clinical Exchange fee (NUR-101)
		\$50	PBT 100 Phlebotomy Technology
		\$185	PBT-101 Phlebotomy Practicum
		\$15/each course	TXY 110, 112, 114, 121, 122, 123, 131, 133
			When course is split, course fee is divided as well.
		\$25	Book Fee for Career & College Promise (per course)
		\$36/each course	PCC 110, 111, 130, 210, 211 (CU program currently inactive)
Continuing Education Student Accident & Liability Insurance		Curriculum Student Accident & Liability Insurance	
\$13	Liability Insurance - Allied Health (Nurse Aide, Phlebotomy, EMS)	\$13/academic yr.	Allied Health (Associate Degree Nursing, Dental Assisting, Medical Assisting, Nurse Aide, Phlebotomy, Practical Nursing students)
\$1.60	Accident Insurance - Allied Health (Nursing Assisting, Phlebotomy, EMS)	\$1.60	Accident Insurance Fee (per student per term)

If a course is divided into parts (example: TXY 121AB + TXY 121BB = TXY 121) the course fee is divided as well (example: TXY 121AB fee = \$7.50 + TXY 121BB fee = \$7.50 for a total of \$15).

**MONTGOMERY COMMUNITY COLLEGE
BOARD OF TRUSTEES
LEGISLATIVE/PUBLIC RELATIONS COMMITTEE
AGENDA
6:15 pm**

Committee Members

- Katie Dunlap, Chairman
- Claudia Bulhuis, Vice Chair
- Tawanda Bennett
- Tim McAuley
- Bill Price

Call to Order Dr. Katie Dunlap, Chairman

Approval of Minutes (Action).....Dr. Katie Dunlap

- Legislative Update Dr. Chad Bledsoe
- NCCCS 2022-2023 Legislative Strategy – **Appendix F-1** Dr. Chad Bledsoe
- Public Relations/Marketing Update – **Appendix F-2** Kelly Morgan

New BusinessDr. Katie Dunlap

AdjournDr. Katie Dunlap



NCCCS FY 2022-25 Legislative Agenda (Updated Request Year 2 of 3)

The North Carolina Community College System is a vital part of the State’s education system and is the workforce solution preparing the resources needed for North Carolina to prosper. The System is committed to serving students, small businesses, and all employment sectors in a rapidly growing economic landscape.

In Fiscal Year 2022, the System developed a strategic, three-year legislative initiative that outlines an investment proposition in community college students and employees. This investment will ensure 58 community colleges have the resources and capacity needed to meet the strategic student and business needs.

Goal:

Increase State funding by \$232 million over the next two years. This increase will strengthen and stabilize NC community colleges by investing in the value of community college students and employees.

FY 2023-25 Biennial Budget Request	Student Investment	Employee Investment	% Salary Increase	Total
FY 2023-24	\$72,940,000	\$43,400,000	3.5%	\$116,340,000
FY 2024-25	\$72,940,000	\$43,400,000	3.5%	\$116,340,000
Total Updated Request	\$145,880,000	\$86,800,000	7%	\$232,680,000

NOTE: Cost estimates are adjusted to reflect all investments received during the 3-year request cycle.

Student Investment:

Investing in community college student FTE value will strengthen colleges by providing the ability to build capacity to grow and adapt to our State’s economic needs and innovate at the local level to improve student success and completion.

Employee Investment:

Investing an additional recurring 7% over the next two years will bring faculty salaries to the projected average (\$56,693) of the four surrounding states (Georgia, South Carolina, Tennessee, Virginia). The System is proposing that these recurring increases would be an investment in all employees.

Receiving this investment in students and employees will increase NC Community College student FTE funding to 66% of public university student FTE funding in comparable courses.

This investment aligns NC Community College State funding with the average of the four surrounding states.



NCCCS 2022-23 Legislative Strategy

Overview

The upcoming legislative biennium comes with opportunities for our system to build on our strategic legislative plan. The fall election can provide our colleges a platform to showcase the importance of our mission, our employees, and our students. As presidents, we need to show that an increased investment in our colleges will pay long-term dividends to sustain our growing state's economic development and quality of life.

We enter the second year of an impactful three-year funding request, presented for the 2022 Short Session and then applied to the 2023-25 Biennium. Working with the System Office, the State Board, the NCACCT, and our students, employees, stakeholders, and corporate partners, we will advocate and educate our legislative delegations about our colleges and our needs over the course of the next months. We will continue this push throughout the end of the legislative biennium.

Our efforts must bring a sense of urgency, identify the lack of resources and capacities weakening our missions and communities and they must be effectively coordinated, communicated, and publicized.

We must show that community colleges are the path to reaching the State's attainment goal of 2030 by serving the business and industry our State has worked hard to recruit and expand, keeping North Carolina ranked as the top state to do business.

Major Steps and Activities

Our key events for the upcoming legislative session to keep in mind:

Fall 2022

1. The fall strategy focuses on connecting our delegations and stakeholders/partners with our campuses, students, and employees.
2. Alex Fagg will roll out **Legislature 101**, professional development tool for Presidents on the jargon and details surrounding the legislative process.
3. The NCACCP Legislative Committee will provide an updated template for guidance on legislative engagement for college presidents for the upcoming legislative session.
4. Survey colleges, anticipate due in November, for updated employee hiring and retention issues and planned uses for capacity funding if received.
5. Alex Fagg will provide 2022 General Election results
6. Begin identifying non-financial legislative requests, finalize in November to pass along to SBCC Legislative Committee in January.

7. **“58 colleges in 58 days” for Fall.** Every college schedules at least one day after the election, November, December, or early January, coordinated with Alex and Jason, to bring in their current delegations to their campuses to see students and employees in action, seeing firsthand our needs and issues. **We must show our blemishes and needs, as well as promoting our success stories.** Focus on university transfer, corporate partnerships, and high-end AAS/workforce programs.
8. You should want to be the first person to contact a new incoming legislator, as they remember those first contacts before any others.
9. The System Office and State Board members will strategically attend, based on the college’s challenges/story, specific legislators, timing, etc.
10. We need to engage and connect with every member, regardless of party affiliation or seniority. Political tides turn swiftly, especially with new districts and primaries. **Alex will help us identify Democratic swing votes that may be critical for final passage.**
11. Coordination between local college and System Office communication staff, EdNC and other state level partners to optimize press and social media coverage of each visit.
12. **Secondary benefit is expanded visibility to promote enrollment** and role of our colleges and the entire system of colleges.
13. Alex Fagg will provide a list of legislative members at the beginning of the legislative session.

Spring 2023

1. The System Office will meet with legislative leaders and Governor Cooper to review our updated Legislative Agenda. Invite Governor Cooper to be engaged in college events, he needs an invitation to multiple commencements in May.
2. On March 29, we will hold a legislative event with the NCACCT. Invite Presidents, State Board, NCACCT, and other college stakeholders. This would serve as the Community College Day for the long session during which college presidents and other leaders would visit their legislators to have a day-long push and presence.
3. Alex will coordinate constant presence in NCGA with presidents and trustees, working with Dr. Hurst and Julie Woodson.
4. Place emphasis on communicating budget writers, committee chairs, swing Democrats, new or retiring legislators, and those with new districts.

Suggestions and Closing Thoughts

- When in doubt, don't hesitate to ask. Some presidents are more comfortable with this process, some are still learning. We all had to start sometime, and we are willing to help each other.
- Success depends on trusting, positive relationships with your respective delegations. Advocacy is a year round responsibility.
 - Do they have you on speed dial?
 - Do you have them on speed dial?
- Focus on ROI, emphasize what they are buying with their investment, what we will deliver when paid, that we cannot currently do. We need to improve how describe our outcomes, especially for student completion. We are not entitled to anything. We MUST prove our real needs.
- Focus on our lack of capacity to meet industry/business needs, turnover, and hiring challenges. Use facts, qualitative and quantitative data to support our position.
- This is a transactional business process, so frustration and anger are usually counterproductive when directed towards the NCGA. Channel and focus your passion for our mission. It is one of our greatest strengths
- Each one of us plays a role, and everyone is important. A committed 100% team effort between the colleges, the System Office, the trustees and our partners is the only way this can succeed. It is time to stop complaining. It is time for all of us to ACT, in unison.
- Remember the advantage of a three-year legislative plan. Legislators should be aware of the request already. This allows you to focus time on having a strategically impactful meeting while briefly providing the updated version of the plan.

Summary of Key Events in the 2022-23 Legislative Process

Date	NCCCS and NCCCPA
9/8/22	Kickoff meeting of Finance and Legislative Committees
10/5/22	Finance and Legislative Committees receive updated Legislative Strategy and Legislative Agenda
10/12/22	Updated Legislative Strategy and Legislative Agenda presented by NCACCP and shared with SBCC and NCACCT
10/20/22	SBCC Legislative Affairs Committee and SBCC receives updated Legislative Strategy and Legislative Agenda
11/8/22	2022 General Election
Nov 2022-Jan 2023	“58 Colleges in 58 Days”: Each college holds formal meetings with delegation, trustees, NCCCS, stakeholders, students, employers to review updated Legislative Agenda
November 2022	Finalize any non-financial legislative policy requests
November 2022	Compile updated hiring/retention and capacity use data, quantitative and qualitative hiring/retention data
January	<i>General Assembly convenes for the long session</i>
3/9/2023	Community College Day with NCACCT in Raleigh
July-August	<i>Passage of biennial state budget</i>

The sequence should not change, but the dates all depend on when the current legislative session.

Board Report - Marketing Update – November, 2022 Meeting

Foundational Initiatives (new tools and resources needed for success)

Fall Tabloid is complete, to the printer, arrives third week November

Public Safety Brochure copywriting underway

Promotional Activities (events and advertising purchased)

“Thank You to Auction Sponsors” Ad

Press Releases and Stories (sent to media, posted online)

BLET Transition

Water Rescue Certifications

Employee Awards

CCR Relaunch/Deb Sikes

Press Pickups

Mohawk Industries MOU 10/5

REMC Grant/MLK Day 10/5

Employee Awards 10/19

Water Rescue Certifications 10/19



Social Media Statistics (Facebook)

2021-2022	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
Reactions	1011	567	248	856	864	644	1,974	1,211	717	1,126	333	407
Comments/ Shares	204	102	161	255	173	305	727	510	326	195	79	116
Reached	11,417	6,350	12,948	14,334	14,102	9,081	18,854	14,451	13,380	14,191	5,746	5,796
Engaged	2,056	2,188	1,827	3,025	3,685	2,972	11,153	8,506	4,458	6,092	4,289	2,232
New Followers	42	14	49	32	30	25	70	9	42	54	48	27
Total Followers	3,007	3,198	3,249	3,277	3,306	3,320	3,377	3,386	3,428	3,477	3,538	3,554

**MONTGOMERY COMMUNITY COLLEGE
BOARD OF TRUSTEES
INSTITUTIONAL STATUS COMMITTEE
AGENDA
6:25 pm**

Committee Members

- Robert Harris, Chairman
- Susan Eggleston, Vice Chair
- Gelynda Capel
- Philip Jones
- Claudia Bulthuis

Call to OrderRobert Harris, Chairman

Approval of Minutes (Action)..... Robert Harris

- Board Policy Manual Dr. Chad Bledsoe
 - Policy 1.12 - Awards and Recognitions – **Appendix G-1 Second Reading (Action)**
 - Policy 2.3.12- Institutional Research Policy **Appendix G-2 - First Reading**
 - Policy 4.1.3 – Curriculum Development - **Appendix G-3 – First Reading**
 - Policy 5.2.9 – Credit for Prior Learning - **Appendix G-4 – First Reading**
 - Policy 7.1.10 – Information Security Program - **Appendix G-5 – First Reading**

New Business Robert Harris

Adjourn Robert Harris

Policy 1.12 - Awards and Recognitions

Honorary Associate Degree

In recognition of outstanding commitment or support to Montgomery Community College, the Board of Trustees may, at its discretion, award an Honorary Associate Degree to one of its ~~past~~ members, a ~~past~~ member of the Montgomery Community College Foundation Board, a ~~past~~ employee of the college, ~~student~~, or supporter of the college. **This award may be given to a current or past member, as listed above, and may be awarded posthumously.**

Emeritus Status

In recognition of outstanding commitment and service to Montgomery Community College, the Board of Trustees may, at its discretion, grant emeritus status to one of its past members, a past member of the Montgomery Community College Foundation Board, or a past employee of the college.

Approved: October 10, 2018

Revised: ****

Policy 2.3.12 Institutional Research Practices (New Policy)

Montgomery Community College is committed to transparency and cooperation with local, state, and national research and reporting requests. The Office of Institutional Effectiveness and Research assists in the Colleges reporting efforts to ensure institutional accountability to internal and external constituents.

The Office of Institutional Effectiveness and Research will receive, coordinate, and distribute all research and reporting requests received at the College in a reasonable amount of time. Additionally, the Director of Institutional Effectiveness will convene an Institutional Review Board (IRB), as necessary, to make recommendations regarding participation in research projects to the President.

Final determination regarding external research at the college is assigned to the President or his/her designee.

Approved: *****

COMMUNITY COLLEGE	INSTRUCTIONAL CURRICULUM DEVELOPMENT	POLICY 4.1.3
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The President shall determine the courses and programs of instruction needed to meet the educational needs of the people in the College's service area and shall determine the effectiveness and efficiency of the programs and services in meeting these needs.

All new programs offered by the College must comply with the Southern Association of Colleges and Schools Commission on general education requirements and be approved by the Board of Trustees, the North Carolina Community College System Office, and the State Board of Community Colleges. The College must include the North Carolina Community College System Office's required components in the development of a curriculum program of study consistent with the provisions of the State Board Code.

All approved programs and courses should be contained in the College's Catalog¹.

The continued operation of any curriculum program is dependent upon adequate state funds and sufficient enrollment in the program.

The President shall develop procedures for the implementation of this Policy.

Adopted:

Legal Reference: 1D SBCCC 400.10

¹ Substitute appropriate title used by College (handbook, course catalog, etc.)

COMMUNITY COLLEGE	CREDITS FOR PRIOR LEARNING	POLICY 5.2.9
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The College may award Credits for Prior Learning (“CPL”) as designated by law and state regulations for the following prior learning methods:

1. Apprenticeship
2. ~~Certification and licensures~~ State or Industry Recognized Credentials/Continuing Education to Curriculum Credit
3. Courses listed in high school to community college articulation agreements
4. Military education and training
5. Standardized examinations
6. Challenge exams/Proficiency
7. Portfolio assessment
8. Public Safety Training ("PST") prefix courses

The College may award curriculum CPL when the documentation of prior learning meets or exceeds a demonstration of learning outcomes at the College’s standards for awarding credit for the corresponding curriculum course. The College shall award CPL in a manner consistent with State Board regulations.

To be eligible to receive CPL, students must 1) meet all admission requirements for their program of study; 2) be enrolled in a curriculum program to which the credit will directly apply; and 3) request a prior learning assessment consistent with Procedure 5.2.9.1.

A. CREDIT THROUGH APPRENTICESHIP¹

The College shall award CPL based on statewide articulation as approved by the Curriculum Course Review Committee for related instruction provided by external entities for registered apprenticeship programs. All apprenticeships must be approved and registered with the North Carolina State Apprenticeship Agency through ApprenticeshipNC.

The College, participating employer, and North Carolina Community College System shall cooperatively put together an apprenticeship agreement that will require at least 2,000 hours of on-the-job learning plus an additional amount of classroom instruction.

Upon successful completion of a registered apprenticeship, the individual will receive work-based learning course credit.

B. CREDIT THROUGH CERTIFICATION AND LICENSURES

Students seeking CPL via industry recognized and/or state regulated credentials will complete a request form for a prior learning assessment, attach supporting documentation that substantiates credential attainment, and submit it to the designated college official or office for consideration.

¹ ApprenticeshipNC is responsible for implementing equal opportunity standards relating to apprenticeship, and the State Board of Community Colleges has incorporated and adopted federal regulations in Title 29, Part 30 of the Code of Federal Regulations to implement equal opportunity in apprenticeships. Consult with your local attorney if you have questions about federal apprenticeship compliance obligations.

Designated faculty/staff should review the request form and supporting documentation to determine whether the student is eligible to receive academic credit.

Students are responsible for providing evidence of their valid (non-expired) certification(s) which must have been issued within five (5) years prior to their request for articulated credit. Students must be enrolled in the associated program to receive course credit.

C. HIGH SCHOOL TO COMMUNITY COLLEGE ARTICULATION AGREEMENT CREDITS

North Carolina Department of Public Instruction high school courses that are listed in the High School to Community College Articulation Agreement are eligible for Combined Course Library curriculum course credit. Transcripts of high school courses must be submitted to the College.

D. MILITARY EDUCATION AND TRAINING

Servicemen and veterans may be awarded college credit for service schools they have attended. The service schools must be accredited by a regional accrediting agency. Before applying for credit, contact the service school(s) and ask them to which regional accrediting agency they belong. Contact Student Services for more information.

E. STANDARDIZED EXAMINATIONS

The College may award CPL credit for the following standardized examinations:

1. College Board Advanced Placement Program (“AP”): College course credit will be granted to students who pass the AP examinations with a score of three, four or five.
2. Cambridge Assessment International Education: College course credit will be granted to students who score a grade of e/E or better based on the AS and A Level exam(s) taken.
3. College-Level Examination Program (“CLEP”): College course credit will be granted to students who participate in CLEP Subject Examinations and achieve the minimum passing score as recommended by the American Council on Education.
4. DANTES Subject Standardized Tests: College course credit will be granted to students who score at or above the credit-granting score recommended by the American Council on Education.
5. International Baccalaureate Diploma Programme: College course credit will be granted to students who earn a grade of 70% or higher in courses taken from a recognized international institution, validated by a US credentialing agency.

F. REQUESTING CHALLENGE/PROFICIENCY EXAMINATION

CPL may be awarded through examinations created and administered by academic units that offer the course. The examination is constructed to allow the student to demonstrate mastery of the learning outcomes of the course.

If a department offers credit by examination, no eligible student can be refused the opportunity to take the exam for course credit. A student must meet all pre-requisite requirements before they are eligible to take the challenge/proficiency examination for a course.

Students meeting challenge exam eligibility requirements, as provided by the State Board, state and federal law, and this policy, are responsible for submitting a challenge examination request.

As defined in the State Board of Community Colleges Code, developmental courses, supplemental courses, and courses including clinical practice are not eligible for challenge exams/proficiency.

G. PORTFOLIO ASSESSMENT PROCESS

CPL may be awarded through a portfolio assessment process managed by an academic department of the College. A portfolio is “a formal communication” presented by a student as a request for prior learning credit.

Prior learning assessment by portfolio assessment will follow a course-equivalency credit model. Students demonstrate college-level learning by submitting a portfolio consisting of an organized collection of evidence that demonstrates mastery of the learning outcomes of a specific course offered at the College.

To submit a portfolio for assessment, students must contact the department offering the course and follow the schedule established by the department. Courses eligible for credit by portfolio assessment are determined by the department. All portfolio assessments will be completed by discipline-appropriate faculty trained in assessing portfolios for credit. Departments offering prior learning assessment by portfolio will establish rubrics to guide faculty assessment and scoring.

H. CREDIT THROUGH PUBLIC SAFETY TRAINING PREFIX COURSES

Courses in the Combined Course Library with a Public Safety Training (PST) prefix may be used for awarding prior learning credit for industry-recognized public safety training and/or credentials.

Credit shall be considered for public safety training that meets the criteria outlined in the Public Safety Training course descriptions as listed in the Combined Course Library.

Official documentation from the training provider or credentialing entity shall be provided to the College to validate the training.

Adopted:

Legal Reference: N.C.G.S. § 115D-5; 1D SBCCC 800.1; 4A SBCCC 100.1; 4B SBCCC 100.1

Student Government Association

Halloween Community Events: The SGA and Student Services staff passed out candy and market enrollment information and the area Trick or Treat events:

- Sunday - October 30, 2022 at 5:00 p.m. - 7:00 p.m. Trunk or Treat - Candor Fire Department.
- Monday - October 31, 2022 at 6:00 p.m. Halloween in the Park in Biscoe.
- Monday - October 31, 2022 at 5:30 p.m. - 7:30 p.m. Trunk or Treat - Townstage, Troy.

The SGA sponsored Fall Festival on Oct. 31, 2022 Fall Festival which included Food trucks, games, activities and a costume contest.

Veterans Day Ceremony will be held on November 10, 2022 at 11: 00 a.m. at the flagpole.

**President's Report
November 9, 2022**

Activities since the August Board Meeting

10/13/22	Employee Meeting
10/14/22	Central President's Meeting Stanley CC
10/18/22	VP Meeting
10/18/22	Cabinet Meeting
10/24/22	Civil Rights Audit Visit
10/25/22	Cabinet Meeting
10/26/22	MMH Board of Advisors Quarterly Meeting
10/27/22	SACSCOC Meeting

Upcoming Activities

11/01/22	VP Meeting
11/02/22	Troy EDC Meeting
11/04/22	Executive Steering Committee Meeting
11/08/22	Cabinet Meeting

Board of Trustees Information

<https://www.montgomery.edu/bot>



Blaze Your Trail

Board of Trustees Calendar of Events

2022-2023

November 9, 2022	11:30 a.m.	Foundation Board Meeting
November 9, 2022	5:30 p.m.	Committee/Board Meeting
November 10, 2022	11:00 a.m.	Veterans Day Ceremony - MCC Flagpole
December, 2022		No Board Meeting
December 9, 2022	6:00 p.m.	Board Christmas Dinner
January 11, 2023	5:30 p.m.	Committee/Board Meeting
February 8, 2023	11:30 a.m.	Foundation Board Meeting
February 8, 2023	5:30 p.m.	Committee/Board Meeting
March 8, 2023	5:30 p.m.	Committee/Board Meeting
April 12, 2023	5:30 p.m.	Committee/Board Meeting
May 10, 2023	11:30 a.m.	Foundation Board Meeting
May 10, 2023	5:30 p.m.	Board Meeting
May 10, 2023	7:00 p.m.	Graduation
June 14, 2023	5:30 p.m.	Committee/Board Meeting
July, 2023		No Board Meeting