

Montgomery Community College Board of Trustees Meeting



March 9, 2022

Montgomery Community College
Board of Trustees
Board Meeting
March 9, 2022 at 6:00 p.m.
Hybrid Meeting Information
Sheet

To access the meeting, please call in using the number below, and when prompted, enter the meeting ID code. You may begin calling in as early as 5:30 p.m. to give yourself enough time to troubleshoot if needed.

After you enter the meeting ID code, please state your name so we can hear you when you enter the meeting. Mrs. Bulthuis will take roll at 6:00 p.m.

Join Zoom Meeting

<https://zoom.us/j/99390311819?pwd=MDk0VFhMdFp1VmxRY0UydXJsNXpOdz09>

Meeting ID: 993 9031 1819

Passcode: 525868

One tap mobile

+13126266799,,99390311819# US (Chicago)

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Dial by your location

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Meeting ID: 993 9031 1819

Find your local number: <https://zoom.us/u/ab1wUCunWA>

**MONTGOMERY COMMUNITY COLLEGE
BOARD OF TRUSTEES
AGENDA**

The regular meeting of the Montgomery Community College Board of Trustees will be held in the Blair Auditorium. The meeting will be held in a hybrid format on Wednesday, March 9, 2022, at 6:00 p.m. The Board will meet as a committee of the whole.

Call to Order Claudia Bulthuis, Chairman

Prayer Claudia Bulthuis

Roll Call.....Bill Price, Secretary

Welcome and Announcements Claudia Bulthuis

Approval of the Agenda and Board Minutes – Appendix A (Action) Claudia Bulthuis

Board of Ethics Reminder Claudia Bulthuis

In keeping with MCC Board Policy 1.4 Conflict of Interest and Chapter 138A of the North Carolina Board of Ethics, any potential or actual conflicts of interest with matters coming before the Board of Trustees should be declared. Having reviewed the agenda for this evening’s meeting, are there any conflicts or potential conflicts of interest to be announced? If so, please state them at this time.

Standing Committees

Budget & Finance Committee

- January Financial Report – **Appendix B-1 (Action)**
- 2-1 Budget Packet - **Appendix B-2 (Action)**
- January Foundation Fund Statement – **Appendix B-3**
- Foundation Update – **Appendix B-4**
- In-Kind Transfer – **Appendix B-5 (Action)**

Building & Grounds Committee

- Facilities/Construction Report – **Appendix C**

Personnel Committee

- Employee Appointment
 - Director of Health and Public Services – **Appendix D**

Curriculum/Student Services Committee

- Update from Vice President of Instruction/Student Services – **Appendix E-1**
- Fall 2021 Class Visitation Report – **Appendix E-2**

Legislative/Public Relations Committee

- Legislative Updates – **Appendix F-1**
- Marketing Update – **Appendix F-2**

Institutional Status Committee

SGA Report – Appendix G Juliana Inman, SGA President

President’s Report

- Activities Since Previous Board Meeting – **Appendix H**
- COVID-19 Update

Chairman’s Report

- Calendar of Events – **Appendix I**
 - Graduation – May 11, 2022
 - Board Retreat – August 6, 2022
- Presidential Evaluation Schedule
 - BOT returns completed forms by March BOT Meeting.
 - Results are compiled and reviewed by April BOT Meeting.
 - Results are discussed with Dr. Bledsoe at April BOT Meeting.
- Future Meetings

Adjourn – (Action) Claudia Bulhuis

Minutes

Regular Meeting of the Board of Trustees Montgomery Community College

Wednesday, February 9, 2022

Call to Order

The regular meeting of the Board of Trustees of Montgomery Community College was held on Wednesday, February 9, 2022 in the Blair Auditorium of Blair Hall. The meeting was called to order at 6:01 p.m. by Claudia Bulthuis, Chairman. The meeting was held as a hybrid meeting; those attending remotely are identified with an “R”.

Present

Phil Absher

Tawanda Bennett

Claudia Bulthuis

Gelynda Capel – R

Dr. Katie Dunlap - R

Susan Eggleston

Absent

Robert Harris

Kerry Hensley - R

Dr. Philip Jones - R

Gordon Knowles - R

Bill Price

Juliana Inman, SGA President

Also present were Dr. Chad Bledsoe, President; Lee Proctor, Vice President of Instruction and Student Services; Jeanette McBride, Vice President of Administrative Services; Kelly Morgan, Director of Marketing, Communications, and Public Relations; Korrie Ervin, Director of Resource Development; and Teresa Hudson, Assistant to the VP of Instruction and recording secretary, Acting Recording Secretary.

Prayer

Mrs. Bulthuis called the meeting to order and opened the meeting with prayer.

Roll Call

Mr. Price called the roll.

Welcome and Announcements

Mrs. Bulthuis welcomed all in attendance and noted that the meeting was held as a committee of the whole. All votes were taken by roll call and recorded per Senate Bill 704.

Approval of the Agenda and the January 12, 2022 Board Minutes – Appendix A – (Action)

Mr. Knowles made a motion, seconded by Mrs. Eggleston, to approve the agenda as amended to eliminate step two of the president's evaluation schedule for the February 9, 2022 meeting as well as the January 12, 2022 Board meeting minutes. On a roll call vote, the motion passed unanimously.

Board of Ethics Reminder

Mrs. Bulthuis read the ethics statement, reminding the Board of Chapter 138A of the State Government Ethics Act and the Montgomery Community College Board Policy 1.4 Conflict of Interest and asked if there were any potential or actual conflicts of interest.

In keeping with MCC Board Policy 1.4 Conflict of Interest and Chapter 138A of the North Carolina Board of Ethics, any potential or actual conflicts of interest with matters coming before the Board of Trustees should be declared. Having reviewed the agenda for the evening's meeting, are there any conflicts or potential conflicts of interest to be announced? If so, please state them at this time. No conflicts of interest were declared.

Board Presentation – SACSCOC

Dr. Bledsoe gave a brief presentation explaining the College's SACSCOC reaffirmation process and the importance of the college being re-accredited.

Standing Committee Reports

The committees conducted their business as a committee of the whole.

Budget and Finance Committee

December 2021 Financial Reports – Appendix B-1 (Action)

Dr. Bledsoe presented Appendix B-1, the Financial Reports for December 2021.

- As of December 31, 2021, county fund expenditures were \$398,082, or, 49% of the budget.
- As of December 31, 2021, there was \$383,027 available for capital expenditures in county funds.
- As of December 31, 2021, state fund expenditures were \$3,863,375 which was in line with 2020 spending.
- The state budget will be posted in February.
- As of December 31, 2021, the institutional fund balance was \$971,302.

- As of December 31, 2021, the balance in the state treasury investment fund account was \$199,362.

Mr. Knowles made a motion, seconded by Mrs. Hensley, to approve the December Financial Funds reports. On a roll call vote, the motion passed unanimously.

County Budget Request 2022 – 23 – Appendix B-2 (Action)

The county commissioners are planning to meet in March and have asked for a budget request from MCC. Dr. Bledsoe presented Appendix B-2, the operating request for the upcoming fiscal year. The request includes a 2.5 percent salary increase for county-funded staff and an increase to cover utility expenses. There will also be equipment funding, building and grounds needs, and future needs included in the county budget request. Overall, MCC is requesting a 4.3 percent increase in county funds from last year.

A discussion ensued regarding campus security and the need for a full-time SRO.

Mrs. Eggleston made motion, seconded by Mr. Knowles to approve the county budget request. On a roll call vote, the motion passed unanimously.

December Foundation Funds Statement – Appendix B-3

At the end of December, 2021, the College had a total fund balance of \$4,960,560.22 reflecting a market change increase of \$111,823.52. The STIF account shows a decrease in funds due to fall scholarships being awarded.

Equipment Transfer – Appendix B-4 – (Action)

A mechanical drives learning system was purchased through a Duke Energy Apprenticeship Grant. This equipment requires transfer to the college's inventory. Mr. Knowles made motion, seconded by Mrs. Eggleston, to approve the equipment transfer. On a roll call vote, the motion passed unanimously.

Foundation Update

The Foundation Board met earlier in the day on February 9, 2022. The Humanitarian of the Year Award was presented to the J.F. Allen Family. The Fundraiser of the Year Award was presented to Michael and Laura Hayes from Edward Jones.

The Foundation Board has three new members: Will Carpenter with Fidelity Bank, Dave Odom with Friendly Chevrolet, and Jennifer Thompson, a private business owner.

MCC employees reached their goal of 100 percent giving. Mrs. Bulthuis would like to see the Foundation Board and the Board of Trustees meet the same goal.

Building and Grounds Committee**Facilities/Construction Report – Appendix C**

The greenhouse is still under construction. Work is being done in the metal finishing room with funding from the Cannon Foundation grant.

Personnel Committee**Employee Separations – Appendix D-1 – D-4**

Carol Holton, former Director of Institutional Effectiveness and SACS Liaison, retired effective December 31, 2021.

Courtney Atkins, former Assistant to the President, has taken employment at Stanly Community College in their Student Services department.

Riley Beaman, former Director of Health and Public Services, has taken employment as the Director of Drones for North Carolina with the Department of Public Safety.

Quint Dunlap, former Automotive Instructor, has returned to the school system in his home county.

Curriculum/Student Services Committee**Update from Vice President of Instruction and Student Services – Appendix E**

The MLK Day service event will be held on March 11, 2022.

Welding simulators have been installed in the Welding classroom allowing students the ability to weld without cutting through metal or using fire.

Mr. Warren Colavito, Math Instructor, has been using 3D printers to teach calculus.

The Pharmacy Tech program has begun under Continuing Education with five students signed up and another 13 expressing interest.

MCC hosted a hiring event for Saputo Dairy in January, 2022.

Recruitment began for the Montgomery County Early College. Seven Early College students have been accepted to UNC and eleven have been accepted to NC State.

Our Honors program, Phi Theta Kappa, is headed up by Natalie Winfree, Sandra Britt, Josh Hussey, and Shaquille Little.

Legislative/Public Relations Committee

Legislative Updates

Dr. Bledsoe noted that there are no legislative updates at this time.

Marketing Update – Appendix F

The College continues to receive positive response to press releases and publications. Stories noted this past month include the Cannon grant and new technology in the library. Touger Vang, Librarian, has done a great job modernizing the library.

Dr. Bledsoe reported the NC budget should be received by February, 2022.

A flyer displaying some MCC success statistics was featured in a Mount Gilead press publication.

SGA Report – Appendix G

Ms. Inman, SGA President, reported that the SGA along with Student Services staff sponsored a Food Truck event on February 1, 2022. Higgins Barbeque and Everything Wrapped were on campus serving food. They will begin a Valentine's giveaway tomorrow, February 10, 2022.

President's Report – Dr. Chad Bledsoe – Appendix H

Dr. Bledsoe presented Appendix H. Dr. Bledsoe has upcoming safety training and a meeting with the FirstHealth Advisory Board in the coming weeks. He's recently completed ethics training and submitted his Statement of Economic Interest (SEI).

The American Legion gave MCC an appreciation plaque for allowing them to host a public speaking contest on campus.

Covid-19 numbers continue to decline on campus. Cases on campus topped out at about one-quarter of employees being infected at one time.

Registrations have opened for the NCACCT event at the end of March. Dr. Bledsoe has registered several trustees for the event. He asked any other trustees interesting in attending to let him know.

Dr. Bledsoe updated the Board on two incidents that occurred recently on campus. One student experienced an eye injury while on campus which was not due to any external cause. In gunsmithing, there was an accidental discharge of a firearm. A muzzleloader discharged while the instructor was attempting to dislodge a bullet from the gun. We are fortunate and thankful that no one was injured and the issue will be addressed.

Chairman's Report – Claudia Bulthuis, Chairman – Appendix I-1 and I-2

Mrs. Bulthuis thanked Dr. Bledsoe and Mrs. Ervin for helping in Ms. Atkins absence.

Graduation is May 11, 2022 and the Board Retreat is August 6, 2022. Please mark your calendars.

Information required by the Ethics Commission should be completed by Board members and submitted by April 15, 2022.

Mrs. Bulthuis reviewed the process of evaluating the president. Board members have a packet to review including his job description, the last evaluation, and a progress report set by Dr. Bledsoe last year. The evaluation forms should be completed and placed in the mail; evaluations will be reviewed at the April meeting.

Mr. Knowles made motion, seconded by Mrs. Hensley, to adjourn the meeting at 7:21 p.m. The motion carried.

Claudia Bulthuis, Chairman

**Montgomery Community College
County Funds - Board Report for January 2022**

	2021-2022 Budget Allotment	Expenditures to Date	Budget Balance	% Budget Expended YTD FY22
Salaries	251,387	140,489	110,898	56%
Benefits	125,725	75,165	50,560	60%
Contracted Services	16,496	10,307	6,189	62%
Supplies & Materials	35,340	14,728	20,612	42%
Professional Development (Travel)	2,799	175	2,624	6%
Utilities	322,178	190,159	132,019	59%
Repairs & Maintenance	21,403	12,708	8,695	59%
Membership & Dues	2,660	820	1,840	31%
Insurance & Bonding	31,172	1,309	29,863	4%
Other Current Expenses	5,876	1,800	4,076	31%
Non-Capitalized Equipment	964	-	964	0%
Total Current Expense	816,000	447,660	368,340	55%

RESTRICTED SALES TAX FUNDS (Held by County)

Life-to-date Revenues as of State's December 2021 Report	916,137
Add: Prior FY Property Tax Allocations from County Report	378,978
Add: FY22 Property Tax Allocation from County Report	64,719
Add: Prior FY Capital Appropriations from County (not sales tax revenue)	175,000
Total Revenue	1,534,834
Less: Prior FY Projects	(940,404)
Less: 2021-22 Projects - Gas Blower, Roof Repair-Blair, Parking Lots Lighting Upgrades	(185,413)
TOTAL LOCAL FUNDS AVAILABLE FOR CAPITAL EXPENDITURES 01/31/22	\$ 409,017

**Montgomery Community College
State Funds - Board Report for January 2022**

	2021-2022 Budget Allotment	Expenditures to Date	Budget Balance	% Budget Expended YTD FY22
Salaries- Full Time	4,719,246	2,497,704	2,221,542	53%
Salaries- Part Time	890,824	455,145	435,679	51%
Salaries- Full Time & Part Time	5,610,070	2,952,849	2,657,221	53%
Benefits	2,036,383	1,086,451	949,932	53%
Contracted Instruction	174,033	72,483	101,550	42%
Financial/Audit Services	10,500	5,231	5,269	50%
I.T. Contracted Services	8,000	7,276	724	91%
Other Contracted Services	13,000	930	12,070	7%
Contracted Services	205,533	85,920	119,613	42%
Supplies & Materials	266,837	121,994	144,843	46%
Professional Development & Travel	86,433	24,298	62,135	28%
Communications	67,500	23,473	44,027	35%
Equipment Repair	21,500	4,196	17,304	20%
Maintenance Agreements	78,283	25,590	52,693	33%
Equipment Repairs & Maintenance Contracts (I.T. Equipment)	99,783	29,786	69,997	30%
Advertising	94,850	31,884	62,966	34%
Other Current Services	103,672	21,333	82,339	21%
Software License Renewal	118,175	54,604	63,571	46%
Other I.T. Rentals/ Leases	100,255	52,962	47,293	53%
IT Rentals/Leases/Licenses	218,430	107,566	110,864	49%
Insurance and Bonding	20,000	-	-	0%
Membership & Dues	32,790	3,810	28,980	12%
Minor Equipment	19,423	12,163	7,260	63%
Total Current Expense	8,861,704	4,501,527	4,340,177	51%
Equipment	495,529	36,605	458,924	7%

**Montgomery Community College
State Funds - Board Report for January 2022**

	2021-2022 Budget Allotment	Expenditures to Date	Budget Balance	% Budget Expended YTD FY22
Perkins Equipment	32,814	22,916	9,898	70%
Books	37,719	15,740	21,979	42%
Equipment & Books	566,062	75,260	490,802	13%
Total Expenses	9,427,766	4,576,787	4,830,979	49%

NOTE: Received budget in February. Spending levels are expected to increase over the coming months.

Montgomery Community College
Institutional Funds- Board Report for January 2022

	2021-22 Beginning Balance	2021-22 Revenue	2021-22 Expense	Cash Balance 01/31/22
1 Pell Overpayments	(5,076)	-	-	(5,076)
Veterans Reporting Fee	1,987	-	-	1,987
Overhead Receipts 75%	11,134	1,589	1,322	11,401
Current General & Miscellaneous	32,704	468	468	32,704
Administrative Support	4,447	854	5,302	-
Overhead Receipts 25%	11,456	530	-	11,986
Excess Fee Receipts	-	-	-	-
Textbook Rental	41,624	150	5,676	36,098
2 College Work Study	-	9,621	10,036	(415)
2 CARES Act-Institutional	(166)	200,374	200,374	(166)
Lost Revenue HEERF II	183,588	-	26,485	157,102
Total Institutional Support	281,699	213,586	249,662	245,622
Forestry Program	6,456	-	-	6,456
Specific Fees	104,391	45,811	27,246	122,955
Live Projects: Taxidermy	349	-	-	349
Self Supporting Curriculum	16,893	-	-	16,893
Distance Learning	1,224	-	-	1,224
NC Live Grant	409	-	-	409
Technology Fee-Curriculum	72,588	10,276	605	82,259
Total Curriculum Instruction & Fees	202,309	56,087	27,851	230,544
Scrap Metal Fund HVAC	768	-	-	768
Self Supporting	90,410	20,349	17,200	93,559
Community Service	1,712	-	-	1,712
Career Readiness	2,173	-	-	2,173
Small Business Center	9,498	(23)	-	9,475
Specific Fees: Occupational Extension	100,491	16,764	4,917	112,339
Horticulture: Live Project	878	-	-	878
CE Grants/Scholarships	55,054	18,000	25,269	47,785
3 DOL-AWESM Grant	(8,832)	11,038	11,038	(8,832)
Fire Training Center Grant	12,312	-	-	12,312
Technology Fee: Continuing Education	2,008	-	-	2,008
4 LSTA Grant	-	820	943	(123)
Total Cont Ed/Non-Curriculum Inst & Fees	266,472	66,948	59,366	274,053
5 NCWorks Grant Adult Services/Dislocated Worker	-	59,966	72,054	(12,088)
5 NCWorks Finish Line Grant	(1,104)	724	1,681	(2,061)
Total NC Works	(1,104)	60,690	73,735	(14,149)
Operational Funds	61,997	-	27,545	34,452
6 Sales Tax Utilization	-	179,224	185,413	(6,189)
Agricultural Expansion	(88,875)	200,000	32,438	78,688
Total Plant Operation & Maintenance	(26,878)	379,224	245,396	106,950
Vending	14,268	6,168	5,897	14,539
Bookstore Vending	58,121	5,035	-	63,155
General Store	1,327	12	23	1,316
Parking Fee	28,137	2,138	-	30,276
Student Government Association	38,075	16,996	9,596	45,475
Graduation Fund	2,628	195	-	2,823

**Montgomery Community College
Institutional Funds- Board Report for January 2022**

	2021-22 Beginning Balance	2021-22 Revenue	2021-22 Expense	Cash Balance 01/31/22
Student Ambassador	28,831	1,897	-	30,727
Club Accounts	94,630	-	-	94,630
7 Agency Fund	(14,854)	-	-	(14,854)
Funds for Others	3,995	-	-	3,995
Restricted Scholarships Held	4,500	-	-	4,500
Loan Funds Held & Dist	-	-	-	-
Total Proprietary/Other	259,657	32,440	15,516	276,581
GEER Scholarship	-	1,499	1,499	-
FSEOG	-	11,912	11,912	-
8 Pell Grant	(7,053)	412,741	415,177	(9,489)
9 Education Lottery Scholarship	(50)	12,697	12,661	(14)
4 Golden LEAF	-	9,989	15,895	(5,906)
9 NC Community College Grant	(135)	18,902	18,861	(94)
High Demand/Low Enrollment	-	700	700	-
MCC Foundation Scholarship	1,249	77,909	77,909	1,249
Less Than Half-time	-	1,926	420	1,506
SGA President Scholarship	-	750	750	-
SECU Scholarships	-	3,750	3,750	-
LongLeaf Commitment Grant	-	10,680	10,604	76
NCSEAA FELPS Sch	-	3,000	1,500	1,500
CARES Act-Student	-	462,968	462,968	-
Total Student Aid- Grants & Scholarships	(5,990)	1,029,423	1,034,606	(11,172)
6 Capital Projects- Sales Tax Utilization/Ag Expansion	115,025	102,438	217,463	-
Golden LEAF-FY2020-085	(58,733)	140,983	82,250	-
Total Capital Assets	56,292	243,420	299,713	-
Total Institutional Funds: First Bank	1,032,457	2,081,817	2,005,844	1,108,430
STIF Account as of 01/31/22		Interest This Year	Prior Y.E. Balance	Current Balance
Operational Funds		33	45,089	45,122
Self Supporting- Continuing Education		8	10,900	10,908
Technology Fees		59	80,056	80,115
Bookstore		46	63,196	63,242
Total Institutional Funds: State Treasury		146	199,241	199,387

- 1 Pell Overpayment(Due from Students)
- 2 Due from Dept. of Ed
- 3 Due from Forsyth Tech
- 4 Due from State
- 5 Due from NC Works (WIOA)
- 6 Due from County
- 7 FA Bookstore Charges
- 8 Due from Students
- 9 Due from College Foundation

College Name: Montgomery CC
 Institution Number: 854

	1	2	3	4
	State Budget	County Budget	Institutional Budget	Total Budget
Summary of Revenues (excluding capital improvement projects)				
State*	\$ 8,665,135			\$ 8,665,135
County Funds		\$ 816,000		\$ 816,000
Institutional Funds			\$ 1,628,888	\$ 1,628,888
Operating Revenue Subtotal	\$ 8,665,135	\$ 816,000	\$ 1,628,888	\$ 11,110,023
Fund Balance Appropriated		\$ -	\$ -	\$ -
Total Funds Available	\$ 8,665,135	\$ 816,000	\$ 1,628,888	\$ 11,110,023
Summary of Expenditures (excluding capital improvement projects)				
1XX Institutional Support	\$ 2,206,847	\$ 41,135	\$ 27,708	\$ 2,275,690
2XX Curriculum Instruction	\$ 3,802,646	\$ -	\$ 89,634	\$ 3,892,280
3XX Continuing Education	\$ 909,379	\$ -	\$ 65,686	\$ 975,065
4XX Academic Support	\$ 619,225	\$ -	\$ -	\$ 619,225
5XX Student Support	\$ 776,760	\$ -	\$ 192,297	\$ 969,057
6XX Plant Operations & Maint.	\$ -	\$ 774,865	\$ -	\$ 774,865
7XX Proprietary/Other	\$ -	\$ -	\$ 46,044	\$ 46,044
8XX Student Aid	\$ -	\$ -	\$ 1,207,519	\$ 1,207,519
9XX Capital Outlay (excluding capital improvements)	\$ 350,278	\$ -	\$ -	\$ 350,278
Total Budgeted Expenditures	\$ 8,665,135	\$ 816,000	\$ 1,628,888	\$ 11,110,023
Net (Est. Revenues - Expenditures)	\$ -	\$ -	\$ -	\$ -

*Includes Federal funds that are allocated to colleges by the State Board and are processed through the 112.

Montgomery Community College Foundation

Funds Statement FY 2021-2022

Fiscal Year To Date 7/1/2021 thru 6/30/2022

Month of January 2022

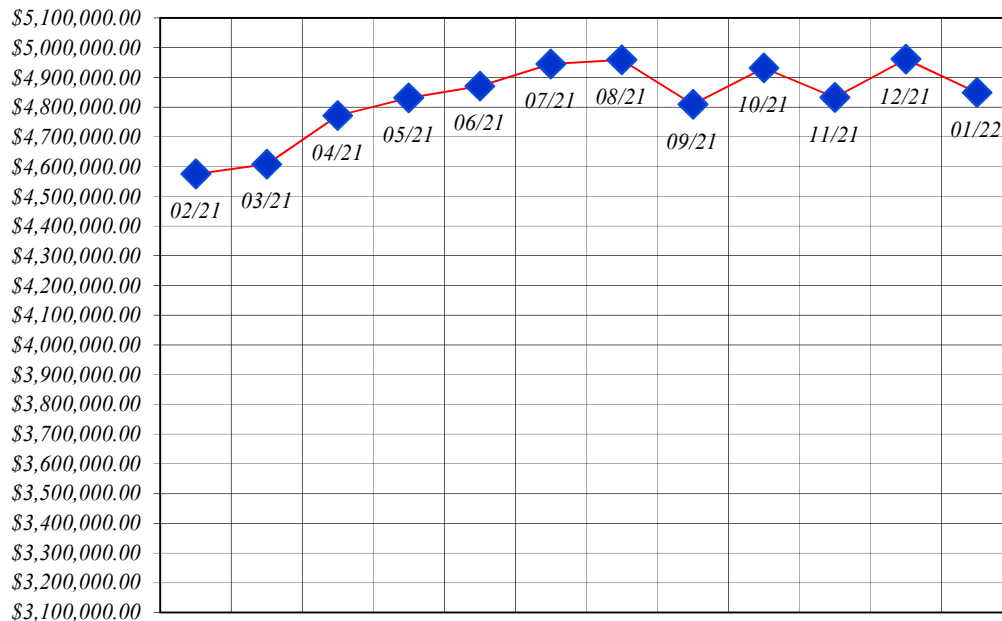
	Wells Fargo	STIF	First Bank	Total
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	Wells Fargo	STIF	First Bank	Total
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Beginning Value	\$4,316,061.52	\$465,826.84	\$88,821.61	\$4,870,709.97
Receipts				
Interest/Dividends	\$40,331.25	\$293.68	\$13.78	\$40,638.71
Deposits	\$17,240.00	\$29,311.99	\$217,336.21	\$263,888.20
Total Receipts	\$57,571.25	\$29,605.67	\$217,349.99	\$304,526.91
Disbursements				
Fees/Withdrawals	\$81,771.94	\$115,839.37	\$78,153.09	\$275,764.40
Total Disbursements	\$81,771.94	\$115,839.37	\$78,153.09	\$275,764.40
Market Value Net Change	(\$50,433.42)	\$0.00	\$0.00	(\$50,433.42)
Ending Value	\$4,241,427.41	\$379,593.14	\$228,018.51	\$4,849,039.06
Net Change	(\$74,634.11)	(\$86,233.70)	\$139,196.90	(\$21,670.91)

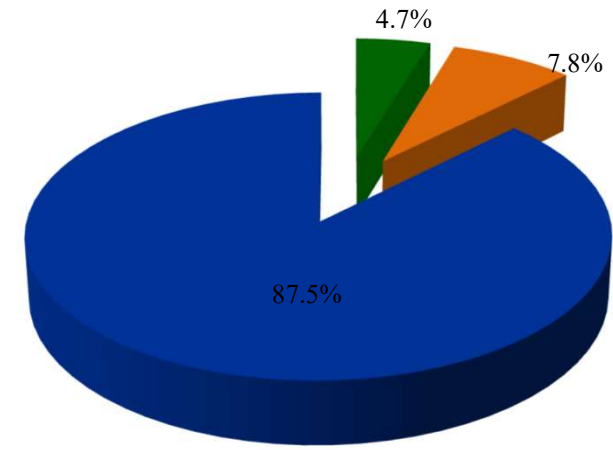
Beginning Value	\$4,467,893.47	\$382,531.59	\$110,678.56	\$4,961,103.62
Receipts				
Interest/Dividends	\$4,972.16	\$46.98	\$3.26	\$5,022.40
Deposits	\$0.00	\$0.00	\$119,716.20	\$119,716.20
Total Receipts	\$4,972.16	\$46.98	\$119,719.46	\$124,738.60
Disbursements				
Fees/Withdrawals	\$3,419.77	\$2,985.43	\$2,379.51	\$8,784.71
Total Disbursements	\$3,419.77	\$2,985.43	\$2,379.51	\$8,784.71
Market Value Net Change	(\$228,018.45)	\$0.00	\$0.00	(\$228,018.45)
Ending Value	\$4,241,427.41	\$379,593.14	\$228,018.51	\$4,849,039.06
Net Change	(\$226,466.06)	(\$2,938.45)	\$117,339.95	(\$112,064.56)

Foundation Funds Value



February 2021 - January 2022

Foundation Funds Distribution



■ First Bank ■ STIF ■ Wells Fargo

SPONSORSHIP OPPORTUNITIES

\$3000 Corporate Sponsor

Includes custom golf balls with company logo for each tournament player, tournament sponsor banner, program listing, tee sign & entry/extra package for four players.

\$1000 Tournament Sponsor

Includes banner, program listing, tee sign & entry/extra package for four players.

\$550 Team Sponsorship

Includes tee sign, program listing, entry/ extras package for four players.

\$500 Friend Sponsorship

Includes banner and program listing.

\$250 Cart Sponsorship

Includes sign on cart and program listing.

\$100 Hole Sponsorship

Includes sign on tee box and program listing.



SPONSORSHIP INFORMATION

Name _____

Company _____

Address _____

City/State/Zip _____

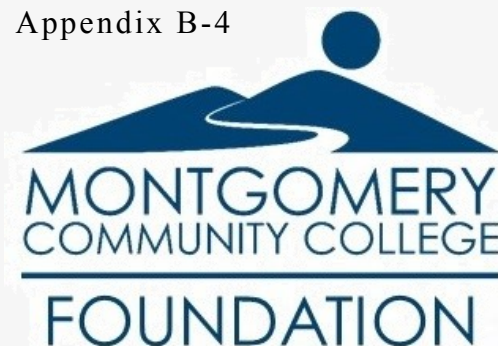
Phone _____

Email _____

Please return sponsorship and/or player forms with payment by March 31, 2022.

MONTGOMERY COMMUNITY COLLEGE FOUNDATION

ATTN: KORRIE ERVIN
1011 PAGE STREET
TROY, NC 27371
(910) 898-9603



24th Annual

GOLF TOURNAMENT

EARLE A. CONNELLY INVITATIONAL

April 8, 2022

Registration: 11:00 a.m.

Tee Time: Noon

Densons Creek Golf Course

TOURNAMENT DETAILS

DATE: Friday, April 8, 2022

TIME: Noon Shotgun Start

Registration and practice range begins at 11 a.m.

Range balls will be provided by Densons Creek.

PLACE: DENSONS CREEK GOLF COURSE

1235 NC Highway 134 N

Troy, NC

ENTRY: \$85 Individual Player

\$25 Extras Package

2 Mulligans (\$5 ea.)

1 Toss (\$5)

1 Ladies Tee (\$5)

6 Raffle Tickets (\$5)

\$550 Team Sponsorship

Hole Sponsorship,

Player Entry &

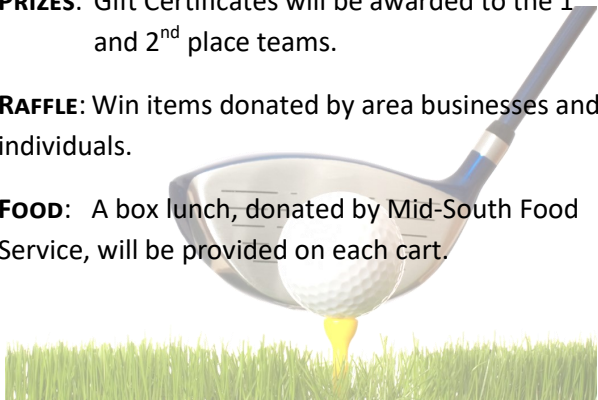
Extras Package for each player

FORMAT: Captain's Choice

PRIZES: Gift Certificates will be awarded to the 1st and 2nd place teams.

RAFFLE: Win items donated by area businesses and individuals.

FOOD: A box lunch, donated by Mid-South Food Service, will be provided on each cart.



Mr. Earle Connelly

Mr. Earle Connelly was a long-time and passionate supporter of the MCC Foundation. This golf tournament has been named in his memory for the many years of support he gave to the MCC Foundation and our community.

Your participation will help current and future Montgomery Community College students by providing funds to support scholarships, mini-grants, faculty excellence, and other projects that benefit students, not to mention providing you with a day of great fun!

Sponsors and participants determine the success of this tournament. Please contact Korrie Ervin, Montgomery Community College Foundation, at 910-898-9603 or ervink@montgomery.edu for more information.

PLAYER ENTRY FORM

Player 1 (Team Contact):

Handicap: _____

Address: _____

Telephone: _____

Email _____

Player 2:

Handicap: _____

Address: _____

Telephone: _____

Email _____

Player 3:

Handicap: _____

Address: _____

Telephone: _____

Email _____

Player 4:

Handicap: _____

Address: _____

Telephone: _____

Email _____

**Please return forms with payment by
March 31, 2022.**

In-Kind Donation Transfers
February 2022
Foundation Office

Approximate Value	Item	Transfer To
\$221,000.00	Large stock of firearms Donated by Beretta	Gunsmithing Club
<u>\$221,000.00</u>	<u>Total</u>	

Montgomery Community College Facilities and Construction Update March 2022

Construction

- **Blair Hall (100) Renovation, HVAC and Roof Replacement**

1st phase for roof replacement – The roofing project has been completed.

2nd phase (building renovations and HVAC upgrades) Most of the renovations have been completed. All restrooms have been completed pending final inspection by architect and administration (MCC).

- Budget: (NC Bond) \$3,895,000 (Golden Leaf) \$150,000
- Disbursed to Date: (NC Bond) \$3,519,249 (Golden Leaf) \$150,000

- **Greenhouse Project**

The construction of the Greenhouse is finished. Training on the operation of the equipment and controls will take place in the coming weeks.

New equipment for the hoop house will be shipped in March and installation will take place shortly after.

- Budget: (Golden Leaf) \$375,000 (County Agricultural Expansion) \$100,000
- Disbursed to Date: (Golden Leaf) \$215,983 (County Agricultural Expansion) \$46,288

- **Metal Finishing Room (Gunsmithing)**

A new floor drain has been installed and the lighting has been upgraded to LED lights.



Upgrades to the HVAC system and concrete polishing will take place in the coming weeks.

Facilities

- **Firing Range**

Ropes and winches were installed on the new firing range to hold targets. Also, a new flagpole was installed at the range to alert others that it is in use.



- **Gates**

Gates were fabricated by the welding class to prevent access to forestry roads and firing range. Maintenance has painted them and has begun installation.



Personnel Appointment

Name of Person	Gregory Taylor
Position	Director of Health & Public Safety
Position Category	Staff – Level 3
Salary	\$55,320.00
Date of Employment	03/01/2022
Budget Information	11_422_97_511300_30100 (50%)/11_311_97_511300_33051 (50%)

Position Description

The Director of Director of Health and Public Safety Programs is responsible for the development and delivery of Continuing Education programs that: 1) train students to enter careers in healthcare and/or 2) provide state mandated training opportunities for members of fire, law, and emergency service agencies. The position is responsible for ensuring compliance with State Board of Community Colleges code and for ensuring all reporting and operational mandates are met without exception.

Education and Certifications

School/Certification	Years Attended	Degree
University of Central Florida	2016-2019	Masters of Arts, Career Technical Education
Kaplan University	2003 – 2005	Bachelor of Science, Criminal Justice

Work Experience

Employer	Dates of Employment	Position/Title
Montgomery Community College	July 2021 – Present	Director of Institutional Effectiveness
Richmond County Schools	February 2020 – July 2021	Curriculum and Instructional Management Coordinator
Pinellas Technical College- Clearwater	November 2018 – January 2020	Curriculum/Accreditation Specialist

Hiring Committee

Person	Position
Andrew Gardner	Dean of Continuing Education
Robyn McArdle	EMS Program Coordinator
Amy Friery	Dean of Health & Human Services
Tamika Jones	Registrar
Tracey Wyrick	Dean of Career and Technical Programs

Board Report Instruction and Student Services March 9, 2022

Instruction

The Quality Enhancement Plan committee meetings are underway and making progress in narrowing down possible topics for the College's next QEP project. Ad hoc teams have been formed to start to gather data, research, and marketing strategies. The Diversity team has started meeting and planning for the Diversity Extravaganza event scheduled for April 7, 2022. One hundred and sixty-two students have been invited to join Phi Theta Kappa this Spring. The induction ceremony is planned for late April.

Health and Human Services

The Fall 2021 Phlebotomy class had a 90% pass rate on the ASPT National certification exam. 100% of the CCP students passed the exam and were certified before the end of Fall term. Two of the Fall students are already employed as Phlebotomists. Effective Spring 2022, the students in the Nurse Aide program will have new online options including being able to apply for CNA testing, be certified by the College, and take the written exam at home with a computer-based exam.

Career and Technical Education

The CTE faculty are working to include machining instruction in their spring courses to help draw attention and interest in the major. The BLET program currently has ten students working toward completing the program and taking the State Exam on April 14, 2022. BLET Graduation is planned for May 3, 2022 at 6:00 pm. The Spring project for the Carpentry class is to build dog houses which will be donated to the MCC Foundation. The equipment for the upgrades to the Hoop House are in route to the College and will be installed in the near future. The Greenhouse manufacturer will be on campus in March to train faculty and staff. An open house is tentatively scheduled for May.

Arts and Sciences

MCEC and CCP students are continuing to be accepted into their first choice universities, many of which include UNC Chapel Hill and NC State University. This group is not only smart, but also participated mostly in a remote setting over the past couple of years, demonstrating their potential/resiliency to overcome challenges!

Gunsmithing

The donation of guns from Beretta have arrived and are being processed by the faculty. The College received a total of 363 guns. NRA short classes as well as Blademithing classes are beginning to pick up in enrollment as students start to "come back out" again.

Student Services

Montgomery Community College ranked 53 in the system in overall FTE for the 2020-2021 academic year. This is a move up from 55 the year before. Spring 2022 projected Headcount is up 5% and FTE is up 14% over Spring 2021. Attempted hours per student is up and accounts for the difference.

Admissions and Retention

The College was well represented at the Moore County College and Career Fair by faculty and staff. The staff who participated stated it was a beneficial event with students committing to the Phlebotomy program and others showing interest other health programs as well as the Business programs. Staff are holding parent meetings for struggling Early College and CCP students and reviewing who has completed degrees and pathways. Currently 31 Early College students are on track to complete their Associate Degrees this spring semester. "Power Up" Tutoring is being conducted by the retention staff every Friday morning. Faculty can provide a list of missing assignments through Aviso and students can drop in for help from peer tutors and faculty.

Counseling

Diana Sanchez and Natalie Winfree are co-facilitating the Mental Health First Aid course for faculty and staff. Currently seven people are in the two-week course. Success Coach training led by Diana Sanchez have resumed for the current term. There are currently 70 students enrolled under the MMSI category and they have all been assigned to a success coaches. Plans are underway for the April 7, 2022 "Diversity Extravaganza", the College's spring diversity event.

Records and Registration

Summer and Fall early registration will begin on March 14, 2022 for returning students. The deadline to complete the new student application is also March 14, 2022.

Financial Aid

The Financial Aid Office completed North Carolina State Education Assistance Authority Audit with no observations/no findings. Special thanks to Tonya Luck and Doni Hatchel for their work assisting with the audit.

Continuing Education

Business & Industry Services

Leadership Montgomery completed education day on February 10, 2022. The tour began with a presentation from Ms. Debbie Musika at the Partnership for Children. Next, the group toured Page Street Elementary and Montgomery Central High School. The remainder of the afternoon was spent on the MCC campus. Dr. Dale Ellis and Mr. Lee Proctor walked participants through the journey of the CTE building. Mr. Wade Auman highlighted the number of students that are successfully completing certificates, diplomas and Associates degrees prior to their high school graduation. Many participants talked about what a great day it had been and how many opportunities our educational system has to offer.

College and Career Readiness (CCR)

The College is continuing to offer a TEAS Prep Class for students applying to the Associate Degree Nursing and the Practical Nursing programs. Prior to the offering the prep course, the passing rate was around 30-35% of student taking the test. So far this cycle, 50% of students that completed Montgomery Community College's TEAS prep course successfully passed their TEAS test.

Health & Public Safety

Staff attended the monthly Fire Chiefs meeting on February 23, 2022 to solicit feedback on the proposed six month training schedule, solicit feedback, and provide personnel updates. The planned training schedule was received well.

Heritage Crafts

One of our current pottery student's work was recently featured in a narrative piece in *Pinestraw Magazine*. The student requested to be anonymous, but we're very proud of their accomplishment.

NCWorks

Five LPN students sponsored through the WIOA program received financial assistance to complete their MCC graduation application.

Small Business Center (SBC)

Montgomery Community College's Small Business Center hosted its annual Guns, Goals, & Grit Business Summit on February 18, 2022. There was a total of 45 attendees this year.



MONTGOMERY COMMUNITY COLLEGE

MEMO TO: Chad Bledsoe Ph.D., President

FROM: Andrew Gardner, Dean of Continuing Education

REGARDING: Fall 2021 Class Visitation Log Report

DATE: January 25, 2022

In accordance with the College's Internal Audit Plan, Policy 504.00, 50% of all off-campus classes and 25% of all on-campus classes are to be visited during each semester by the corresponding program manager. In addition, the Dean of Continuing Education is required to visit a minimum of 10% of off-campus classes.

During the Fall 2021 semester, the Continuing Education Department through its Basic Skills, Customized Training, and Occupational Extension program, offered **131** courses on campus and **55** courses at off campus distant learning venues for a total of 186 courses. Of the 131 courses offered on campus, 48 required verification. Of the 55 courses offered off campus, 22 required verification. Please see enclosed chart for further information.



Montgomery Community College

**CONTINUING EDUCATION ACCOUNTABILITY/CREDIBILITY PLAN
IMPLEMENTATION BY DIRECTOR**

ON CAMPUS				
DIRECTOR	TOTAL CLASSES OFFERED	TOTAL CLASSES NON-EXEMPT	# VISITS	PERCENTAGE 25% required
Beaman, Riley	67	9	9	100%
Brown, Deanne	20	8	8	100%
Hamilton, Jessica	20	14	14	100%
Williams, Alex	7	3	3	100%
Williams, Sydney	17	14	14	100%
TOTALS	131	48	48	100%

OFF CAMPUS				
DIRECTOR	TOTAL CLASSES OFFERED	TOTAL CLASSES NON-EXEMPT	# VISITS	PERCENTAGE 50% required
Beaman, Riley	30	5	5	100%
Brown, Deanne	20	17	17	100%
Hamilton, Jessica	5	-	-	-
Williams, Alex	-	-	-	-
Williams, Sydney	-	-	-	-
TOTALS	55	22	22	100%

**CONTINUING EDUCATION ACCOUNTABILITY/CREDIBILITY PLAN
IMPLEMENTATION BY DEAN**

OFF CAMPUS				
DEAN	TOTAL CLASSES OFFERED	TOTAL CLASSES NON-EXEMPT	# VISITS	PERCENTAGE 10% required
Gardner, Andrew	55	22	6	27%



NCCCS FY 2022-25 Legislative Agenda

The Value Proposition of North Carolina's Community Colleges: In all 100 counties, our colleges provide transformational, high-quality education and services at a tremendous value to North Carolina families, students, employers and taxpayers.

- To strengthen the quality and viability of college programs and services, the State needs to invest in the **Value of Community College Employees** and the **Value of Community College Students**.
 - Our colleges need a strategic, sustainable and recurring investment in the **Value of our Employees** to make our colleges a local and regional destination to attract and keep creative, qualified professionals committed to our missions and communities.
 - Our funding model is built around our student enrollment, based on the number of FTE and the value of that FTE. The value of that FTE and the **Value of our Students** has eroded over the years compared to colleges in our neighboring states and in our university system.

Value of Our Employees

- New and expanding employers and technologies have brought increasingly complex jobs to our state in every field, from advanced manufacturing and IT to healthcare and pharmaceuticals. Our colleges' programs and services are often a deciding factor in relocation and expansion, and these companies turn to us to help upskill their employees, providing them with current, relevant talent.
- The solution to the labor-market challenge facing our employers is providing the unemployed and underemployed with the support, skills and credentials needed to fill North Carolina's high-demand, high-salary jobs.
- Providing the necessary education and services requires talent and human capital, which are proving to be the scarcest resources for our colleges as well, especially so in the rural counties of our state. Our colleges are struggling to attract and retain the talent needed to satisfy this demand from students and employers. We are competing for talent against not only other educational entities, but also those same businesses we strive to serve. This competition crosses our borders, as we are often losing talent to neighboring states.

Value of Our Students

- An increase in salary funding will improve our ability to attract and retain talented employees, but it will not allow us to modernize our programs, delivery and student support systems. Increasing the value of our FTE will allow our colleges to build much needed capacity to grow and adapt, innovating at the local level to improve student success and completion.

	Employee Salaries	% Salary Increase	Student Value	Total	% Increase over 2021-22 Budget Package
2022-23 Short Session	\$12,050,000	1%	\$49,357,000	\$61,407,000	4.0%
2023-24	\$42,200,000	3.5%	\$49,357,000	\$91,557,000	5.9%
2024-25	\$42,200,000	3.5%	\$49,357,000	\$91,557,000	5.9%
Total Three-Year Request	\$96,450,000	8%	\$148,071,000	\$244,521,000	15.8%

NOTE: Above are costs estimates and will be updated as BFTE and FTE values are adjusted annually.

- Employee Value:** Building on the 5% employee salary increases from the 2021-23 budget, an additional recurring 8% over the next three years brings our faculty salaries to the projected average (\$56,693) of the four states (Georgia, South Carolina, Tennessee, Virginia) neighboring North Carolina. These recurring increases would be applied to all employee salaries.
- Student Value:** Our students are currently funded at **only 53%** of UNC system freshman and sophomore students in comparable classes, despite smaller average class sizes and faculty credentials that meet or exceed those in the UNC System. This request, when combined with the salary increase, moves our recurring student FTE value over three years **to 66%** of equivalent UNC courses that earn the same academic credit for students. This increase will bring North Carolina to the average percentage State funding per FTE student of our four surrounding states (Georgia, South Carolina, Tennessee, Virginia).

Previous Requests:

- 2019-21 Request: \$32,117,825 recurring
 \$ 6,757,307 non-recurring
 \$38,875,132 total
- 2021-23 Request: \$65,674,954 recurring
 \$90,750,000 non-recurring
 \$156,424,954 total

Board Report - Marketing Update – March, 2022 Meeting

Foundational Initiatives (new tools and resources needed for success)

- Skilled Trades Brochure – underway
- Annual Report scope/planning begins
- Meetings begin to discuss fall enrollment campaign

Promotional Activities (events and advertising we purchased)

(none)

Press Releases and Stories (sent to media outlets, posted online)

- New FFA Chapter
- Eggleston/Price Join Board of Trustees

Press Pickups

- Longleaf Grant
- New FFA Chapter
- Eggleston/Price Join Board of Trustees



Former trustees return to board

Montgomery Community College's Board of Trustees said a hearty "Welcome back!" to two former trustees, Susan Eggleston and Bill Price have rejoined the college leadership team, having served MCC in previous capacities over the years.

Eggleston of Star, rejoins the MCC board after several terms on both the MCC Board and the MCC Foundation Board. She is a retired high school history teacher, and lists the Montgomery County Early College as one of her favorite success stories.

Price, of Mt. Gilead, just finished a four-year term as a trustee, and is thrilled to have been re-appointed. He was MCC's Dean of Instruction in the late 1980s and early 90s. He also worked and taught at other community col-



SUSAN EGGLESTON



BILL PRICE

Eggleston and Price are both passionate about the community college system and MCC's role as an educator and workforce developer. The College is appreciative of their willingness to serve, and the unique perspectives they bring as educators themselves.

Social Media Statistics (Facebook)

2021-2022	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Reactions	New metric		941	1011	567	248	856					
Comments/Shares	New metric		187	204	102	161	255					
Reached	6,760	6,958	10,312	11,417	6,350	12,948	14,334					
Engaged	1,568	989	2,252	2,056	2,188	1,827	3,025					
New Followers	26	34	25	42	14	49	32					
Total Followers					3,198	3,249	3,277					

Student Government Association

Winterfest is here! The College celebrated Winterfest on March 2, 2022. Activities include Photo Booth, Dunking Booth, Polar Volleyball and Food Trucks. SGA approved the purchase of toboggans with the MCC logo on them instead of providing food for the event. A great way to advertise for us as well as keep students warm.

MCC SGA is partnering with MCEC SGA and having a winter clothing drive. Items can be dropped off in Room 216 (Capel Hall) or in the lobby of Student Services.

Operation Stay Motivated – Eligible students (enrolled in 6 hours or more and actively participating and passing their courses) will be entered into a drawing for a \$50 gift card. There will be four random drawings between now and the end of the semester.

The Valentine Hearts Contest was a big success with lots of students and employees participating. The winner was Gwentyth Greene (early college student graduating in May with an Associate in Science degree).

**President's Report
March 9, 2022**

Activities since the February Board Meeting

2/1/22	Rotary Leadership Lounge
2/4/22	Communities in Schools Board Meeting
2/7/22	Foundation Finance Committee Meeting
2/9/22	Foundation Board Meeting
2/9/22	Board of Trustees Meeting
2/10/22	Tour with Senator Craven
2/15/22	Cabinet Meeting
2/16/22	State Construction Meeting
2/17/22	Assistant to the President Interviews
2/22/22	Course Meeting with Students
2/23/22	School Safety Meeting
2/25/22	Course Census Date Meeting
3/1/22	County Budget Presentation
3/2/22	Winterfest Event
3/3/22	Assistant to the President and Dean of Student Services Interviews

Upcoming Activities

3/8/22	Blair Hall State Inspection
3/15/22	Cabinet Meeting
3/16/22	CTE Business Advisory Meeting
3/17/22	Career Fair

Board of Trustees Information

<https://www.montgomery.edu/bot>



Blaze Your Trail

March 9, 2022	6:00 p.m.
March 11, 2022	8:30 a.m.
March 30, 2022-April 1, 2022	
April 8, 2022	12:00 p.m.
April 13, 2022	6:00 p.m.
May 3, 2022	6:00 p.m.
May 11, 2022	11:30 a.m.
May 11, 2022	5:30 p.m.
May 11, 2022	7:00 p.m.
June 8, 2022	5:30 p.m.
July, 2022	8:00 a.m.
August 6, 2022	11:30 a.m.
August 10, 2022	5:30 p.m.
September 14, 2022	5:30 p.m.
October 12, 2022	5:30 p.m.
November 8, 2022	5:30 p.m.
December 16, 2022	6:00 p.m.

Board of Trustees Calendar of Events

2022

- Committee/Board Meeting**
- MLK Day Meal Packaging Event**
- NCACCT Law/Legislative Seminar (Raleigh, NC)**
- Foundation Golf Tournament**
- Committee/Board Meeting**
- BLET Graduation**
- Foundation Board Meeting**
- Board Meeting**
- Graduation**
- Committee/Board Meeting**
- No Board Meeting**
- Board Retreat/Meeting**
- Foundation Board Meeting**
- Committee/Board Meeting**
- Committee/Board Meeting**
- Committee/Board Meeting**
- Board Christmas Dinner**